



September 17, 2015  
City Council Regular Session  
Willamette Activity Center- Room 8  
47674 School Street  
7:00 p.m.



# MINUTES

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## **1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE**

Council Present: Jim Coey, Mayor  
Judy Rowland  
Gary Carl  
Rick Zylstra  
Amy Buchmeier (absent)  
Dwight Chitwood  
Dawn Kinyon

Staff Present: Louis Gomez, City Administrator  
Mike Hansen, Interim Fire Chief  
Jackie Taylor, Assistant Planner  
Susie LaDuke, Finance Director/City Recorder  
Kevin Martin, Police Chief

## **2.0 PUBLIC COMMENT**

None

## **3.0 MAYOR AND COUNCIL COMMENTS**

Next Thursday, Friday and Saturday the Mayor, Louis and the City Council will attend the League of Oregon Cities in Bend.

Mayor Coey attended an LRAPA meeting yesterday for air quality, we are going to schedule a town hall meeting within the next 30 days so we can further update everybody on where we are going with that as far as air quality goes.

Louis asked if we can change our work session to October 24th instead of the 10<sup>th</sup> because Stan Foster won't be available. This will be in the City Hall conference room from 9:00 to 2:00.

## **4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA**

6.6 Authorization for Mayor to sign a letter for the water loan application. The council gave direction at a previous meeting, but it wasn't done by motion.

## 5.0 CONSENT AGENDA

None

## 6.0 ADMINISTRATIVE SERVICES

### 6.1 City Administrators Report

Louis, Councilor Buchmeier and George Custer had a meeting with LTD in regards to a grant they put in earlier in the year for \$632,000 and they did not receive it. The goal was to add additional trips into the city on the weekends and to increase trips during the week. They are regrouping and looking at the grant again.

Pedestrian Study - We had a kick off meeting on the Pedestrian Study with the engineers and consultants that are doing the study for us. Louis gave them a copy of the Highway 58 Refinement Plan since there is a lot of material in there that they can utilize.

Empty Lot on Hwy 58 - Louis sent some correspondence to Tyco, LLC to see if we can get some movement on that lot.

Million Gallon Tank and Well – This comes back to the motion for the Mayor to sign the letter in 6.6.

Teller Road Construction Project – They want to start that project the first or second week of October.

The Sale of the Building at the OIP – Will talk about this in executive session.

Enterprise Zone – We are starting the first step of the enterprise zone again, it will start with us and Westfir and The Board of County Commissioners has to pass a resolution and it will be forwarded back to business Oregon and shortly after we will have our enterprise zone back.

ODOT Grant – We spoke with Frannie Brindle in regards to getting some non-road money. We are talking four years out, but the dollars would be secure and they could be used to finish the IMBA Ride Center projects.

### 6.2 City Recorders Financial Report

Susan presented the financial report to the council.

**Motion:** Councilor Rowland moved to approve the Financial Report as presented. Councilor Chitwood seconded the motion.

Councilor Kinyon asked Susan if she could explain what the ambulance account is.

Susan said it is a tracking account, the Springfield Fire and Life Safety does our billing for the ambulance accounts.

R. Zylstra (Aye), Mayor Coey (Aye), D. Chitwood (Aye), D. Kinyon (Aye), G. Carl (Aye), J. Rowland (Aye).  
Motion carried 6-0

### **6.3 Resolution 17-2015 Designation of the Oakridge Westfir Enterprise Zone**

The Oakridge Westfir Enterprise Zone expired December 31, 2014, Enterprise Zones are redesignated for ten year project periods, if there is no activity in the zone within a six year period then the enterprise zone expires, which is the case with ours. Business Oregon is working closely with the city, without the enterprise zone it is difficult for the city to offer tax incentives to businesses that may want to locate to the Oakridge Westfir Enterprise Zone, it is imperative that we get our enterprise zone designated so we can be more competitive to attracting new businesses.

On our original enterprise zone we did not include new hotels or resorts, so if a new hotel or resort came into the area they would be eligible for the tax exemptions.

**Motion:** Councilor Carl moved that we adopt Resolution 17-2015 designation of the Oakridge Westfir Enterprise Zone. Councilor Rowland seconded the motion.

Mayor Coey (Aye), J. Rowland (Aye), G. Carl (Aye), D. Chitwood (Aye), D. Kinyon (Aye), R. Zylstra (Aye).  
Motion carried 6-0

### **6.4 Water Curtailment Discussion and Down grade to Normal Use**

Back on July 27, 2015 the council established an ordinance for water curtailment, since that time the community has been curtailing anywhere from 190,000 – 220,000 gallons a day. Which showed the community at large took the curtailment seriously. Louis is recommending that the city council lift the water curtailment. We are asking that the community to please work towards conserving water as a normal practice.

**Motion:** Councilor Zylstra moved that we lift the water curtailment level from moderate mandatory and return to no restrictions. Councilor Carl seconded the motion.

Councilor Carl asked Chuck Kurnick about the rock quarry that will possibly go in, will that inevitably affect our water supply?

Chuck said no he does not think it will affect it at all. The rock quarry will help us in one respect by letting us put our tank in another better location.

J. Rowland (Aye), G. Carl (Aye), D. Kinyon (Aye), D. Chitwood (Aye), R. Zylstra (Aye), Mayor Coey (Aye).  
Motion carried 6-0

### **6.5 Facilities Use Permit Administrative Update**

We talked about this at the community services meeting, the initial thought was that this was very narrow and it didn't have anything spelled out such as what kind of sanctions or examples.

Susan said there were people that were concerned that they didn't give examples on what they were looking at. The way the parks are ran is not changing, this is just if problems arise. This is just giving us the tools that we will need when problems occur at the park

**Motion:** Councilor Rowland moved that we approve the additional language as presented on the facility use permit. Councilor Zylstra seconded the motion.

Susan said the fines would be different for each person or occurrence.

Councilor Carl asked who decides what good order is or not?

Louis said if this council gives a directive to a certain event and they don't follow it, then they are in violation of good order. It will be up to the discretion of the police department to see if the evidence is there, at least 51% to see if there was a violation of good order.

Councilor Kinyon wanted to know who was going to decide whether or not rules are followed.

Mayor Coey said it will be city staff or Louis, it will probably come from Chief Martin first to Louis.

J. Rowland (Aye), Mayor Coey (Aye), G. Carl (Aye), D. Chitwood (Aye), R. Zylstra (Aye), D. Kinyon (Aye).  
Motion carried 6-0

#### **6.6 Authorization for the Mayor to sign the letter for water loan**

Louis said you gave him authorization to do this a few meetings back but he could not find in any of the minutes where there was a motion for this.

**Motion:** Councilor Carl moved that we approve authorization for the Mayor to sign the IFA loan documents for the City of Oakridge Water Project. Councilor Chitwood seconded the motion.

R. Zylstra (Aye), D. Chitwood (Aye), Mayor Coey (Aye), J. Rowland (Aye), G. Carl (Aye), D. Kinyon (Aye).  
Motion carried 6-0

### **7.0 COMMUNITY SERVICES**

#### **7.1 Appoint Neil Weber to the Parks, Trails and Trees Board**

**Motion:** Councilor Zylstra moved that we appoint Neil Weber to the Parks, Trails and Trees Board. Councilor Carl seconded the motion.

Mayor Coey (Aye), D. Kinyon (Aye), G. Carl (Aye), D. Chitwood (Aye), R. Zylstra (Aye), J. Rowland (Aye).  
Motion carried 6-0

### **8.0 POLICE SERVICES**

The American Legion Riders presented Chief Martin and the Oakridge Police Department with a plaque to publicly thank our police department. They cannot say enough about the department and how thankful they are for them.

They are taking applications for a patrol officer, the closing date is September 25, 2015.

They sent two officers to Smoke School and they will come back and train more employees.

## **9.0 EMERGENCY SERVICES**

Their calls are up, it looks like they are going to have a record year this year.

The Volunteers are working hard upstairs to make them a work out room.

Today is the last day for one of their fire fighters, we will be going through the hiring process to replace him.

## **10.0 REPORTS FROM BOARDS AND COMMITTEES**

Banner Bank donated the corner lot on E 1<sup>st</sup> Street and Cedar, the location of the old bank that burned down, to the City of Oakridge.

The Treeplanting committee will meet on October 12 at 6:00 P.M.

Lane ACT – Discussed off highway projects, they discussed a visitors centers and paving North Shore Road between Oakridge and Lowell.

Community Services – Discussed the reconfiguration of the Parks, Trails and Trees Board. They are putting out bids for siding on the community building at Greenwaters Park.

**Executive Session: ORS 192.660 (2) (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. ORS 192.660 (2) (d) to conduct labor negotiations on behalf of the government body.**

Adjourn for Executive Session 8:05 P.M.

Executive session 8:10 P.M.

Executive session over at 8:52 P.M.

Regular session 8:53 P.M.

**Motion:** Councilor Rowland moved that we allow the city attorney to draft letters to Randy Dreiling, Ramzy Hattar and Cascade Title to withdraw the city's offer to sell the property known as tax lot 21-35-22-20 01400. Councilor Kinyon seconded the motion.

R. Zylstra (Aye), D. Chitwood (Aye), Mayor Coey (Aye), J. Rowland (Aye), G. Carl (Aye), D. Kinyon (Aye).  
Motion carried 6-0

**Motion:** Councilor Carl moved that in connection with the request to the city attorney, in connection to the withdrawal to sell tax lot 21-35-22-20 01400 can damages be recovered. Councilor Zylstra seconded the motion.

D. Chitwood (Aye), G. Carl (Aye), R. Zylstra (Aye), J. Rowland (Aye), D. Kinyon (Aye), Mayor Coey (Aye).  
Motion carried 6-0

Adjourn Meeting 8:55 P.M.

Respectfully submitted before the City Council October 1, 2015

Signed: \_\_\_\_\_  
James Coey, Mayor

Signed: \_\_\_\_\_  
Susan LaDuke, City Recorder