



April 7, 2011
City Council Regular Session
City Council Room
48318 E. First Street, Oakridge OR 97463
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER

Council Present: Don Hampton, Mayor
Gerald Shorey, Council President
Daniel Barclay
Ernest Baszler
Rayetta Clark
Amy Kordosky (Absent)
Glenn Fortune

Staff Present: Gordon Zimmerman, City Administrator
Tim Demers, Fire Chief (Absent)
Louis Gomez, Police Chief
Kevin Urban, Community Services Director (Absent)
Ruthann Plumlee, Finance Director/City Recorder

Mayor Hampton called the meeting to order at 7:00 p.m. The Pledge of Allegiance was said.

2.0 PUBLIC COMMENT –

John Ryon - 47735 W. 2nd St. - handed the Council a copy of a contract between Creswell and Lane County Sheriff for police services. He wanted to know why Oakridge could not do the same thing and then the City would be able to fund the Fire Department.

Robert Moe - 47659 W. 2nd St. - asked the Council if they are aware of information about Danny Miller that he gave to Gordon Zimmerman. Gordon said the matter is under investigation and will not be revealed to the Council as it is a personnel matter.

Elizabeth Barclay - 47487 Hwy. 58 - wanted to know who pays for the electricity to keep the snowflakes lighted while they are up. Gordon said the electric is paid for by the City out of the Street Fund. He said the Snowflake Committee purchases the snowflakes from donations and fundraising efforts.

Henrietta De Jonge - 76140 Odle Lane - said there is a 25 foot stretch of space between the end of the pavement and the edge of the highway that is gravel and has deep ruts and holes in it. She wanted to know who is responsible for this piece as it is very bad and needs to be taken care of. Mayor Hampton said it will be turned over to the Administration Committee.

3.0 MAYOR AND COUNCIL COMMENTS –

Councilor Barclay was asked by a citizen about the City purchasing a baby grand piano for \$700. He reviewed the check register for February 2011 and found the purchase. He also noticed there seem to be a lot of cell phones and mentioned that there are credit card swipes for the same amount, same date, and same account number. He said in his business purchases and sales are done with one swipe of the card. He also asked what the status of the audit is.

Mayor Hampton asked Gordon to answer the items. Gordon said yes, the City did purchase a baby grand piano, which is valued at thousands of dollars, for the Community Building at Greenwaters Park. The piano was paid for by Parks Fund money. There are many occasions where it could be used. He said the cell phones and card swipes he will have to look into it and get back to him about it. As far as the audit is concerned we have given everything to the auditors and it is in their hands now. He said the old piano there now will go to the WAC and be put into Room 10.

Councilor Baszler said if the City has money to spend in the Parks Fund, why can't that money be used for an ambulance? Mayor Hampton explained that in Fund Accounting, when money is budgeted for that fund it cannot be used for any other fund. When the budget is being worked, funding can be discussed as to where funds can be put depending on who the funds are from.

Councilor Shorey said sometime in the past the discretionary spending limit was set at \$5,000. He asked how that came about. Gordon said that the Council then decided that it did not want to approve all expenditures and set the limit for Council approval at \$5,000 or above, which is the value of a Capital Asset.

Councilor Baszler said he agreed with John Ryon and the other options for police coverage should be looked at.

Councilor Shorey said Mr. Ryon is invited to the next Safety Committee meeting, which is held the last Wednesday of the month at City Hall in the Council Room, and to bring his information and it will be discussed.

Mayor Hampton said he had three items to comment on. The first is a reminder that the Councilor's State Financial Disclosure forms are due by April 15th. The next is to start making reservations for the League of Oregon Cities conference in Bend, Oregon at the end of September. The last comment concerns Senator Merkley's Town Hall Meeting. Mayor Hampton attended and discussed and listened with other elected officials about securing rural schools funding, infrastructure funding, especially CDBG grants, and the Mayor suggested to Senator Merkley to adopt a budget. The new Mayor of Springfield brought the subject of Workforce dollars and Representative Nancy Nathanson brought up rail travel. Mayor Piercy brought up net neutrality which would allow everyone to use the internet equally. Senator Merkley was reminded about the state of education in Oregon. The Mayor of Lowell brought up the Blue Green Algae which has become a state problem.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

None

5.0 CONSENT AGENDA

5.1 Minutes of Regular Meeting of March 17, 2011

Motion: Councilor Clark moved to approve the consent agenda. Councilor Baszler seconded the motion. G. Shorey (Aye), E. Baszler (Aye), Mayor Hampton (Aye), G. Fortune (Aye), R. Clark (Aye), D. Barclay (Aye). Motion carried 6-0.

6.0 ADMINISTRATIVE SERVICES

6.1 Public Hearing City Council/Public Contract Review Board For Amendments to Public Contracting Rules

6.1.1 Staff Report

The 2009 Oregon State Legislature made changes to the Oregon Public Contracting Code that are reflected in the 2010 Attorney General Model Public Contracting Rules. The adoption of the Public Contracting Rules will result in the continued fair bid processes in the future when such public bidding is required.

6.1.2 Statements in Support

No statements in support.

6.1.3 Statements in Opposition

No statements in opposition.

6.1.4 Statements in General

No statements in general.

6.1.5 Council Discussion

Councilor Shorey said the information they received looked like amendments to the Public Contracting Law. He wanted to know if they were adopting the entire law or the amendments. Gordon said they are adopting the amendments but in essence you are adopting the new Public Contracting Rules.

6.1.6 Resolution 4-2011 Adopting Public Contracting Rules

Motion: Councilor Fortune: Representing the City Council and acting as the Public Contract Review Board, I move to approve Resolution 4-2011 adopting the Public Contracting Rules. Councilor Clark seconded the motion. Mayor Hampton (Aye), D. Barclay (Aye), G. Shorey (Aye), G. Fortune (Aye), E. Baszler (Aye), R. Clark (Aye). Motion carried 6-0.

6.2 Resolution 5-2011 OIP Unanticipated Revenue

The City had previously been awarded funds to clean the detention and cooling ponds at the Oakridge Industrial Park. The grant covered costs to remove 800 tons of contaminated material. Over 1,500 tons of material was removed. In light of the additional material removed, the costs to remove the material exceeded the amount available. The State has agreed to increase the amount of the granted funds by \$53,000 to cover the cost of the project.

Motion: Councilor Clark moved to approve Resolution 5-2011 OIP Unanticipated Revenue allowing the City to complete the contaminated soil clean up at the Oakridge Industrial Park. Councilor Shorey seconded the motion.

Councilor Baszler asked who kept finding this contaminated material. He thought the Industrial Park was clean. Gordon said this was the cooling ponds by Salmon Creek that had never been cleaned. When the engineers did the core samples they figured removal at 800 tons. As they were cleaning and removing material, more contaminated material was found and had to be removed.

R. Clark (Aye), G. Shorey (Aye), G. Fortune (Aye), D. Barclay (Aye), Mayor Hampton (Aye), E. Baszler (Aye). Motion carried 6-0.

6.3 Transient Room Tax Allocation Approval

Motion: Councilor Clark moved to approve the distribution of the Transient Room Tax Funds received from Travel Lane County as recommended by the Oakridge/Westfir Area Chamber of Commerce Board and Councilors Barclay and Kordosky. Councilor Barclay seconded the motion.

Councilor Barclay wanted to say the process was more civil than he thought it would be. One of the things he would like to see changed is the room stays generated from the event be totaled a month after the event and the information given instead of getting a call a week before the meetings for the distribution of the new funds. The other thing he would like to see is the Council making the decisions on distribution.

Mayor Hampton said historically the Council did the whole process and it was a decision by the Council to ask the Chamber of Commerce to assist. He said if this Council did not like the way it was done they had total control over how the funds were distributed.

Councilor Shorey asked if there was a line item in the budget for fireworks. Gordon said there was a line item for Community Participation that in the past has been used for the fireworks show. Councilor Shorey asked what the funds were used for. Gordon said the fireworks have been the only ones to ask for help from the City.

Councilor Shorey also thanked the Chamber of Commerce for their hard work in helping with the Rom Tax distributions. He said he knows its hard work when you have twice as much in requests as you have for funding.

E. Baszler (Aye), D. Barclay (Aye), R. Clark (Aye), Mayor Hampton (Aye), G. Fortune (Aye), G. Shorey (Aye). Motion carried 6-0.

6.4 US Census 2010

Gordon said there is a discrepancy with the census totals. The difference in the US Census and the Portland State University count is 560 people. He said the postal service refuses to put the census forms into post office boxes and this is what has caused the difference. This will affect the revenues the City receives by about \$40,000 per year and will continue to do so unless this is rectified. The Lane Council of Governments is willing to help Oakridge contest the census results if the Council wants to pursue this.

The Council agreed on correcting the count for Oakridge.

6.5 WAC Fee Waiver

Cascade Health Solutions is scheduled to present practical Assistance for End-of-Life Care on April 18th from 1:00 - 3:00 p.m. at the Willamette Activity Center. They have asked for a waiver of the room fee.

Motion: Councilor Clark moved to approve the fee waiver request from Cascade Health Solutions. Councilor Baszler seconded the motion. G. Shorey (Aye), Mayor Hampton (Aye), R. Clark (Aye), G. Fortune (Aye), E. Baszler (Aye), D. Barclay (Aye). Motion carried 6-0.

6.6 Kiwanis Easter Egg Hunt Fee Waiver

The Kiwanis Club has asked to renew the annual fee waiver to stage the annual Easter Egg Hunt in Greenwaters Park.

Motion: Councilor Clark moved to approve the waiver of the fee for usage of Greenwaters Park for the Kiwanis Easter Egg Hunt from 6:00 p.m. Friday, April 22nd through Noon on Saturday, April 23, 2011. Councilor Baszler seconded the motion.

Councilor Clark says she goes every year and the looks on the kids faces make it all worthwhile.

D. Barclay (Aye), G. Fortune (Aye), R. Clark (Aye), G. Shorey (Aye), E. Baszler (Aye), Mayor Hampton (Aye). Motion carried 6-0.

6.7 Valhalla Road Repair - Odle Lane

Mayor Hampton tabled 6.7 until the April 14, 2011 Council Meeting.

7.0 COMMUNITY SERVICES

7.1 Resolution 6-2011 Supporting Oregon State Parks Grant

Oregon State Parks has announced grant funding for park projects, with small projects up to \$50,000 and large projects up to \$500,000. Staff has looked into the options and would like to submit a small grant to expand and upgrade Salmon Creek Park.

Motion: Councilor Clark moved to approve the submission of a grant to Oregon State Parks for funds and to adopt Resolution 6-2011.

Councilor Barclay asked if the matching funds, even if they are “soft match”, he is unsure just what that consists of in dollars. Gordon said it would take about \$25,000 actual dollars in work such as \$15,000 in labor and \$10,000 in cash. He cannot say exactly what would be donated by other partners until the grant is awarded to the City and they can start contacting them.

Mayor Hampton (Aye), D. Barclay (Nay), E. Baszler (Nay), R. Clark (Aye), G. Shorey (Aye), G. Fortune(Aye). Motion carried 4-2.

7.2 Purchase of Property for Right of Way

Motion: Councilor Shorey moved to approve the purchase of the easement from Mrs. Lillie Mae Harer to improve access to Davis Street. Councilor Baszler seconded the motion.

Councilor Barclay asked how many residences would be affected by this. Councilor Shorey said emergency vehicles go in on Davis Street there isn’t room to turn around and come back out. He said basically this would go in Davis Street and the easement would come out on 2nd Street. Gordon said there are about ten homes with the potential for two more home sites on property located there.

Councilor Fortune asked where the one way description came from. Gordon said this is for a right of way for emergency vehicles to come in on Davis Street and come out on 2nd Street. It will be wide enough for one vehicle and will be gravel only to discourage local traffic.

G. Fortune (Aye), R. Clark (Aye), G. Shorey (Aye), D. Barclay (Aye), E. Baszler (Aye), Mayor Hampton (Aye). Motion carried 6-0.

8.0 POLICE SERVICES

Chief Gomez said it has been a busy week and it was a very traumatic day. He said he will leave that report up to Emergency Services.

9.0 EMERGENCY SERVICES

Gordon said Chief Demers was out due to teaching a class in Salem. Councilor Shorey said that all ambulances were back in service. He said they had a house fire at 3:12 a.m. this morning which resulted in a fatality. The investigation was complete at 2:00 p.m. today by the State Fire Marshall Office. He said there were questions about response time. He said the call came in at 3:12 a.m., the fire truck left the station at 3:18 a.m. with three personnel on board, they arrived at the residence at 3:22 a.m. and began putting water on the fire, and the fire was under control by 4:13 a.m., and the area was cleared by 7:18 a.m. He said the fire did not result in significant amount of damage to adjacent buildings other than cracked windows from the heat which is typical in those situations.

Councilor Shorey said there was a truck fire reported at the same time with hazardous material on board. Dexter Fire was dispatched to the truck fire as they were on City standby for Oakridge. The fire was a brake fire which was put out by the driver who had separated the trailer from the truck. Dexter Fire returned to Oakridge until Oakridge Fire was done at the house fire.

10.0 REPORTS FROM BOARDS AND COMMITTEES

Administration Committee - meeting was short. Discussed the audits again. They decided against doing the "Let's Move" promotion sponsored by Michelle Obama.

Community Services – meeting April 4th. Discussed water quality pertaining to the taste and smell. The water is tested daily for chlorine and metals are tested per State standards. Every year a Water Quality Report is done and posted on the website and sent in the newsletter with water bills by July first every year.

Public Safety – meeting March 30th. Discussed the OWN project and an extension was requested from OEM. This project is for better radio reception and should be started in May or June of this year. They discussed goals for Public Safety. They are to increase the priority for the purchase of an ambulance and personnel to staff that ambulance, getting the cattery finished completely, the chicken ordinance is pending. He asked Chief Gomez to explain about the repeaters he purchased on EBay.

Chief Gomez said the cost of the repeaters was \$12,000 each so he budgeted \$48,000 for four of them from the grant money for the Dead Mountain Project. He searched EBay and found two of the same repeaters new and still in the box for \$12,000 for both. That will allow them to have sufficient money for antennas and cables and any additional equipment to boost the system.

LCOG – meeting in May. They are asking members of the Communications Committee to come in individually this week and talk to them about the board's communication goals. Mayor Hampton said he will be going in to talk to them for about an hour to discuss things.

Chamber of Commerce – no meeting.

Watershed Council – had board meeting while Mayor was out of town.

LRAPA – had lunch with Sally Marcus in Lowell. Want to inquire about requirements for advisory committee for the Oakridge/Westfir area. The Warm Homes Program money needs to be spent by November. There were 3 accidents this winter.

Trails - no report.

Tree Planting – plant trees in Osprey and Salmon Creek parks. Plan to have Ford Family Foundation buy some trees during the Grand Opening of the new bathroom at Salmon Creek Park. There will be a total of about 20 trees planted this Tree Planting Festival.

Library – no report.

OEDAC – no report.

Team Oakridge – meet next week.

Regional Fiber – no report.

Parks, Trails, and Trees - no report.

Area Commission on Transportation (ACT) – meet next Wednesday, April 13th. They will be appointing the four designated seats such as transportation etc., and several more open seats with various interests.

Lane Economic Committee - meet next week.

Highway Unit Business (HUB) - no report.

Uptown Business and Revitalization Association (UBRA) - will have the uptown clean up April 16th.

The Council went into a five minute recess before reassembling under Executive Session under ORS 192.660 (2) d Labor Negotiations at 8:35 p.m.

ADJOURNMENT: The Council adjourned at 9:15 p.m.

Respectfully submitted before the City Council April 21, 2011.

Signed: _____
Donald E. Hampton, Mayor

Signed: _____
Ruthann Plumlee, City Recorder