



November 5, 2015
City Council Regular Session
Willamette Activity Center- Room 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland
Gary Carl
Rick Zylstra
Amy Buchmeier
Dwight Chitwood
Dawn Kinyon

Staff Present: Louis Gomez, City Administrator
Mike Hansen, Interim Fire Chief
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief

2.0 PUBLIC COMMENT

Gene Hilleman 47800 Short Street Oakridge – Passed

Benjamin Beamer PO Box 804 –Ben invited everyone to the annual GOATS Volunteer Party, this year it is being held at the Golf Course at 5:00 P.M. Please bring your main favorite dish and the main course will be provided. The Mayor’s Golf Scramble is at 1:30.

Chief Martin swore in our new Code Enforcement Office Courtney Rallings.

3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey said they had a work session on the 24th and it went very well. Our consultant Stan Foster came down and they discussed the future of the WAC. We received a grant from the Ford Family, the idea is that we will use the old public works building, we will add on and remodel and have all of the services up there and have a rec center there also.

Mayor Coey said he went to Bend with Travel Oregon, people from all over the State were there talking about biking. Oakridge is well known in the area for biking.

There is not a lot going on right now with LRAPA, we are getting ready for a phone call Monday with the EPA, they have both been sued by three environmental companies/groups. They have gone after LRAPA for their lack of pursuit on us and they are going after EPA for their lack of pursuit on LRAPA.

Mayor Coey asked the councilors that if they are going to be absent to let either him or Louis know.

The Mat Club started practice in the WAC gym on Monday.

Councilor Rowland had letters for the Mayor and Council from Ms. Bingham's third grade class thanking them for their service.

Councilor Carl said in conjunction with the Flee the Fog program that Travel Lane County was talking about, some time ago Lane Electric donated three cameras for Oakridge to use so we could have a visual station for the weather. As far as he knows they have not been installed and he would like to know if anybody knows the status of that project.

Ben Beamer said we have all the systems in place, we just need an outlet closer to the antennae. Lane Electric has donated funds to provide us equipment.

Louis said he talked to George Custer, he said it is pretty simple to put the conduit in, he hopes to get it done in the next week or so.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

Louis added 6.6 to ask the Council for a letter of support for the Southern Willamette Forest Collaborative

5.0 CONSENT AGENDA

Motion: Councilor Buchmeier moved to approve the consent agenda with corrections. Councilor Rowland seconded the motion.

J. Rowland (Aye), A. Buchmeier (Aye), G. Carl (Aye), D. Chitwood (Aye), D. Kinyon (Aye), Mayor Coey (Aye), R. Zylstra (Aye). Motion carried 7-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Pedestrian Study – On November 19th they are going to have their Traffic Advisory Committee meeting in regards to the Pedestrian Study. In regards to the crosswalk, Louis and Jeff Lange from ODOT did have an onsite visit with We B Video and The Ridge on October 29th. The biggest issue is accommodating vehicles that load and unload at We B Video. The City Engineer is trying to estimate what the cost will be for the curb cuts.

The other issue is trying to do something for The Ridge, that ties into the empty lot. Louis had a meeting with Tyco, LLC on the 3rd, they are up and down again on whether or not they want to sell. We might look

into a long term lease that would still benefit the City and the Chamber. We could put in a temporary building for the visitors center.

Strategic Plan – This is part of the WAC Visioning Process, six weeks out for when the consultant is supposed to be back will be around December 8, 2015, the first weekend would be the 12th, and if the council is ready we can meet sooner.

Louis got a hold of Dan Varcoe in regards to visiting the LaPine Community Center. He suggested we attend their Chamber Membership meeting and we could also visit the Chamber and Visitor Center at the same time. Louis thinks this is a good idea.

Million Gallon Tank and Well – Louis will try and have something for the council at the next meeting for discussion on the next steps for the Million Gallon Tank and Well. What he means by the next steps is what does the council considering to propose for a rate increase or not, whichever the case may be. We need to talk about the I and I piece and whether there will be a rate increase on that.

Teller Road Construction - They were supposed to do the sidewalks yesterday, last time he was down there the asphalt was down and the curbs. The sidewalks is one of the last pieces.

LTD – Mayor Coey said he and Louis were talking about the possibility of funding the weekend runs; that would cost about \$350,000 a year. They are looking at other options for grant funding.

Pending Sale 76726 Industrial Park Way – There was no fuel tank, we pulled samples and the report is done. It has been forwarded to DEQ and they will do their support letter that there is no issue with the dirt and no fuel tank. He is hoping to have something done within 30-35 days.

Enterprise Zone – The Enterprise Zone is back in effect today so we can start offering tax incentives for businesses that want to come to this area.

In December or January the council will see updated language to our flood zone. It will go through the Planning Commission this month. The Department of Land Conservation and Development and FEMA said that we shall put RV language in our flood zone area. The council cannot say no. FEMA could suspend all of the flood insurance for the people in town.

Lot 3 as a Park – Public works will be working on the area that burned, move some dirt around and clean it up. They want to make this a disc golf park.

LRAPA – Louis said the Mayor asked a question and he hasn't gone forward with it yet what if we said we didn't want to be under LRAPA's control and ask to be put under DEQ.

Councilor Rowland asked if DEQ is more lenient than LRAPA?

We don't know yet if they are, that is what we want to find out.

Mayor Coey said there have been some issues that have occurred that aren't making some of us in this room very happy. This would save us about \$3,600 a year.

Councilor Zylstra said there are options through DEQ to get air quality monitors.

Emergency Preparedness and Hazard Mitigation – Staff has been working with Lane County Emergency Management on hazard mitigation for our end of the County. As we all know we will be on our own when the big earthquake hits. We talk about what this will do the Dam.

Transportation System Plan Update - The City Engineer will be getting a quote on what it would cost to assist the city in updating the street prioritization portion of the plan.

Councilor Buchmeier asked for an update on the Salt Creek Canal.

Louis said basically it is on hold, the worst case scenario is a NEPA study will have to be done, that will cost about \$10,000. The Forest Service has not been pushing us to do that.

6.2 City Recorders Financial Report

Susan gave the financial report to the council. She gave out copies of the statement of Revenues and Expenses.

The auditors will be here next week, they will be working Wednesday which is a holiday and they will be here Thursday and Friday also.

Motion: Councilor Rowland moved to accept the city recorders financial report as presented. Councilor Carl seconded the motion.

R. Zylstra (Aye), Mayor Coey (Aye), D. Chitwood (Aye), D. Kinyon (Aye), G. Carl (Aye), J. Rowland (Aye), A. Buchmeier (Aye). Motion carried 7-0

6.3 Resolution 18-2015 approving a personal code of conduct for the City of Oakridge Mayor and Council, Boards, Commissions, Committees and Volunteers.

Louis read the issue, this final draft is an effort to lay out guidelines for proper conduct of all members of the Council, Committees, Boards, Commissions and Staff. This is to show the public that we will do our best to put our best food forward while serving the community.

Motion: Councilor Buchmeier moved that we adopt Resolution 18-2015 personal code of conduct for the City of Oakridge Mayor, and Council, Boards, Commissions, Committees and Volunteers. Councilor Rowland seconded the motion.

Councilor Carl said the first problem he has with this is we are elected officials and cannot be removed from office by the City Administrator if they violate this.

Louis said it does not say that. Members of Committees or Commissions appointed by the Council can only be removed by the Council. Volunteers that are appointed by the department heads, those are the volunteers Louis can remove.

Mayor Coey said the last two lines of the draft should be broken down.

Susan said to put a semi colon in between them.

Louis said this has nothing to do with elected officials, those fall under the Charter.

Mayor Coey (Aye), J. Rowland (Aye), G. Carl (Aye), D. Chitwood (Aye), A. Buchmeier (Aye), D. Kinyon (Aye), R. Zylstra (Aye). Motion carried 7-0

6.4 Appointment to the City of Oakridge Planning Commission

Louis reported that we have had a vacancy on the Planning Commission for some time. This will give us a full committee, the applicant is Donald Reesman Sr.

Motion: Councilor Kinyon moved to appoint Donald Reesman Sr to serve in the vacant Oakridge Planning Commission seat. Councilor Carl seconded the motion.

J. Rowland (Aye), G. Carl (Aye), A. Buchmeier (Aye), D. Kinyon (Aye), D. Chitwood (Aye), R. Zylstra (Aye), Mayor Coey (Aye). Motion carried 7-0

6.5 Presentation by Travel Lane County

Kari Westland the President and CEO of Travel Lane County along with Samara Phelps and Natalie Inouye gave their annual report.

6.6 Letter of Support for the Southern Willamette Forest Collaboration

This group wants to put in for a grant with the Oregon Watershed Enhancement Board dealing with forest collaboratives.

The council approved the letter of support by consensus.

7.0 COMMUNITY SERVICES

None

8.0 POLICE SERVICES

Chief Martin reported they had 299 calls for service, 24 were traffic warnings and citations and there were 32 cases, these numbers are up from September. In one weekend they had 42 calls.

The Fall Fun Night was a success, thank you to all of the volunteers.

Chief Martin's wife is spearheading Shop with a Cop, this is for underprivileged children, and they will have breakfast with an officer and then go shopping. Chief Martin has done this in the past with previous employers.

They had oral boards for the policer officer position today, they had six people show up and one didn't show up.

9.0 EMERGENCY SERVICES

Chief Hansen reported they had 76 calls, 68 were EMS calls.

The department put in for a Firefighter Safety Grant for three firefighters, we are out of the que, we got a letter saying we weren't successful and they ran out of money before they got to us. We have to apply each year for this grant.

They have a new employee, Jeremy Brown, he has not moved to town yet, but plans to after his probation period. He is aware that this is part of his commitment.

10.0 REPORTS FROM BOARDS AND COMMITTEES

Chamber – The Chamber Board is planning an event for side by sides, they are like quads but bigger with roll cages. This will be held in Westfir in June, it will be a three day weekend event and will take a lot of volunteer effort.

On December 16, 2015 they will be electing new board members and will have their Holiday Social.

On Saturday the Middle Fork Willamette Watershed Council is having an event and finding edible mushrooms, you can meet them at 10:00 A.M. at Middle Fork Ranger Station.

Adjourn Meeting 9:04 P.M.

Respectfully submitted before the City Council November 19, 2015

Signed: _____
James Coey, Mayor

Signed: _____
Susan LaDuke, City Recorder