



July 2, 2012  
City Council Regular Session  
City Hall Council Chambers  
48318 E. 1<sup>st</sup> St.  
6:00 p.m.



# MINUTES

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## 1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Gerald Shorey, Mayor  
Glenn Fortune, Council President  
Daniel Barclay  
Ernest Baszler  
Rayetta Clark  
Amy Kordosky

Staff Present: Louis Gomez, Acting City Administrator  
Tim Demers, Fire Chief  
Jackie Baker, Assistant Planner  
Susie LaDuke, Interim Finance Director/City Recorder

Mayor Shorey called the meeting to order at 6:00 p.m. The Pledge of Allegiance was said.

## 2.0 PUBLIC COMMENT

## 3.0 MAYOR AND COUNCIL COMMENTS

Councilors Barclay and Kordosky thanked everyone for attending.

### 3.1 City Council Appointments to Committees

The Fourth of July fireworks will start about 10:00 p.m. at the Golf Course.

Mayor Shorey said he is honored to be in this position. He wanted everyone to take note on the rules of decorum, we haven't had any issues yet but we will be adhering to these rules.

Discussed how we want to proceed on the committee selections for the new City Administrator. Citizens can turn in a volunteer form to the City Hall.

Councilor Barclay is concerned about the staff sitting in on hiring their own boss.

Acting City Administrator Louis Gomez announced there will be a meet and greet at Greenwaters Park for anyone to attend to meet the final three applicants.

#### **4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA**

#### **5.0 CONSENT AGENDA**

##### **5.1 Approve minutes**

**Motion:** Councilor Clark moved to approve the consent agenda. Councilor Baszler seconded the motion.

Mayor Shorey (Aye), E. Baszler (Aye), G. Fortune (Did not vote, left room) R. Clark (Aye), D. Barclay (Aye), A. Kordosky. Motion carried 5-0

#### **6.0 ADMINISTRATIVE SERVICES**

##### **6.1 Discuss City Administrator committee selection process**

The Council discussed the procedure for putting together the citizen committee for hiring a City Administrator

Louis Gomez is putting together a meet and greet that will be held at Greenwaters Park for the candidates.

##### **6.2 Hiring a CPA to assist with the Cities Financials/Finance Director Training**

Finance Director Susan LaDuke found a CPA out of Bend that is willing to come work with her for \$50 per hour. This CPA is in the process of setting up her own office in Bend.

Susan has talked to her former employer.

Mayor Shorey asked if she would be available for the next City Council Meeting.

Councilor Fortune suggested this CPA contact Tiffany to see where the problems are.

We could use Tiffany as more of a consultant.

Susan LaDuke stated that the longer this goes on the farther behind we get. She finds errors on a daily basis in that office. We can't wait 3-4 weeks to find someone.

Susan LaDuke asked approval to go to training in Chicago. It is costly but supposed to be very intense.

Councilor Clark said our Finance Director does need training; Tiffany has said that over and over.

Councilor Barclay asked how many applicants we got for the Finance Director position. His concern is he wants to see who gets the position and they should get the training.

Mayor Shorey asked who will fill in when Susan is gone.

Susan said that Jackie will do the draw the checks on the 15<sup>th</sup> and the daily deposits.

**Motion:** Councilor Fortune moved that we hire a CPA to assist the Interim Finance Director and approve the requested training. Seconded by Councilor Clark.

Amend motion

**Motion:** Councilor Fortune moved that we hire a CPA to assist the Interim Finance Director. Councilor Baszler seconded the motion.

R. Clark (Aye), Mayor Shorey (Aye), G. Fortune (Aye), A. Kordosky (Aye), D. Barclay (Aye), E. Baszler (Aye)  
Motion carried 6-0

**Motion:** Councilor Clark moved to approve funding for Finance Director Training boot camp. Councilor Baszler seconded the motion.

A.Kordosky (Aye), D. Barclay (Nay), E. Baszler (Aye), R. Clark (Aye), Mayor Shorey (Aye), G. Fortune (Aye).  
Motion carried 5-1

### **6.3 Resolution 14-2012 appropriating unanticipated revenue to Oakridge Library Fund**

**Motion:** Councilor Fortune moved to adopt Resolution 14-2012 to authorize the receipt of unanticipated donated revenue and expenditure of the donated funds. Seconded by Councilor Barclay.

E. Baszler (Aye), D. Barclay (Aye), A. Kordosky (Aye), R. Clark (Aye), G. Fortune (Aye), Mayor Shorey (Aye). Motion carried 6-0

### **6.4 Tax anticipation Loan**

Interim City Administrator Louis Gomez was looking for direction from the Council regarding another tax anticipation loan.

There was discussion between the Councilors. We didn't meet the conditions the last time we got a tax anticipation loan.

### **6.5 Minutes/City Recorder**

We will be using an MP3 Recorder for the minutes from now on. We will be able to upload them to the City Website. Typed minutes will be an outline and show the votes, this will get them out there quicker.

### **6.6 Elect Council President**

**Motion:** Councilor Clark moved to approve Councilor Fortune as our Council President. Councilor Kordosky seconded the motion.

D. Barclay (Aye), G. Fortune (Aye), R. Clark (Aye), Mayor Shorey (Aye), E. Baszler (Aye), A. Kordosky (Aye). Motion carried 6-0

## **7.0 COMMUNITY SERVICES**

### **7.1 Garden Road repair discussion**

Chuck Kurnick requested that we get some infrastructure done this year for the project.

The City Council requested that we put this off until 2013.

Chuck gave his presentation. This could cost up \$30,000, Chuck has the pipe and labor and could possibly do it for \$15,000. We need to get this done this year while he has his crew.

Mayor Shorey asked when he wanted to start this.

Chuck said as soon as possible.

The council agreed to move forward with this project.

## **8.0 POLICE SERVICES**

### **8.1 Hiring of a full time temporary Police Officer**

**Motion:** Councilor Clark moved that we hire a full time temporary Police Officer to fill in during Chief Gomez' absence. Councilor Kordosky seconded the motion.

Mayor Shorey (Aye), R. Clark (Aye), A. Kordosky (Aye), G. Fortune (Aye), E. Baszler (Aye), D. Barclay (Aye). Motion carried 6-0

## **9.0 EMERGENCY SERVICES**

We received the money from the diesel spill from Cascade Petroleum in the amount of \$15,664

## **10.0 REPORTS FROM BOARDS AND COMMITTEES**

We need to find a time for the Audit Committee to meet. Scheduled a meeting for the 2<sup>nd</sup> Wednesday of the month at 6:00 pm in the Council Chambers.

Public Safety – The next meeting will be on June 27, 2012.

OEDAC – Meeting with Chuck, will report at the next meeting.

Administration - Discussed the Garden Rd project. Fireworks are on track, opening ceremony starts at 5:00.

Adjourn 7:50 for executive session.

**Executive Session per ORS 192.660 (2) (a), “to consider the employment of a public officer or employee,” and per 192.660 (2) (d) “To conduct deliberations with persons designated by the governing body to carry on labor negotiations.”**

**ADJOURNMENT:** The Council adjourned at 9:40 p.m.

Respectfully submitted before the City Council July 2, 2012.

Signed: \_\_\_\_\_  
Jerry Shorey, Mayor

Signed: \_\_\_\_\_  
Susan LaDuke, City Recorder