



HAZELDELL RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS REGULAR MEETING
47592 HWY 58, OAKRIDGE, OR
5:00 PM THURSDAY 18 NOVEMBER 2020

CALL MEETING TO ORDER

- 1) *** APPROVAL OF CONSENT AGENDA**
 - a) Approval of minutes from 22 October
- 2) **FINANCIAL REPORTS**
 - a) *Accounts Payable
 - b) Financial Report for September
- 3) **RECOGNITION / PUBLIC COMMENT**
- 4) **CORRESPONDENCE**
- 5) **OLD BUSINESS**
 - a) Spectrum Status
 - b) Security System Update
 - c) Review Schedule of Action Items - Chair
- 6) **NEW BUSINESS**
- 7) **FIRE CHIEF'S REPORT**
 - a) Activity Report
 - b) Equipment Readiness
- 8) **DIRECTORS REPORT**
- 9) **CHAIR REPORT**

ADJOURNMENT

- Requires Board Action

Join Zoom Meeting <https://us02web.zoom.us/j/3664311610>

Meeting ID: 366 431 1610

One tap mobile +16699009128,,3664311610# US (San Jose)

+12532158782,,3664311610# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

**HAZELDELL RURAL FIRE PROTECTION DISTRICT
BOARD OF DIRECTORS
REGULAR MEETING MINUTES
THURSDAY, OCTOBER 22, 2020**

CALL TO ORDER: Chairman Herb Wick called the meeting to order at 5:00 PM via Zoom and the Oakridge Fire Station.

ATTENDANCE: Directors Herb Wick, John Milandin, and Pam Mahler (via Zoom); Directors Skip Baker and Joan Peterkin (OFD Station). Staff: Acting Fire Chief Bryan Cutchen, Capt. Aric Higdon and Lt. Scott Hollett (OFD Station)

ABSENCE: None

Public Attendance: None

Summary of Motions

- Motion to approve the Consent Agenda with correction – Passed
- Motion to approve the October Accounts Payable – Passed
- Motion to approve cutters to fell four trees and take the wood - Passed
- Motion to adjourn the meeting made at 6:27 pm – Passed

Approval of Consent Agenda

Motion to approve the Consent Agenda. Motion made by Mahler, 2nd by Milandin.

Milandin requested a correction to page 2 of the Meeting Minutes: “fire suppression drill” instead of “fire evacuation drill”

(The Amended Motion passed Unanimously with a 5-0 roll call vote)

Accounts Payable

Motion to approve the Accounts Payable. Motion made by Milandin, 2nd by Mahler.

Milandin asked why we are spending \$7000 on repair to the Pierce Engine. Staff replied that they understood that the Board wanted it fixed. Milandin thought the Board would see a quote for the repair. The vehicle is insured for \$12,000. Cutchen will ask the City’s Finance Director if the cost should be capitalized.

(Motion Passed Unanimously with a 5-0 roll call vote)

Financial Report

Peterkin reviewed the September financial report. Discussion ensued on the expectations regarding property tax receipts this year. The City expects 10-20% less property tax revenues than usual.

Recognition/Public Comment

None

Old Business

Spectrum Survey

Spectrum could extend their internet service to the HP Station at any time. Cutchen said that the service would allow us to monitor our security system remotely. The cost is \$80/month. The Board will consider getting service after having more information on its tax revenues.

Action Items List and Accomplishments

Milandin reviewed the Action Item List.

- #18: Per staff, the City has old filing cabinets at the WAC that could be gotten for HRFD.
- #21: See discussion under New Business.

- #23: Staff: Address sign inventory shows there are 9 posts and 0 signs on hand.

New Action Items:

- #24: Fire suppression drill: Hollett is working on this. He plans to do a walk-through next Sunday on the water system and determining water relay. Milandin will work with Hollett on a drill.
- #25: Evacuation plans for HRFD residents. Board should look at the plans posted on the City's website.

New Business

Vehicle Inventory and Sale

The Ford F250 was sold at auction for \$1100.

The 1979 Ford Tender is still not in service. The FD staff has no mechanics. Milandin's friend "Randy" will take a look at it.

Fire Chief's Report

Activity Report

The transport rate was 50%

Equipment Readiness

See discussion under New Business.

Retention of Firefighters

Staff is trying to put together an academy.

Director Reports

Milandin: Four trees next to power lines going to the HP Station need to be cut.

Milandin knows some cutters who would be willing to fell the trees and take the wood.

Motion to approve allowing cutters to fall four trees and take the wood in payment. Motion made by Milandin, 2nd by Mahler.

(Motion Passed Unanimously with a 5-0 roll call vote)

Adjournment

Motion to adjourn the meeting made at 6:27 PM. Motion made by Milandin, 2nd by Mahler.

(Motion Passed Unanimously with a 5-0 roll call vote)

Respectfully Submitted,

Joan Peterkin
Secretary/Treasurer

Hazeldell Rural Fire Department

11/16/2020 12:28 AM

Register: 1002 · Banner Bank - 4095

From 10/01/2020 through 11/16/2020

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
10/14/2020			-split-	Deposit		X	323.13	14,603.02
10/15/2020	3660	Lane Electric	5400 · Materials & Ser...	Acct. #3715400	44.78	X		14,558.24
10/15/2020	3661	LB Office Works	5400 · Materials & Ser...	Bookkeeping	125.00			14,433.24
10/15/2020	3662	Government Ethics C...	5400 · Materials & Ser...	Inv. #AIE12857	329.32	X		14,103.92
10/15/2020	3663	Oregon Apparatus R...	5400 · Materials & Ser...	Inv. #9258	6,962.27			7,141.65
10/31/2020			4000 · Revenue:4200-...	Deposit		X	0.37	7,142.02
10/31/2020	3683		5400 · Materials & Ser...	VOID:		X		7,142.02
11/11/2020	3664	S.D.A.O	5400 · Materials & Ser...	Membership du...	155.77			6,986.25
11/11/2020	3665	Lane Electric	5400 · Materials & Ser...	Acct. #3715400	63.63			6,922.62
11/11/2020	3666	AA&L Emergency Fi...	5400 · Materials & Ser...	Inv. #Hazeldell...	670.00			6,252.62
11/12/2020	3667	LB Office Works	5400 · Materials & Ser...	Bookkeeping	125.00			6,127.62



787 Bailey Hill Road
Eugene, Oregon 97402-5451

541.484.1151
www.laneelectric.com

451 1 AV 0.386
HAZELDELL RURAL FIRE DIST
ATTN HERB WICK
PO BOX 717
OAKRIDGE OR 97463-0717

4 451
C-2 P-2



Your Electric Bill Information

Account Number	3715400
Statement Date	11/05/2020
Previous Balance	\$44.78
Payments Thank You!	-\$44.78
Current Charges - Due By 12/03/2020	\$63.63
Total Amount Due	\$63.63

Co-op Bulletin Board

Lane Electric's Board of Directors is seeking applicants to fill the recently vacated Oakridge district Director position. Applicants must live in the Oakridge district, feel a civic responsibility to their neighbors and have a passion to serve their community. Duties include setting policy, budget approvals, contract review and consideration, and monitoring the operations of the Cooperative. Please call 541.484.1151 to request an application packet. Applications must be received by December 10, 2020 at 1:00 pm.

Your Energy Bill Description

Service Address: 78175 DEAD MOUNTAIN ROAD
Type: FIRE STATION
Service From: 10/01/2020 TO 11/01/2020

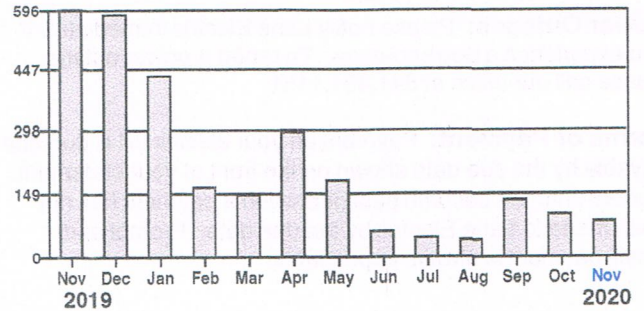
Meter #	Desc.	Previous	Present	Usage	Mult.
78567	kWh	44752	44835	83	1.0
78567	kW	0	0.882	0.882	1.0

Description	Usage	Rate	Total
Basic Charge			\$ 52.00
Usage Charge	83	\$.067800	\$ 5.63
70 Watt Light Street Lights (Qty: 1)			\$ 6.00

Current Month's Charges \$ 63.63

Acct 5460-0
11-11-20 JEP

Your Monthly Energy (kWh) Use



Your Monthly Comparisons

Period	# Days	kWh Use	kWh/Day	\$/Day	Avg. Temp.
This Month	31	83	3	2.05	54
Last Month	30	100	3	2.16	65
Last Year	31	596	19	3.46	50

PLEASE DETACH THIS PORTION AND RETURN IT WITH YOUR PAYMENT



787 Bailey Hill Road
Eugene, Oregon 97402-5451
541.484.1151
Pay-by-Phone at 1-877-562-5503
www.laneelectric.com

HAZELDELL RURAL FIRE DIST
ATTN HERB WICK
PO BOX 717
OAKRIDGE OR 97463-0717

Account Number	3715400
Statement Date	11/05/2020
Total Amount Due	63.63

Your payment and any returned checks may be processed electronically.

LANE ELECTRIC COOPERATIVE
787 BAILEY HILL ROAD
EUGENE OR 97402-5451

01



PO Box 12613
 Salem, OR 97309-0613
 503-371-8667 or 800-285-5461

Statement Date: 10/7/2020

Payment Due: 12/31/2020

Hazeldell Rural Fire District
 Joan E. Peterkin
 PO Box 717
 Oakridge, OR 97463

*Acct 5425-0
 10-11-20 JEP
 DUES*

Description	Amount Due
SDAO Membership Dues	\$155.77
Total	\$155.77

Important Note: Membership in SDAO, with dues paid in full, is a requirement for participating in any of the Special Districts Insurance Services (SDIS) insurance programs.

Please make checks payable to SDAO and enclose the bottom portion of your statement with your check to help us apply your payment correctly. Your payment can be mailed to the address above.

If you have any questions, please contact SDAO Member Services at 503-371-8667 or toll-free at 800-285-5461.

Please keep the top portion for your records and return bottom portion with your payment.

52047

14061

2021 SDAO Membership Dues

Please remit payment to:

SDAO
PO Box 12613
Salem, OR 97309

District: Hazeldell Rural Fire District

Total Due: \$155.77

Total Enclosed: _____

Do you have a change of address or contact person? Please indicate new information on the back.

12:09 AM

11/16/20

Accrual Basis

Hazeldell Rural Fire Department Revenue And Expenditures Budget vs. Actual General July through October 2020

	Jul - Oct 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
3900 · Beginning Fund Balances Budget				
4100-1 · Beginning Fund Balances-G.F.	0.00	55,000.00	-55,000.00	0.0%
Total 3900 · Beginning Fund Balances Bu...	0.00	55,000.00	-55,000.00	0.0%
4000 · Revenue				
4000-0 · Prior Year Taxes	1,260.35	3,000.00	-1,739.65	42.0%
4110-0 · Current Year Tax Receipts	0.00	159,234.00	-159,234.00	0.0%
4120-0 · Interest On Prior Year Taxes	122.75	300.00	-177.25	40.9%
4200-0 · Invest Interest (LGIP)	300.84	1,000.00	-699.16	30.1%
4200-1 · Bank Interest	1.60	0.00	1.60	100.0%
4840-0 · Address Sign Post Program	0.00	0.00	0.00	0.0%
4850-0 · Miscellaneous Revenue	0.00	500.00	-500.00	0.0%
Total 4000 · Revenue	1,685.54	164,034.00	-162,348.46	1.0%
Total Income	1,685.54	219,034.00	-217,348.46	0.8%
Gross Profit	1,685.54	219,034.00	-217,348.46	0.8%
Expense				
5000 · Capital Outlay				
5830-0 · Vehicles	0.00	0.00	0.00	0.0%
Total 5000 · Capital Outlay	0.00	0.00	0.00	0.0%
5400 · Materials & Services				
5410-0 · Insurance	598.11	4,240.00	-3,641.89	14.1%
5415-0 · Office Expense	0.00	500.00	-500.00	0.0%
5415-1 · Board Expense	0.00	2,000.00	-2,000.00	0.0%
5420-1 · Audit	0.00	4,000.00	-4,000.00	0.0%
5420-2 · Bookkeeping	500.00	900.00	-400.00	55.6%
5420-3 · Legal Fees	0.00	500.00	-500.00	0.0%
5420-4 · Public Info.,Web Design & Maint	0.00	500.00	-500.00	0.0%
5420-5 · Bank Fees & Service Charges	0.05	150.00	-149.95	0.0%
5425-0 · Licenses,Permits,Subscrip.,Dues	329.32	1,000.00	-670.68	32.9%
5426-0 · Elections & Notices	0.00	1,500.00	-1,500.00	0.0%
5430-0 · Training	0.00	2,500.00	-2,500.00	0.0%
5431-0 · Travel	501.20	2,500.00	-1,998.80	20.0%
5435-0 · Vehicle Repair & Maintenance	6,962.27	10,000.00	-3,037.73	69.6%
5435-1 · Gas & Oil	0.00	250.00	-250.00	0.0%
5435-2 · Tires & Batteries	188.95	3,000.00	-2,811.05	6.3%
5435-3 · Vehicle & Equipment Testing	0.00	4,000.00	-4,000.00	0.0%
5435-4 · Protective Clothing	0.00	14,000.00	-14,000.00	0.0%
5435-5 · Equipment	0.00	1,500.00	-1,500.00	0.0%
5435-6 · Radio Repair/Small Tools/Equip	0.00	1,500.00	-1,500.00	0.0%
5436-0 · Address Sign Program	0.00	100.00	-100.00	0.0%
5450-0 · Contract Ser - City of Oakridge	0.00	61,089.00	-61,089.00	0.0%
5450-1 · Contract Services-Adm Asst	0.00	1,000.00	-1,000.00	0.0%
5460-0 · Utilities	957.90	3,000.00	-2,042.10	31.9%
5460-1 · Building/Grounds Maintenance	600.00	7,000.00	-6,400.00	8.6%
5470-0 · Volunteer Prog-City of Oakridge	0.00	15,450.00	-15,450.00	0.0%
Total 5400 · Materials & Services	10,637.80	142,179.00	-131,541.20	7.5%
5700 · Interfund Transfer				
5700-1 · Land & Facilities Fund	0.00	10,000.00	-10,000.00	0.0%
5900-1 · Vehicle Fund	0.00	30,000.00	-30,000.00	0.0%
Total 5700 · Interfund Transfer	0.00	40,000.00	-40,000.00	0.0%
6100 · Operating Contingency-Budgeted				
6100-0 · Operating Contingency	0.00	20,000.00	-20,000.00	0.0%
Total 6100 · Operating Contingency-Budg...	0.00	20,000.00	-20,000.00	0.0%

Hazeldell Rural Fire Department
Balance Sheet
As of October 31, 2020

	<u>Oct 31, 20</u>
ASSETS	
Current Assets	
Checking/Savings	
1001 · Local Gov. Invest. Pool	
1001-1 · General Fund	46,442.17
1001-2 · Land & Facilities Fund	40,843.03
1001-3 · Vehicle Fund	<u>92,732.92</u>
Total 1001 · Local Gov. Invest. ...	180,018.12
1002 · Banner Bank - 4095	
1002-1 · General Fund	<u>7,142.02</u>
Total 1002 · Banner Bank - 4095	<u>7,142.02</u>
Total Checking/Savings	<u>187,160.14</u>
Total Current Assets	<u>187,160.14</u>
TOTAL ASSETS	<u><u>187,160.14</u></u>
LIABILITIES & EQUITY	
Equity	
32000 · Unrestricted Net Assets	195,790.69
Net Income	<u>-8,630.55</u>
Total Equity	<u>187,160.14</u>
TOTAL LIABILITIES & EQUITY	<u><u>187,160.14</u></u>

12:34 AM

11/16/20

Accrual Basis

Hazeldell Rural Fire Department
Profit & Loss by Class
 July through October 2020

	General Fund	Land & Facilities Fu...	Vehicle Fund	TOTAL
Ordinary Income/Expense				
Income				
4000 · Revenue				
4000-0 · Prior Year Taxes	1,260.35	0.00	0.00	1,260.35
4120-0 · Interest On Prior Year Taxes	122.75	0.00	0.00	122.75
4200-0 · Invest Interest (LGIP)	300.84	135.72	185.99	622.55
4200-1 · Bank Interest	1.60	0.00	0.00	1.60
Total 4000 · Revenue	<u>1,685.54</u>	<u>135.72</u>	<u>185.99</u>	<u>2,007.25</u>
Total Income	<u>1,685.54</u>	<u>135.72</u>	<u>185.99</u>	<u>2,007.25</u>
Gross Profit	1,685.54	135.72	185.99	2,007.25
Expense				
5400 · Materials & Services				
5410-0 · Insurance	598.11	0.00	0.00	598.11
5420-2 · Bookkeeping	500.00	0.00	0.00	500.00
5420-5 · Bank Fees & Service Charges	0.05	0.00	0.00	0.05
5425-0 · Licenses,Permits,Subscrip.,D...	329.32	0.00	0.00	329.32
5431-0 · Travel	501.20	0.00	0.00	501.20
5435-0 · Vehicle Repair & Maintenance	6,962.27	0.00	0.00	6,962.27
5435-2 · Tires & Batteries	188.95	0.00	0.00	188.95
5460-0 · Utilities	957.90	0.00	0.00	957.90
5460-1 · Building/Grounds Maintenance	600.00	0.00	0.00	600.00
Total 5400 · Materials & Services	<u>10,637.80</u>	<u>0.00</u>	<u>0.00</u>	<u>10,637.80</u>
Total Expense	<u>10,637.80</u>	<u>0.00</u>	<u>0.00</u>	<u>10,637.80</u>
Net Ordinary Income	<u>-8,952.26</u>	<u>135.72</u>	<u>185.99</u>	<u>-8,630.55</u>
Net Income	<u><u>-8,952.26</u></u>	<u><u>135.72</u></u>	<u><u>185.99</u></u>	<u><u>-8,630.55</u></u>

HAZELDELL RURAL FIRE PROTECTION DISTRICT

Staff Report

- I. Issue: Security System Maintenance
- II. Initiator: Bryan Cutchen
- III. Date: November 16, 2020
- IV. Contact Person: Bryan Cutchen
- V. Exhibit: (1) Quote
- VI. Background:

The system at the HRFPD fire station includes a digital video recorder (DVR) to store videos captured by the motion activated cameras around the facility. Due to a lack of a Universal Power Supply (UPS) which shields the systems from power interruptions, the hard drive in the DVR has suffered damage. While still operable, it reduced the life of the drive. Eventually it will need replacement.
- VII. Staff Recommendation: Schedule replacement the DVR hard drive.
- VIII. Possible Motion: I move that the District purchase a replacement digital video recorder and installation from Integrated Electronics Systems, Inc.

BUDGET IMPACT

EXPENDITURE REQUIRED:	\$1,356.00	AMOUNT BUDGETED:	\$7,000	APPROPRIATION REQUIRED:	-0-
--------------------------	------------	---------------------	---------	----------------------------	-----

Proposal



INTEGRATED ELECTRONIC SYSTEMS, INC.

P.O. Box 708
 EUGENE, OREGON 97440-0708
 (541) 485-4456
 FAX (541) 688-1478

CCB # 165599

PROPOSAL SUBMITTED TO OAKRIDGE FIRE DEPARTMENT		PHONE 541-782-2416 ext. 305	DATE November 12, 2020
STREET P.O. BOX 1410 / 47592 HWY 58		JOB NAME NEW DVR	
CITY, STATE AND ZIP CODE OAKRIDGE, OREGON 97463		JOB LOCATION HAZEL DALE FIRE STATION	
ATTN: ARIC HIGDON	EST. NO. I-08958	FAX / EMAIL OAKRIDGE, OREGON 97463	

WE AGREE BY SIGNED COPY OF THIS PROPOSAL TO FURNISH AND INSTALL ALL MATERIALS AND LABOR NECESSARY TO COMPLETE INSTALLATION AT THE ABOVE JOB SITE AS PER OUR SCOPE OF WORK AS LISTED:

NEW DVR:

- 1- HIK VISION 8CHANNEL 1080P 4TB.
- 1- PROGRAMMING AND TESTING.

THIS PROPOSAL IS BASED ON PROVIDING AND INSTALLING THE ABOVE LISTED EQUIPMENT.

THIS NEW DVR WILL REPLACE THE FAILING EXISTING DVR.

THIS NEW DEVICE WILL BE CONNECTED TO EXISTING WIRING AND DEVICES. ANY ISSUES WITH EXISTING WIRING OR DEVICES MUST BE REPAIRED OR REPLACED ON A T&M BASIS OUTSIDE THIS CONTRACT.

ALL WORK MUST BE DONE DURING NORMAL BUSINESS HOURS OF 6AM TO 4PM MONDAY THROUGH FRIDAY.

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

ONE THOUSAND THREE HUNDRED FIFTY SIX DOLLARS AND NO/100'S.....dollars (\$ **1,356.00**).

Payment to be made as follows:

NET PAYMENT DUE BY THE TENTH (10TH) OF EACH MONTH FOR ALL WORK COMPLETED BY THE END

OF THE PREVIOUS MONTH.

Subject to terms and conditions on reverse side hereof which terms and conditions are incorporated by reference.

Authorized Signature _____

Ryan Allen

11/12/2020

Note: This proposal may be withdrawn by us if not accepted within **30** days.

Acceptance of Proposal — The above prices, specifications and conditions, including the terms set forth on the reverse hereof, are satisfactory and are hereby accepted. You are authorized to proceed with the work as specified. Payment will be made as outlined above.

Signature _____

Signature _____

Date of Acceptance: _____

HAZELDELL RFD ACTION ITEMS

NOVEMBER 18, 2020

COMPLETED ITEMS ON THE LAST REPORT ARE: 4, 6, 11, 12,17,19, 19,20, 21,

1. Renew IGA / **Wick/Milandin** /Initiated-Annually/Start in February

2. Audit and review finances/**Peterkin**/Annually/Start in November

3. Meet with City during interview of new chief/ **Wick, Cutchen**/On hold, budget restraint

5. Yard Light /**Wick** / Initiated 10/22/2020/Investigate less expensive light and proper lighting of drafting plug. Contact Lane El.

7.Prepare job description for minutes and agenda staff assistant/**Peterkin, Baker, Milandin**/Initiated 7/25/19/Board agreed 10/24/2019 to put on hold for new chief.

8. Prepare job description for Secretary-Treasurer/**Peterkin** /Initiated 6/19/ 7/29 rough outline. Consult policy manual.

9. Prepare Policy for 3rd party use of facilities/**Milandin**/ Initiated 7/19/ Draft being prepared using policy of school district for guidance-10/20

10.Develop agreement with ODF/**Wick, Milandin**/Initiated 7/19 /Last meeting ODF reviewed plans for RFD addition. Principal comments were to enlarge the footprint, initially use trailer when present ODF Officer (Bird) retires. Present status: Plans ready to build with smaller footprint, well and septic systems installed. Project on hold.

13. Open House at HP Station/**Baker**/ Initiated 2019/ On hold until COVID all clear.

14. Develop a Website/**Board**/Initiated 6/19/ On hold.

15. Perform identified maintenance items at HPS/**Milandin, Wick**/Initiated on going/ *install or repair outside motion light, *install combo lock on propane tank for inspection access, *repair roofing-Complete, *repair video camera alarm

16. Obtain contract with Bookkeeper Deanna Baxley/**Peterkin, Milandin**/ Initiated 11/19 /Draft contract provided by LB Office Works. Review and obtain legal review

18. Purchase Closet Style File Storage Cabinets/**Mahler**/Initiated 2019/ Authorized to spend \$500. Aric reported that a surplus file cabinet at the WAC could be moved to a suitable location as directed by Peterkin and Mahler.

22. Prepare Recruitment Job Description for Truck Drivers/**Hollett** /Initiated 2019/ Plan is to recruit drivers from HRFD area for rapid response from HP station to fire to serve as drivers only. The job description will be used to inform prospects of driving requirements.

23. Address Sign Project/ **Hollett**/Initiated 8/1 2020/ In process of identifying addresses without signs and asking owner to install a donated address sign. BOD to authorize purchase of signs. General Zones served by HRFD are: High Prairie, McFarland, Dunning, Hills Creek, Westridge, Airport. A status of structures in each Zone could facilitate determining progress and signs needed .

24. Fire Suppression Drill in Hazeldell Area/**Hollett**/Initiated 10/2020. On 10/25 Hollett reported conducting a walk thru on the HPS water system and is planning for a full fire suppression evolution. The BOD supports this and can assist in staging a location for a structure to be used in the evolution.

25. Spectrum Service to HPS/**CUTCHEN**/ bod DETERMINE NEED FOR Spectrum Service including a phone line . Estimated cost \$76/ month.

26. Publish a Disaster Contingency Plan/**Milandin**/ Establish an advisory panel to BOD. Panel to consist of representatives from ODF, Lane County Emergency Program Coordinator, City Administrator, Red Cross, Lane County Sheriffs Department, Middle Fork FS, Hazeldell Zones. Plan to include evacuation information : notification alerts, routes, safe locations and Emergency Kit content.



Oakridge Fire & EMS



47592 Highway 58, P.O. Box 1410, Oakridge OR 97463

Fire Department Activity report for 20-11-01 through 20-11-07

	Oakridge	Hazeldell	Westfir	Hwy. 58	USFS	Mutual Aid	Canceled / UTL
EMS	5	1	0	1	0	0	0
Transports	3	0	0	1	0	0	
Trans. %	60%	0%	0%	100%	0%	0%	
MVA's	1	0	0	1	0	0	
Transports	0	0	0	1	0	0	0
Trans. %	0%	0%	0%	100%	0%	0	
Public Assists	0	0	0	0	0	0	0
Fires	2	1	0	0	0	0	
Total Calls	8	2	0	2	0	0	
Overall Total Calls for response Area:						12	0

(Overall EMS transport rate 57%)

2nd Out Calls – 1

3rd Out Call – 1

4th Out Call – 0

Calls by Day of the week:

Sun. – 1 Mon. – 2 Tues. – 2 Wed. – 2 Thur. – 1 Fri. – 0 Sat. – 4

Calls by Time of Day:

0800-1200 – 1 1200-1600 – 2 1600-2000 – 6 2000-0000 – 2
0000-0400 – 0 0400-0800 – 1

Items to Note:

This week we had two fire. The first fire was a flue fire on Sunday Nov. 1 that caused around \$60,000 damage. The fire was contained within the void space between the ceiling and roof of a manufactured home.

The second fire this week occurred on Saturday November 7th. This fire was a 3rd out alarm, the first out medic unit was enroute to Riverbend Hospital and the second out crew was on scene of a medical call loading the patient up for transport. The 2nd out crew requested mutual aid from Dexter & Lowell, and requested an additional tap notifying Oakridge volunteers that both ambulance crews were on transports and unavailable for the fire. Two volunteers and one off-duty career member responded to the fire.



Oakridge Fire & EMS



47592 Highway 58, P.O. Box 1410, Oakridge OR 97463

Fire Department Activity report for 20-11-08 through 20-11-14

	Oakridge	Hazeldell	Westfir	Hwy. 58	USFS	Mutual Aid	Canceled / UTL
EMS	7	0	1	0	0	0	0
Transports	4	0	1	0	0	0	
Trans. %	57%	0%	100%	0%	0%	0%	
MVA's	1	0	0	4	0	0	4
Transports	0	0	0	0	0	0	0
Trans. %	0%	0%	0%	100%	0%	0	
Public Assists	4	0	0	0	0	0	0
Fires	1	0	0	1	1	0	1
Total Calls	13	0	1	5	1	0	
Overall Total Calls for response Area:						20	4

(Overall EMS transport rate 63%)

2nd Out Calls – 1

3rd Out Call – 0

4th Out Call – 0

Calls by Day of the week:

Sun. – 3 Mon. – 0 Tues. – 3 Wed. – 4 Thur. – 1 Fri. – 6 Sat. – 3

Calls by Time of Day:

0800-1200 – 2 1200-1600 – 2 1600-2000 – 6 2000-0000 – 7

0000-0400 – 2 0400-0800 – 1

Items to Note:

One patient was transported to the hospital as a stroke alert patient.

No potential COVID-19 patients were transported this week.