

**June 5, 2008**  
**City Council Regular Session**  
**City Council Room**  
**48318 E. First Street, Oakridge OR 97463**  
**7:00 p.m.**



# MINUTES



## **1.0 CALL MEETING TO ORDER**

Council Present: Donald Hampton, Mayor  
Rayetta Clark, Council President  
Glenn Fortune  
Randy Dreiling  
Barbara Leary  
Carina Schorer  
Amy Kordosky

Staff Present: City Administrator Gordon Zimmerman  
Pamela Hart, Finance Director/City Recorder  
Police Chief Louis Gomez  
Kevin Urban, Community Services Director  
Fire Chief Tim Demers

Mayor Hampton called the meeting to order at 7:00 p.m.

## **2.0 PUBLIC COMMENT**

Eugene Cathcart: 76589 View Court. He is the Public Information Officer for Trails Committee. They are working on the Bicycle Skills Park at Diamond Park. There will be public input meeting on June 12<sup>th</sup> at 6:30. He will have more information for the next council meeting.

## **3.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA**

- 5.1 UPBEAT LOC Application
- 5.2 City Hall Lunch hour closure discussion
- 5.3 Health Insurance
- 6.1 Concert Park Extended Hours
- 6.2 Water Project Discussion

## **4.0 CONSENT AGENDA**

- 4.1 Minutes of Regular Session of May 15, 2008

Councilor Clark pulled items 4.2 and 4.3 from the consent agenda. These should be done in open agenda and not consent agenda.

Councilor Schorer moved to approve the consent agenda with only 4.1. Councilor Leary seconded the motion. G. Fortune (Abstain), R. Clark (Aye), C. Schorer (Aye), B. Leary (Aye), A. Kordosky (Aye), R. Dreiling (Aye), Mayor Hampton (Aye). Motion carried 7-0.

#### 4.2 Oakridge Elementary School Band/Kiwanis Club Facilities Permit

The Kiwanis Club is hosting a celebration for the Oakridge Elementary Advanced Band and they are asking for use of the building and the waiver of the fee.

Councilor Fortune moved to approve the Oakridge Elementary School Band/Kiwanis Club facilities permit. Seconded by Councilor Clark. R. Clark (Aye), C. Schorer (Aye), Mayor Hampton (Aye), A. Kordosky (Aye), R. Dreiling (Aye), G. Fortune (Aye), B. Leary (Aye). Motion carried 7-0.

#### 4.3 July 27 Amy Clawson Concert Facilities Permit

Councilor Clark moved to approve the request for the facilities permit for the Amy Clawson Concert Amphitheater fundraising event to be held July 27<sup>th</sup> 2008. Seconded by Councilor Dreiling.

Mayor Hampton discussed with Vivian Erickson, the Projects in the Park Committee Chairman, about the length of the concerts and the amount of music to be played on a continuous basis. The time for the concerts is from 2:00 until 8:00. There are five groups set to play over the two day weekend. It won't be constant six hours of music because of the set up times between concerts.

Councilor Fortune stated that based on the number of acts, six hours is not an excessive amount of time and he is pleased that it will be over at 8:00 p.m.

Councilor Clark stated that she does not know why anyone would object. The City's quiet time is 10:00 p.m. so this will be over two hours earlier.

Councilor Dreiling asked if they have a noise ordinance already in affect, is it necessary to review every concert if they don't have alcohol and is over by 8:00.

Mayor Hampton stated that the answer to his question is a political answer. This way it gives people the opportunity to come and give them information if they have something to say about it. If we just do it, the consequence of that action is that we will have to listen to more conversation from the dissatisfied after the event.

Kevin Urban stated that he had a call today from a group called Women's Aglow and they wanted to have a short concert in two weeks. This is \$100.00 in revenue from the

non-profit that we are not going to get because they don't have the 45 days to come to the Council for approval as required by our procedures.

A. Kordosky (Aye), R. Dreiling (Aye), G. Fortune (Aye), C. Schorer (Aye), Mayor Hampton (Aye), B. Leary (Aye), R. Clark (Aye). Motion carried 7-0.

## **5.0 ADMINISTRATIVE SERVICES**

### **5.1 UBBEAT Application**

We have an application ready to send in to the League of Oregon Cities (LOC) for a special award this year. We are applying for a Small Cities Community project. Mayor Hampton stated that he needs the council's approval to send in the application.

Councilor Fortune moved to approve the award application from the city for the UPBEAT Community project. Seconded by Councilor Clark. G. Fortune (Aye), R. Clark (Aye), C. Schorer (Aye), R. Dreiling (Aye), A. Kordosky (Aye), B. Leary (Aye), Mayor Hampton (Aye). Motion carried 7-0.

### **5.2 City Hall Lunch Hour Closure Discussion**

Mayor Hampton stated that the council should have received an email with several options based on staffing levels available to cover the front desk during lunch.

Councilor Schorer asked how much traffic or phone calls we have during the lunch hour.

Gordon stated that we have been tracking this and so far we have had three or four. Most of them have been for water payments. If anyone comes in to see Gordon or Kevin, they are at lunch at that time anyway.

Water payments can be dropped through the slot in the door.

Mayor Hampton recommended closing from 8:00 a.m. to 9:00 a.m. instead.

Gordon didn't know if this would help our situation.

Gordon discussed with the council our scheduling difficulties and how short staffed we are.

Councilor Schorer stated that she is not sure about this. She likes to take care of business during lunch hour.

Councilor Clark stated that she has been on both sides of this and that where she currently works, they are closed for two hours. People will adjust to it.

Councilor Leary does not see what the problem will be.

Mayor Hampton asked why Tina needs to be in the Library for four hours a day and not three hours.

Pam stated that her job description says she is in the library for four hours a day and clerk for four hours a day.

Gordon said we would let the council know as soon as he has decided what we were going to do.

### 5.3 Health Insurance

Gordon stated that we received our rate renewal for our medical insurance from PacificSource. We are looking at a 23% increase in our insurance. We had quite a few claims last year.

Councilor Fortune asked if we were shopping for new insurance.

Gordon stated that yes, we are.

Gordon discussed other options with the council and what we have looked at in the past.

## **6.0 COMMUNITY SERVICES**

### 6.1 Concert Park Extended Hours

The Projects in the Park Committee is asking permission for concert hours to be extended for one hour to facilitate the bands set up and tear down.

Councilor Schorer asked if these are all on Saturdays.

Gordon stated that yes, they are all on Saturday, except for the one they previously approved tonight.

Councilor Fortune moved to approve the request from the Projects in the Park Committee to extend the hours of the concerts to facilitate set up and down of the concerts this summer. Seconded by Councilor Leary. G. Fortune (Aye), R. Clark (Aye), C. Schorer (Aye), B. Leary (Aye), A. Kordosky (Aye), R. Dreiling (Aye), Mayor Hampton (Aye). Motion carried 7-0.

### 6.2 Water Project

Kevin Urban discussed the Water Project and the additional funds we may be eligible for to complete the remainder of projects to completely overhaul the water system. It is estimated that we can utilize up to \$6 million at a 1% interest rate over 30 years. This is

very hard money to come by. Kevin asked the State if we could put it off the completion of the water project until 2010 to allow us to do more projects under the same terms. The State agreed. Staff will get a list of projects together, the amount required to accomplish the projects, and the water rate increase required to pay back the borrowed money.

If we want to pass this money up, it may be difficult to complete future water projects because this 1% money does not come up very often.

Mayor Hampton stated that with the reorganization of OECDD, he is not sure how much longer this would be available. He is in favor of pursuing this option.

Consensus from the Council was to move forward with collecting the information for the funding and projects.

## **7.0 POLICE SERVICES**

We have three agreements (two for law enforcement agreements and one for animal control enforcement) Chief Gomez explained the differences between the Lowell and Westfir agreements. Lowell receives 40 hours of service per month. We did get a 5% increase this year. Westfir receives 39 hours per month with a 3% increase.

Mayor Hampton asked Chief Gomez to explain page 21 of the packet.

Chief Gomez explained that if we have an emergency call from Westfir, we will respond to it. This is something that Lowell does not get. This does not include Westridge and Laduke Road.

Councilor Fortune asked about the 5% increase and how much we are giving away due to the cost of gas and what is our benefit for this year as far as increases go.

Gordon stated that the increase helps up cover the overhead.

Mayor Hampton commented on the Joint committee (identified in the agreement) with members from Oakridge and Westfir ever meets, he believes the current Public Safety Committee would be the logical people to assume that responsibility.

Chief Gomez stated that we also get money from municipal court receipts.

### **7.1 Lowell Police Services IGA**

Councilor Leary moved to approve the Inter Governmental Agreement with the City of Lowell for Law Enforcement Services. Seconded by Councilor Dreiling. C. Schorer (Aye), Mayor Hampton (Aye), B. Leary (Aye), R. Dreiling (Aye), G. Fortune (Aye), R. Clark (Aye), A. Kordosky (Aye). Motion carried 7-0.

## 7.2 Westfir Police Service IGA

Councilor Fortune moved to approve the Inter Governmental Agreement with the City of Westfir for Law Enforcement Services. Seconded by Councilor Clark. R. Dreiling (Aye), G. Fortune (Aye), R. Clark (Aye), Mayor Hampton (Aye), B. Leary (Aye), A. Kordosky (Aye), C. Schorer (Aye). Motion carried 7-0.

## 7.3 Westfir Animal Control IGA

Councilor Clark moved to approve the Inter Governmental Agreement with the City of Westfir for Animal Control Services. Seconded by G. Fortune.

Councilor Clark asked if this is on an hourly basis as requested.

Chief Gomez said yes, it is. As soon as they call, we start the clock. We charge them for the kennel or euthanasia as needed.

Councilor Dreiling asked if we still get food donated for the animals.

Chief Gomez said that yes we do. We have not had to euthanize an adoptable animal for four years.

Mayor Hampton (Aye), A. Kordosky (Aye), R. Dreiling (Aye), G. Fortune (Aye), R. Clark (Aye), C. Schorer (Aye), B. Leary (Aye). Motion carried 7-0.

## 8.0 EMERGENCY SERVICES

Chief Demers wanted to let everyone know about the FireMed enrollment period.

## 9.0 REPORTS FROM BOARDS AND COMMITTEES

**Administration:** Councilor Clark indicated they are working on the Quiet Zone. Gordon has submitted the results of the traffic studies to the County and the State.

**Chamber of Commerce:** Councilor Clark reported about the SCORE representative who spoke at our last meeting. The annual BBQ and potluck will be the next meeting on June 16 at the Fish Hatchery.

**Community Services:** Councilor Schorer indicated that there was nothing to report.

**(LCOG) Lane Council of Governments Board:** Mayor Hampton will be at the meeting at end of the month.

**Lane Regional Housing Rehabilitation:** Councilor Clark indicated that they will be meeting on the 12<sup>th</sup>.

**OEDAC:** Councilor Fortune reported that they met and discussed Atherton and UPBEAT.

**Public Safety Committee:** Councilor Fortune reported that they had approved presenting a taser policy to City council. They are also looking at rewording some ordinances about parked and stored vehicles.

**Regional Fiber Consortium:** Mayor Hampton had no report.

**Team Oakridge:** Mayor Hampton reported that there was some discussion about the timing of these meetings, but that nothing had been set for a regular meeting schedule.

**Trails Committee:** Councilor Dreiling reported about the meeting on Monday regarding Bikes Skills Park. They also discussed a new canal trail on the old access road. They will be meeting with the Forest Service to discuss whether the road is the City's or the Forest Services.

Mayor Hampton said to make sure they post their meetings. It is a requirement.

**Tree Planting Committee:** Mayor Hampton indicated that the committee had a wrap up meeting where people were discussing new ideas. And they had another meeting just trying to tie up loose ends. They have about \$7000.00 in bank to start next year.

**UPBEAT:** Mayor Hampton reported on the last meeting, attendance is slim. They have 30 trained board members. They will be contacted and encouraged to attend more meetings.

**Watershed Council:** Mayor Hampton is waiting on the results of the Finance meeting.

## 10.0 MAYOR AND COUNCIL COMMENTS

**Glenn Fortune** apologized for absence at last council meeting.

**Randy Dreiling** wants a new clock in the Council Chambers.

**Mayor Hampton** stated that is about time to think about the League of Oregon Cities conference for this year.

## 11.0 EXECUTIVE SESSION UNDER ORS 192.660 (2) d LABOR NEGOTIATIONS

**ADJOURNED from Executive Session at 8:26 p.m.**

Respectfully submitted before the City Council June 19th, 2008

Signed: \_\_\_\_\_  
Donald E. Hampton, Mayor

Signed: \_\_\_\_\_  
Pamela S. Hart, City Recorder