



April 19, 2012
City Council Regular Session
City Hall Council Chambers
48318 E. 1st St.
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Don Hampton, Mayor
Gerald Shorey, Council President
Daniel Barclay (Absent)
Ernest Baszler
Rayetta Clark
Amy Kordosky (Absent)
Glenn Fortune

Staff Present: Robert DeLong, Interim City Administrator
Tim Demers, Fire Chief
Louis Gomez, Police Chief
Ruthann Plumlee, City Recorder

Mayor Hampton called the meeting to order at 7:00 p.m. The Pledge of Allegiance was said.

Mayor Hampton said he was going to be skipping around on the agenda as the Tree Planting Princesses are going to speak but they are still at the track meet.

2.0 PUBLIC COMMENT

Kurt Andrews - Rigdon Dr. - gave his time to Don Hadley.

Don Hadley - Beaver St. – handed out a list of questions to the Council concerning budget items.

James Affa - Garden Rd. - said with some money having been put back into the reserve account if the water rate increase could be rescinded. He asked if the Council would be supplying the Local Budgeting Manual to the Budget Committee or should the committee members print their own copy.

Mr. DeLong responded and said he had sent out an email to the Budget Committee members asking if they wanted to supply a copy of the budgeting manual and also listed the web link to the Department of Revenue for the manual.

Sherry Klosterman - 48314 Hills St. - read an article from the League of Oregon Cities titled "*Mandates for Local and City Governments*". The article dealt with contract amendments and changes to work orders per OAR 137-049-0910 (4).

Skip Baker - Klohn Rd. - talked about the second recall attempt and initiated ethics complaints.

3.0 MAYOR AND COUNCIL COMMENTS

Councilor Baszler said he was disturbed that the Library Project was not brought before the Planning Commission.

Councilor Shorey said there is an ordinance in place already for that.

Mayor Hampton said for information he attended the United Way luncheon and a couple of Oakridge citizens were named Senior Volunteers of the Year. He said Dale and Mary Kay Elleckson are in their 90s and are still doing volunteer work. He said the nominees were in the categories of Arts and Culture, Children and Youth, Civic and Community, Education and Schools, and Essentials for Life, which is things people need to survive, and being members of groups that volunteer, Seniors, and Youth.

Councilor Shorey said the yearly 4th of July fireworks will not be held this year due to a lack of funding. He said he thinks the fireworks should not be dropped whether it happens this year or not. He said it's one of the events that bring people in from out of town. He said he would like to see leaders that can get this event together. He said another issue is the golf course may not be amenable to having the fireworks on their property due to liability issues from illegal fireworks being set off around and over people there to see the show.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

- Add - 6.3 Budgetary Transfer
- Add - 6.4 Room Tax Requests Received
- Add - 6.5 Report from Forensic Auditor

6.2 Franchise Agreement with Lane Council of Governments

Milo Meacham said he is here to move the project forward to bring broadband to underserved and unnerved communities. He said they received a federal grant to bring broadband to communities in Lane, Douglas, and Klamath counties. He said Oakridge is one of the communities they would like to bring broadband to. He said they want to build their regeneration system at the Oakridge Industrial Park. The cable would run to critical anchor institutions like City Hall, schools, doctor offices, fire stations, and the Willamette Activity Center.

They are here for the leasing of space at the Oakridge Industrial Park and for the franchise which will allow them to install the fiber optic as they are running it in a right-of-way.

Councilor Shorey asked if businesses along Highway 58 could hook into the fiber optic.

Mr. Meacham said yes when a private provider built a fiber connection and sold it for general use.

Councilor Fortune asked if they were going to lay the fiber where the other wires were already laid?

Mr. Meaham said they were going to run it along the poles.

Mayor Hampton recognized Mr. Hadley.

Mr. Hadley asked how much it would cost to run the wire from the pole to his business, like the telephone wire.

Mr. Meacham said it would be under \$500,000. He said you weren't pay for that. The provider would pay for the distribution.

Ms. Couch asked if there was going to be a cost for the City to have the hook up.

Mr. Meacham said if the City wants to buy service there would be a charge for that. He said there would be utility cost and electrical cost.

Ms. Couch said basically if the City or schools wants the service they will have to pay for it. She said only the lines are being put in.

Mr. Meacham said that is correct.

Councilor Baszler recognized Sherry Klosterman.

Ms. Klosterman asked if the City was donating the land or is the company purchasing the land for the fiber.

Councilor Shorey said they are leasing the land.

Ms. Klosterman said the land can't be leased due to the contract.

Councilor Shorey said he would like to see this item moved to the next meeting for action so this issue could be looked into.

5.0 CONSENT AGENDA

5.1 Minutes of Regular Meeting of March 15, 2012

5.2 Requested Removal of Student Loading Zone on Rose St.

5.3 Requested Approval of Street Closure, Alcohol Permit, and Noise Permit for Keg & Cask Event August 11, 2012.

Motion: Councilor Baszler moved to approve the Consent Agenda. Councilor Fortune seconded the motion.

Councilor Clark said there were some typos in the minutes. The corrections were approved by friendly amendment.

G. Shorey (Aye), E. Baszler (Aye), Mayor Hampton (Aye), G. Fortune (Aye), R. Clark (Aye), D. Barclay (absent), A. Kordosky (absent). Motion carried 5-0.

6.0 ADMINISTRATIVE SERVICES

6.1 Proposed Modifications to North Side of New Library

Mr. DeLong said he realized that the main entrance of the library was on the side of the building. He was reminded of another city that built on the main street in downtown and had the back of the building facing the street and did not help with the revitalizing of the area. He asked the engineer if he could spruce up the façade of the north side. The engineer said yes and it would still be covered by the grant and would cost the City nothing.

Motion: Councilor Shorey moved to approve the recommended modifications to the north side of the new Library. Councilor Clark seconded the motion. A. Kordosky (absent), Mayor Hampton (Aye), D. Barclay (absent), G. Shorey (Aye), G. Fortune (Aye), E. Baszler (Aye), R. Clark (Aye). Motion carried 5-0.

6.3 Resolution 7-2012 Transferring Funds between Line Items within a Particular Fund for Appropriate Fiscal Balance of Expenditures

Motion: Councilor Fortune moved to approve Resolution 7-2012 a Resolution Transferring Funds between Line Items within a Particular Fund for Appropriate Fiscal Balance of Expenditures. Councilor Baszler seconded the motion. E. Baszler (Aye), D. Barclay (absent), A. Kordosky (absent), R. Clark (Aye), Mayor Hampton (Aye), G. Fortune (Aye), G. Shorey (Aye). Motion carried 5-0.

6.4 Room Tax Requests

Mayor Hampton said there were nine requests for Room Tax. The amount applied for totaled \$11,500. He said we never know the exact amount the City is going to get so they try to put the limit at \$10,000 and if there is any amounts over they put it in the Parks Fund where they have done summer concerts.

Mayor Hampton said the group Chamber group decided that the Tree Lighting or Sugar Plum Festivals had proof they had created overnight stays. He said that is one of the heaviest considerations so neither one of those events will get Room Tax funds. He said he has a plan B for that with the help of the City Administrator. He asked if we did put some money aside for the fireworks under Community Events then they could give it to Tree Lighting and Sugar Plum as there is not a restriction on overnight stays on City funds.

Mayor Hampton said the events could only request 50% in funds of their overall budget.

The Chamber President said every time they get the applications for the Room Tax grants they review them and they have had to really crack down. The key thing is that funds cannot be spent if the event doesn't create overnight stays. She said the two events that were turned down could not prove overnight stays. She said also that they put the total limit for requests this year at \$9,000 so there is money in the community budget for events like the Tree Lighting and the Sugar Plum to come forward and ask for.

Mayor Hampton said Keg and Cask Festival requested \$1,000 and was approved. The Pioneer Picnic asked for \$1,000 and was approved. The Concerts in the Park event was under the impression that the City funded the entire event and that has never been the case. Their request was reduced from \$2,000 to \$1,500. Tree Planting Festival requested \$1,00 and was approved. The Just Us Festival asked for

\$1,500 and the committee thought \$1,000 was adequate. The Where's Waldo event asked for \$1,500 and was approved. The FAT 55 event asked for \$2,000 and was approved. He said the question for the Council was do they want to approve the amounts recommended by the Chamber, review the paperwork, or what kind of action did they want to take.

Councilor Shorey said he would prefer to wait until the next Council meeting when all the Councilors were present. The Council agreed.

6.5 Report from Forensic Accountant

Ms. Couch said she put copies of the draft financial statements in each Councilor's box. She said she wanted to do three things. She said she wanted to go over the 2009-2010 audit, talk about the bond, and the Jones and Roth letter.

She said Jones and Roth responded to the February letter and Mr. DeLong asked her to help prepare a response which is in process. She said Mr. DeLong gave her a Performance Bond questionnaire on Tuesday for the prior City Administrator and that is in process as well.

Ms. Couch said she would go through parts of the audit with the Council and help them learn how to read it and what they should be looking for and asking about. She said she delivered the work papers and financial statements to the auditors about four weeks ago and they have sent the draft audit this week. She said she wanted to walk the Council through some of the information. She said page one is what they want from the auditors which is the auditor's report. She said the third paragraph down was what they wanted to see which says the financial statements presently fairly and in conformity with accounting principles generally accepted in the United States of America. She said that basically tells you you had a clean audit.

She said the next pages she directed the Council to represented the financial statements of the City rolled into one financial statement. She addressed a couple of things. She said it is important that the audits get done on time as in this audit you can see the trouble starting.

Mayor Hampton stopped Ms. Couch as the Tree Planting Princesses arrived to speak. This year's Tree Planting Princesses are Rachel Fine, Ashley Secreto, and Ashley Walters. They were introduced by the 2011 Tree Planting Queen Carissa Bates.

Ms. Couch took the floor again. She said the bad thing was some of the funds had a negative balance. She said Emergency Services had a negative balance of \$101,000. She said essentially Emergency Services used money of other funds to operate. She said the ending fund balance of the General Fund was \$45,000. She said in the future audit they are only going to get worse.

Councilor Shorey asked how far along she was on the 2010-2011 figures. Ms. Couch said by the end of next week she would hopefully have the numbers to the auditors.

7.0 COMMUNITY SERVICES

No report.

8.0 POLICE SERVICES

Chief Gomez said at the last Council meeting that he had sent request for reimbursement for the Dead Mountain Project. He said we have received reimbursement.

Mr. DeLong said Chief Gomez deserved recognition for this project. He was on top of the agency for reimbursement and has received in sooner than he expected.

Councilor Shorey said Chief Gomez has driven this project from the start and has done an excellent job.

9.0 EMERGENCY SERVICES

No report.

10.0 REPORTS FROM BOARDS AND COMMITTEES

Administration – No report

Community Services – No report

Public Safety – gave report last meeting. Councilor Shorey said they have been working on the Emergency Operating Plan. He said Kent Dockery is on the committee. He said Faithe Simington has put out flyers on preparedness kits. He said Chuck Salyer is now on the committee. There will be a meeting Thursday, May 10th, at 10:00 a.m. at the Fire Station.

LCOG – two finalists for Executive Director. There will be a meet and greet meeting.

Chamber of Commerce – no report.

Watershed Council – secured \$600 for the riparian plantings. They are having their retreat at the Oakridge Hostel.

LRAPA – report says we are close to meeting federal requirements.

Trails Committee – getting ready for the Tree Planting Festival. They are fundraising for the summer. They have a sponsorship plan for businesses. They will be getting more tools through other groups.

Treeplanting Committee - trees planted at Greenwaters Park this year. There will be riparian plantings at Osprey Park.

Library - no report.

ODEAC – will meet April 24th at Noon at Mannings.

Parks, Trails, and Trees - discussed volunteer program for working on the parks. Presentation on facilities proposed for the IMBA Ride Center.

Area Commission on Transportation – voted on four proposals that are part of the Connect Oregon Grant Program. They choices were City of Eugene Airport, City of Creswell Airport, Creswell Airport taxi lane improvements, and Fuel Logistics.

LEC - met April 16th. Determined business clusters in Eugene which are food and beer.

UBRA – no report.

HUB - no report.

ADJOURNMENT: The Council adjourned at 9:05 p.m.

Respectfully submitted before the City Council May 3, 2012.

Signed: _____
Donald E. Hampton, Mayor

Signed: _____
Ruthann Plumlee, City Recorder