



August 15, 2013
 City Council Regular Session
 Willamette Activity Center- Room 8
 47674 School Street
 7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Gerald Shorey, Mayor
 Rayetta Clark, Council President
 Glenn Fortune
 Jim Coey
 Ernest Baszler
 Les Biggerstaff
 Christine Slaven

Staff Present: Louis Gomez, City Administrator
 Dale Scobert, Chief of Police
 Tim Whittaker, Interim Fire Chief
 Jackie Taylor, Assistant Planner / Public Works Secretary
 Susie LaDuke, Finance Director/City Recorder

2.0 PUBLIC COMMENT

Sandy Price, Oakridge Or - Chamber business, Randy wrote a grant and was accepted for a visitors guide. The Keg and Cask was a success, they had more people than they've ever had. The Chamber is working through the summer.

Mayor Shorey asked if the meetings will start up again in September.

Sandy said yes they will, the first Tuesday is for the Board Meeting and they will have their meetings on the third Monday of the month.

3.0 MAYOR AND COUNCIL COMMENTS

Councilor Coey thanked Interim Fire Chief Tim Whitaker for being in the dunk tank to help raise money for the Community Caring Event.

Mayor Shorey said the Community Caring Fundraiser was a really good event, he wished it would have been advertised better.

Councilor Biggerstaff said on KEZI you can give them the information for your events and they will advertise for you free on their website. KZEL and some of the other radio stations will do the same and it doesn't cost a dime.

Mayor Shorey said they had a meeting last night, talked about the crosswalk grants. He has deep concerns about our highway, we still have people getting hit, and there are no crosswalks.

Louis said in March and April he will be turning in grants for the Uptown and Highway Districts.

Mayor Shorey would like to get some statistics on the highway, how dangerous is it, go back five years.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

None

5.0 CONSENT AGENDA

Motion: Councilor Clark moved to approve the consent agenda. Councilor Coey seconded the motion.

Mayor Shorey (Aye), E. Baszler (Aye), J. Coey (Aye), G. Fortune (Aye), R. Clark (Aye), L. Biggerstaff (Aye), C. Slaven (Aye). Motion carried 7-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

When the City Attorney was doing their research on Atherton they found that Atherton LLC transferred our deed to Ted Combis, it was illegal do this, Mr. Combis has filed for personal bankruptcy trying to drag this in with him. The City Attorney has gotten a bankruptcy consultant and we are going to have to go to bankruptcy court and show cause as to why they need to sever us from his bankruptcy.

He will submit the TGM Grants in March, for the Uptown and the Highway Districts.

The rough draft of the Community Education Program is complete; he and Geina completed that today. Hopefully they will have a final draft for the Council to look at on the 19th for the Community Garden rules and the Educational Garden rules.

DEQ fish testing; no test results yet.

Louis spoke with the Brock Nelson about the Amtrak station, it is still alive, still dialogue going on.

Louis will be sitting down with DEQ to do our five year review for the TMDL on the 27th.

Finishing up the final response for the bond issue, hope to have this done by the end of the month.

Hoping to have Garden Road complete by the 5th of September.

Louis talked to the owner of the property on Highway 58 and Rock Road; the owner said they were thinking about putting a card lock there. Louis said he asked him if they were interested in putting a truck stop somewhere else, there is interest in that. He will leave it at that for now. The land is good to go, it's clean.

The Parks, Trails and Tree Board have been wanting to get a trail along Commercial St, on the railroad side. That was another reason he called Brock Nelson from Union Pacific. Louis needs to do some follow up with Lane Electric.

We will be reviewing the color pallet with the Planning Commission next week and then will bring it to the City Council.

Louis spoke with LRAPA about our 5 point plan; we need to send two people to smoke school.

6.2 City Recorder-Finance Report

Susan went over the Financial Reports with the City Council.

Mayor Shorey wants to make sure the City Councilors are really looking at these reports. He is approving the reports but he is assuming they are reading it also. It is appropriate to question it. For instance as an example, we have a \$21,000 bill from CIS for this quarter, but we have also got a \$1,000 interest bill on top of the premium.

Susie said the total premium for the year is \$82,000 so when we break it down for them to allow us to make four payments, they charge us for that.

Mayor Shorey said that seems a bit high; \$1,000 every three months in interest for \$88,000; why don't we just pay it up front.

Councilor Fortune said years ago, we did pay it in full when it came due, that was before our financial crush.

We have some bonds that are almost paid off.

Councilor Biggerstaff asked if the Budget Committee receives a copy of this also.

Mayor Shorey said no they don't. The City Council is responsible for the finance; they should be on top of it.

Louis said this is outside of the Budget Committee scope. Just look for things that look weird, our purchases our expenditures. Sometimes we buy things off of EBay so some of the names look weird, question those items, just come and ask us.

Councilor Coey said to respond to what Councilor Biggerstaff was saying, the Budget Committee didn't catch the fact that we had bogus numbers, if you don't have good numbers and you don't have audits, they aren't going to catch any more than we are.

Mayor Shorey said there is a misconception of the Budget Committees role; they do the budget and when they sign off and recommend the budget to the council their job is done.

6.3 Letter of Engagement for CPA Services

Susan said there are two different ways we can go; these are for continued services for oversight and reconciliation. This leads right back to what you were saying. Summer has access to our system from Bend; she also has the read only access to Siuslaw Bank. When she is doing this and something catches her eye and she has questions about it she can ask Susie or Louis. If she doesn't get an explanation from them then she can get a hold of the City Council and ask them.

The biggest difference between these letters of engagement is the number of hours. We have come a long way since last year, we are still finding things that need to be looked at and sorted through. If we don't use it all then we won't be billed for it.

Councilor Coey said what he is hearing is that Susie would prefer option two.

Susie said for this year, yes. If we can get a lot of this stuff done this year then next year, the oversight becomes a lesser amount because she's not doing as much.

Motion: Councilor Coey moved that we approve option 2 for \$13,200 with tech support for Summer Sears, CPA. Councilor Clark seconded the motion.

Councilor Fortune asked if we will have a contract with her.

Louis said yes, for the fiscal year.

Councilor Slaven said she is looking at the 13-14 budget and it looks like we budgeted \$55,000 for Audit and accounting services; \$12,000 was for the CPA.

Louis said that was for the audit, this is in addition to that.

Mayor Shorey asked if this was based on speculation, we may or may not use it all.

Susie said that is correct. This just helps up to keep moving forward; as we move forward we keep finding things that got shoved under the rug that need attention.

R. Clark (Aye), Mayor Shorey (Aye), J. Coey (Aye), E. Baszler (Aye), L. Biggerstaff (Aye), C. Slaven (Aye), G. Fortune (Aye). Motion carried 7-0.

6.4 Surplus of Fire Department Equipment

Interim Fire Chief Tim Whitaker went over what equipment is going to be surplus.

Motion: Councilor Fortune moved that we approve the surplus of the listed Fire Department Equipment. Councilor Slaven seconded the motion.

E. Baszler (Aye), C. Slaven (Aye), L. Biggerstaff (Aye), R. Clark (Aye), J. Coey (Aye), G. Fortune (Aye), Mayor Shorey (Aye). Motion carried 7-0.

Five minute break and then start work session 7:50

6.5 Work Session-Draft Strategic Plan Review

The Council and Staff had a work session with Stan Foster to discuss the Strategic Plan

Stan will be back in September, we will add two more work sessions.

Work session ended at 9:00

Councilor Coey said he heard that there is a time sensitive issue with the Visitors Guide, it was the understanding that it was going to be on the agenda and it wasn't.

Louis said he asked Mr. Dreiling to email him a proposal on what he needed exactly. What he received wasn't much of a proposal, which is why it didn't get on the agenda.

7.0 COMMUNITY SERVICES

None

8.0 POLICE SERVICES

None

9.0 EMERGENCY SERVICES

***Old Business

10.0 Reports from Boards and Committees

11.0 Announcements

Mayor Shorey will be August 23-28 and on August 30th. He will also be gone from September 6-9th.

ADJOURNMENT: The Council adjourned at 9:05 p.m.

Respectfully submitted before the City Council September 5, 2013

Signed: _____
Jerry Shorey, Mayor

Signed: _____
Susan LaDuke, City Recorder

