



November 15, 2012
City Council Regular Session
City Hall Council Chambers
48318 E. 1st St.
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Gerald Shorey, Mayor
Glenn Fortune, Council President (absent)
Daniel Barclay (absent)
Ernest Baszler
Rayetta Clark
Amy Kordosky
Terry Callahan

Staff Present: Louis Gomez, City Administrator
Tim Demers, Fire Chief
Dale Scobert, Acting Chief of Police
Jackie Taylor, Assistant Planner
Susie LaDuke, Interim Finance Director/City Recorder

Mayor Shorey called the meeting to order at 7:00 p.m. The Pledge of Allegiance was said.

2.0 PUBLIC COMMENT

Chuck Behr, 48223 Hills Street Oakridge, Asked about the fire system check for his new business he is starting uptown. Thought he needed someone from the fire department to witness the check.

Chief Demers said they don't have to witness the system check.

Nancy Kelly, 48328 1st Street, Oakridge, The HVAC unit at the new library is too loud. We will discuss this under 7.2

Benjamin Beamer, 76438 Maple St, Talked about the Ditchwitch, there will be discussion about this during Community Services discussion.

3.0 MAYOR AND COUNCIL COMMENTS

Councilor Clark said good luck to Mr. Behr on his new business and she is looking forward to having a donut at his shop.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

6.5 Additional CPA Funding

5.0 CONSENT AGENDA

5.1 Approve Minutes from the November 1, 2012 Council meeting and October 18, 2012 work session with corrections.

Motion: Councilor Clark moved to approve the October 18, 2012 work session minutes and November 1, 2012 minutes with corrections. Councilor Kordosky seconded the motion.

Mayor Shorey (Aye), E. Baszler (Aye), T. Callahan (Aye), R. Clark (Aye), A. Kordosky (Aye). Motion carried 5-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Louis reported that Ken Jones has started the foreclosure on Atherton.

Still compiling potential losses for the Surety Bond.

Louis and Councilor Fortune had a meeting with the Risk Manager from CIS; overall our losses over the last 10 years have been minimal.

On Friday Louis and Jackie are meeting Grad Students from the U of O in regards to the Resolution that was done in 2010 talking about TMDL, the clean sewer in the river. They will be working with Louis and Jackie to get us trained and more efficient in that area.

The TMDL plan helps us deter things from getting into the storm water.

6.2 City Recorder-Finance Report

Summer gave an update on the audit. There were some significant fiscal issues from last year that we were able to work through. The audit is going well, we will have the exit meeting on Friday; Summer is hoping that they will have recommendations on internal controls for us. Summer is very excited about this. We are still on track for December.

Susie went over the Cash position and LGIP printouts with the Council. The cash report is through the 15^{3th}.

Yesterday Lane County deposited \$56,000 in our account for the first installment of the property taxes.

Susie has been very busy with the auditors but it seems to be going very well. They are asking for a tremendous amount of information from us.

We did not expect the auditors to do a single audit, they chose the Library. This will cost us more for the audit.

6.3 LRAPA Ordinance Revisions and second reading

This can be approved at second reading by title only.

Mayor Shorey said the good thing about this is if we can meet compliance by 2014, so we have some time to try and meet it.

Councilor Callahan does not like the \$500 fine for our citizens; they are just trying to keep themselves warm.

Louis agrees to a point, some people burn wet wood ect....he was against this ten years ago and we haven't cited anyone yet. He believes in helping our citizens, if we have to help get them tarps or helping them get dry wood then so be it.

Citizens can get exemptions for red days, but they still can't burn wet wood.

The way Louis reads this is the EPA is forcing us to have a back up plan.

Mayor Shorey doesn't think it should say the City Administrator should impose the fines on the citizens. He thinks that should be the police department.

Motion: Councilor Kordosky moved that we adopt Ordinance 903 Adopting new standards for the Oakridge Air Pollution control program and to read by title only. Seconded by Councilor Clark

Councilor Kordosky read the Ordinance by title only.

A.Kordosky (Aye), Mayor Shorey (Aye), T. Callahan (Aye), E. Baszler (Aye), R. Clark (Aye). Motion carried 5-0

Motion: Councilor Clark moved that we adopt the Ordinance 903 adopting new standards for the Oakridge Air Pollution Control Program. Councilor Kordosky seconded the motion.

R. Clark (Aye), Mayor Shorey (Aye), A. Kordosky (Aye), E. Baszler (Aye), T. Callahan (Nay). Motion carried 4-1

6.4 Fee Changes for Building Department (Discussion and Review)

Louis wants the Council to read through this information and we will have a Public Hearing next month. This is something we need to digest very well.

6.5 Additional CPA Funding

Summers funding is running out with all of this extra work. In July we had an estimate on what it would take to get us to the point of the audit, we have met those benchmarks. We did the restructure on the

accounting system, we have implanted a number of procedures including the daily cash balancing which means we are looking at the bank account and entering into the system on a daily basis.

We have identified things in the payroll system, one of the things identified was the OIP, there are some major issues going back to 1993 that they are working on.

Councilor Clark said Summer has proven that she can get this done and has done a good job.

The Mayor asked where the money is coming from.

Louis said it will come out of Miscellaneous General Income. We had some unanticipated income come in. He will bring a number of changes within the budget so the money is allocated properly, with that we may need to do a supplemental budget because we have to bring in \$150,000 for the new ambulance.

Motion: Councilor Clark moved to approve an extra \$5,000 for Summer Sears, CPA. Councilor Kordosky seconded the motion.

T. Callahan (Aye), A. Kordosky (Aye), E. Baszler (Aye), R. Clark (Aye), Mayor Shorey (Aye). Motion carried 5-0

7.0 COMMUNITY SERVICES

7.1 Rental of OIP for Adventure Race

Louis put in a recommendation from the Community Services Committee with a map attached to it. In general what the Community Services Committee recommends was that Mr. Gerding be allowed to have his Adventure Race out at the OIP and the recommendation was that the fee be \$200 a day for a total of three days for a total of \$600. They said they will do a lot of clean up and remove blackberry bushes, if he actually does the clean up they will deduct about \$175.

There was some discussion on what the Adventure Race is.

Motion: Councilor Kordosky moved to approve the rental of the OIP for the Adventure Race with outlying conditions. Councilor Callahan seconded the motion.

E. Baszler (Aye), A. Kordosky (Aye), R. Clark (Aye), T. Callahan (Aye), Mayor Shorey (Aye). Motion carried 5-0.

7.2 Library Update (Change Order)

In regards to the plaque, we did order a generic plaque dedicated to the citizens of Oakridge. It will list the Library board, the staff, the engineer of record and the contractor.

We have been having some discussion on the HVAC system on the East side of the building. The City Engineer got a hold of the granting agency; they gave us a maybe on that they will assist us in moving the HVAC units to the back of the building. That would alleviate some of the issues with Ms. Kelly; the

units are right by her bedroom window. That is what Louis is working towards; he doesn't want to request anything until he talks to the Engineer.

Mayor Shorey said he wants to see something in writing that this will improve, not maybe.

Louis said it will go in the back of the building near the deck but they will put a barrier around it so it doesn't interfere with people trying to read.

7.3 Yellow Bicycle Discussion

Mayor Shorey said that it came up at the end of a council meeting that we have a number of surplus bikes and Gary Carl brought up the suggestion to start a community biking program; Willamette Mountain Mercantile offered to fix the bikes. We can set up bike racks around town for people to leave the bikes. What this is, is we have a lot of citizens that walk around town, they can pick up a bike from a bike rack and go their destination and leave it at another rack for someone else to use.

These programs are non profits so they would carry the liability.

All of the bikes will be painted the same color.

**** Ditch Witch Discussion**

Louis reported that originally the grant was written for this piece of equipment to be used to maintain trails within the cities of Oakridge/Westfir, as well as the trails on State, BLM and USFS lands. At the time the City took on a task because they needed a sponsor, at that time GOATS was not a non profit.

The question is, since GOATS and the other organizations affiliated with GOATS are the people that primarily use the equipment, what are the Councils wishes in regards to the equipment. Louis asked Chuck if this is something that Public Works will use and he said that in whole time we have owned it he has never used it.

There was discussion about who actually owns the Ditch Witch, no one really knows for sure at this point. It is on the City's books as an asset.

The City initially paid for the equipment and was reimbursed.

Ben Beamer said the grant was written by City and Oakridge/Westfir Area Chamber of Commerce. The grant was written for Ditch Witch and the trailer that it is on; Ben was not involved at that time. GOATS did not exist at that time but they have become the primary user; they have the most people who know how to use it and understand the machine.

Ben said the machine needs some repairs right now; he would like to see the City come back to the agreement that the City maintain the machine. It needs about \$2000 worth of repairs. He is asking the council to consider making the repairs and transferring the Ditch Witch over to the GOATS.

GOATS leased the machine out and received and \$4000; the City has that money and the repairs have not been made yet. He would like to see that money go to repair the machine.

Ben has the bill of sale; that has the City of Oakridge on it.

Mayor Shorey said we can delay this for now until we come up with something to vote on, there are still a lot of unanswered questions, and we don't even know who owns it.

Councilor Callahan asked since The Chamber wrote the grant do they have any say in what is done with the Ditch Witch. If they don't want it he says we should just pass it on to the organization that does use it.

Louis said what he is hearing from the Council is that they'd like to give the Ditch Witch to GOATS; he understands where they are coming from. He doesn't think it's fair to the incoming council members to encumber.

It is not pressing that we act right now. It's winter time and it's time to put it to sleep.

Louis said he talked with Randy Dreiling who wrote the grant; what he told him was that he wrote the grant for the purpose of the trails use, not for the City to use.

Chief Demers said it would be a shame to take a piece of equipment from a group of people who are trained to use and have been the only one who have used it.

We should use the money received to repair the machine and give it to GOATS.

Louis said if there is a bill of sale that says we own it then we own it.

Motion: Councilor Baszler moved to postpone this and let the new council work on this.

No second

Motion: Councilor Kordosky moved that we pass on the Ditch Witch as is to the GOATS. Councilor Callahan seconded the motion.

A.Kordosky (Aye), E. Baszler (Nay), Mayor Shorey (Nay), T. Callahan (Aye), R. Clark (Aye). Motion Failed 3-2

Louis asked the Mayor when we want to bring this back up.

We will bring it back to Council the first meeting of December.

8.0 POLICE SERVICES

They are still working on their radio issues.

9.0 EMERGENCY SERVICES

They are in the midst of their radio change over; they are changing frequencies and switching everything over.

Should have the new ambulance by the second week of December.

10.0 REPORTS FROM BOARDS AND COMMITTEES

Community Services – The chipper program is going well. They discussed putting lights up at City Hall, the old Public Works shop and assisting UBRA for the Christmas Tree Lighting Festival. On Sunday the Snowflake Committee will be replacing all the bulbs in the snowflakes at 2:00 at the old Public Works shop.

Audit Committee –Audit is on track, internal controls scrutinized closely. The Audit Committee would like to meet with the auditors before they leave.

Chamber –They are electing new Board Members

OEDAC- Discussed the Salt Creek Canal

ADJOURNMENT: The Council adjourned at 8:45 p.m.

Respectfully submitted before the City Council November 15, 2012.

Signed: _____
Jerry Shorey, Mayor

Signed: _____
Susan LaDuke, City Recorder