



February 7, 2013  
City Council Regular Session  
City Hall Council Chambers  
48318 E. 1<sup>st</sup> St.  
7:00 p.m.



# MINUTES

---

## 1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Gerald Shorey, Mayor  
Rayetta Clark, Council President  
Glenn Fortune  
Jim Coey  
Ernest Baszler  
Les Biggerstaff  
Christine Slaven

Staff Present: Louis Gomez, City Administrator  
Tim Demers, Fire Chief  
Dale Scobert, Chief of Police  
Jackie Taylor, Assistant Planner / Public Works Secretary  
Susie LaDuke, Interim Finance Director/City Recorder

Mayor Shorey called the meeting to order at 7:00 p.m. The Pledge of Allegiance was said.

## 2.0 PUBLIC COMMENT

Gene Hilleman 47800 Short St, Oakridge - Wants to know what is going on with the OIP, are any new businesses coming in. He would like to have updates.

Mr. Hilleman asked about “perks” being given out to City Staff, specifically having their water bills paid by the City.

Louis said that is not true. What occurred is that at an open Administrative Meeting they discussed this issue. Back in September 2011 that was taken away from the department heads. Because that was given to the department heads in lieu of salary, what the discussion is now is what the salary is going to be to plug the hole.

Councilor Coey said there is activity at the OIP, a lot of times people come to town to make an inquiry and ask that it be kept confidential until the agreement is signed. There is and continues to be interest, probably more than there has been in the last twenty years.

Councilor Coey said he was involved in a meeting last week with a group that it looks very possible if they move here it would be huge benefit for us as a community, they are talking twenty professional

jobs. Again, he can't name names until things get down the road. People inquire all the time, but some of the limitations we have are lack of power, lack of natural gas and some of our water issues.

### **3.0 MAYOR AND COUNCIL COMMENTS**

Councilor Slaven emailed a website proposal to the Council. It is very preliminary; she is just testing the waters and see if they are comfortable with the direction she is headed in.

Councilor Clark reported that Amtrak is progressing, she talked to Bruce Hannah and Floyd Prozanski when they were here for the town hall meeting and they are supportive of Amtrak coming to Oakridge. They want to be on the mailing list and kept in the loop. They are having another meeting on the 21<sup>st</sup> here, at City Hall.

Councilor Baszler said the fish business at the OIP is pretty much out. The Forest Service came up with recommendations for a pump that pumps 5,000 gallons per minute.

Louis said the Steering Committee has come up with four recommendations. Those recommendations have been sent to our stake holders, there are about 20 of them. None of them have been presented as priority at this time, until we get feedback from our stake holders. At that time the Steering Committee will get back together and we will present our final proposal by priority to the Council.

### **4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA**

#### **6.5 Transfer of Trust Funds**

### **5.0 CONSENT AGENDA**

#### **5.1 Approve Minutes from the January 17, 2013 Council meeting**

Councilor Slaven said the Oakridge Tree Planting website is wrong; it should be [Oakridgetreeplantingfestival.com](http://Oakridgetreeplantingfestival.com)

**Motion:** Councilor Fortune moved to approve the Consent Agenda. Councilor Clark seconded the motion.

Mayor Shorey (Aye), E. Baszler (Aye), J. Coey (Aye), G. Fortune (Aye), R. Clark (Aye), L. Biggerstaff, C. Slaven (Aye). Motion carried 7-0

### **6.0 ADMINISTRATIVE SERVICES**

#### **6.1 City Administrators Report**

Bond report; Louis wanted everyone to know what it is that he is being asked for each time he has to send something in. They are asking for further justification on why we feel we have been hurt financially. Louis forwards things like invoices, lay off notices, anything that shows that we as a city have been damaged.

The City attorney's office was trying to go after Atherton through a judicial foreclosure; they are having difficulty with the judicial foreclosure because the LLC that existed originally dissolved. In a judicial foreclosure they must physically serve these guys, and they can't find them. The next option is Foreclosure by Advertisement and Sale. With that foreclosure, if they make an attempt to find them and they can't find them, they can still move forward. Louis asked the City Attorney that if we do the Foreclosure by Advertisement and Sale do we get to set the starting bid. He said yes we do.

Louis would like a consensus of the Council to move forward with the Foreclosure by Advertisement and Sale. The Council agreed to move forward with the Foreclosure by Advertisement and Sale.

Councilor Biggerstaff said one of the first things we need to do is work on the water issue. The City shouldn't concern itself with what ODOT or anyone else wants at the canal, we should put a well up there.

Louis said they will be bringing the recommendations to the Council and that is one of them. They are waiting on the feedback from the stake holders.

Larry Phipps said what they are doing as a committee is trying to relieve the Council of all the process of dealing with twenty different agencies. They will bring the Council the recommendations and they will make the decision on what they want to do.

Councilor Coey wanted to clarify his earlier comment to Mr. Hilleman that he wasn't referring to the canal, they have people that come to town and they have a set priority to what they need as far as power or water and things like that and sometimes we just can't fulfill their need.

Louis reported that we are all happy that all the audits are done. As we all know, the budget has been built without the audits and we have been building them in the dark. The light has come on and we are bleeding red. The past two weeks Louis, Susan and Summer have been going through the audits to get a firm number to present to the Council and it looks like the number they will be presenting is around \$400,000. They have been going through every single fund.

He would like to have a work session in the board room at the School.

The primary deficits are in the General Fund and EMS Fund. When we started this budget year we thought we had money in the OIP Fund; they did have \$107,000 in sales so he has to get with our accountant how that plays.

Teresa Freborg asked if this is going to trigger a review by the Budget Committee?

Louis said this is something that the Council can do. He thought it was a 10% trigger but he was told no. He will check in to it though.

The Council decided to have the work session on Thursday February 14, 2013 at 6:00 p.m. at the School District Board room.

## 6.2 City Recorder-Finance Report

Susan handed out our current financial reports to the Council. The Siuslaw Account has \$609,000.71, the Safer Grant has \$41,488.18, the Ambulance Account has \$71,052.05 and the Municipal Court Account has \$52,176.29 for a total of \$773,869.23. The LGIP Account has \$258,825.90. The money that came in and went out was for the Library disbursement #8.

## 6.3 Appointment of Planning Commission Members

Louis said as the Council knows, any Committees, Commissioned or otherwise are appointed by the City Council through the authority of the Charter. It kind of unusual to have this many vacancies at one time, we have five vacancies. It is up to the Council how they want to select the individuals; they can do it individually or as a group.

The Council decided to do vote individually.

The applicants are James Affa, Robert Baker, Gary Carl, George Custer, Teresa Freborg, Amy Kordosky and Michael Scagnelli.

George Custer was absent; he was at an UBRA meeting.

Mayor Shorey gave each applicant three minutes to introduce themselves and say why they want to serve on the Planning Commission.

**Motion:** Councilor Fortune moved to appoint Gary Carl to position one to serve on the Planning Commission. Seconded by Councilor Coey.

L. Biggerstaff (Aye), Mayor Shorey (Aye), C. Slaven (Aye), G. Fortune (Aye), J. Coey (Aye), E. Baszler (Nay), R. Clark (Aye) Motion carried 6-1

**Motion:** Councilor Coey moved to appoint George Custer to position two to serve on the Planning Commission. Councilor Fortune seconded the motion.

L. Biggerstaff (Nay), R. Clark (Aye), C. Slaven (Aye), J. Coey (Aye), G. Fortune (Aye), Mayor Shorey (Aye), E. Baszler (Nay). Motion carried 5-2

**Motion:** Councilor Fortune moved to appoint James Affa to position three to serve on the Planning Commission. Councilor Slaven seconded the motion.

G. Fortune (Aye), R. Clark (Aye), Mayor Shorey (Aye), J. Coey (Aye), L. Biggerstaff (Aye), E. Baszler (Aye), C. Slaven (Aye). Motion carried 7-0

**Motion:** Councilor Clark moved to appoint Teresa Freborg to position four to serve on the Planning Commission. Councilor Fortune seconded the motion.

C. Slaven (Aye), R. Clark (Aye), Mayor Shorey (Aye), E. Baszler (Aye), G. Fortune (Aye), J. Coey (Aye), L. Biggerstaff (Nay). Motion carried 6-1

**Motion:** Councilor Clark moved to appoint Amy Kordosky to position five to serve on the Planning Commission. Councilor Biggerstaff seconded the motion.

J. Coey (Nay), E. Baszler (Nay), C. Slaven (Aye), G. Fortune (Aye), Mayor Shorey (Nay), L. Biggerstaff (Aye), R. Clark (Aye). Motion carried 4-3

Larry Phipps said the Council selected very good members for this committee.

James Affa asked when and where the Planning Commission meets.

Larry Phipps said we only meet when we need to, he doesn't believe in meeting for no reason. We are not meeting this month but he is hoping to meet in March because the 12<sup>th</sup> he is going to Hawaii for 12 weeks.

#### **6.4 Request by Chamber for Increase in funds allocation**

Louis reported that in the past the Chamber has asked for \$10,000, this time they are asking for \$11,000. The reason they are asking for \$11,000 is because they want to do some work on their website.

Mayor Shorey asked if someone could explain the difference between the RTMP Funds and the TRT.

Susan explained the difference; the biggest difference is the RTMP Funds have to be used specifically for generating overnight room stays. They are kept in different line items.

Councilor Slaven asked if we get some sort of breakdown on what the \$10,000 is used for.

Louis said it is primarily used for wages for the Executive Director.

Councilor Fortune asked what other projects we spend this money on.

Louis said we have never sat down and talked about a project that we as a City would like to work on. We are all new to this so we could work on a project.

Gary Carl said the Chambers By Laws are very clear. In the past, the City Administrator prior to Louis developed the budget for the Chamber. The budget is supposed to be created/drafted by the Board of Directors of the Chamber.

Louis said the bottom line is that it is up to the Board to make the decision on the budget; he is just assisting from an administrative standpoint.

Councilor Clark asked if this is something we have to act on tonight. They just got the information and she would like to read it through and do some checking.

Louis said they are out of money, they haven't paid Mr. Dreiling in a couple months but ultimately it is up to you all.

Councilor Clark asked when we usually give them the money.

Councilor Coey said we should table this. We just received a letter from another group here in town and he hasn't had a chance to really go through it.

Louis asked where the letter was from. Louis reminded the public that if they are going to give anything to the Council to make sure that the City Recorder gets a copy.

There was discussion among the Council and citizens about the Chamber.

Mayor Shorey said his policy is not to act on something that is handed to him during a meeting unless it is an absolute emergency.

Councilor Biggerstaff asked if the Chamber charges to become a member.

There was discussion from citizens about the fee and the size of the business.

Gary Carl said there are reasons that most of the businesses don't belong to the Chamber. They should talk to these businesses.

The Council agreed to table this.

## **6.5 Transfer of Trust Funds**

Susan said after the last Council meeting the City Attorney brought it to Susan and Louis attention that there are still funds from the Secret Millionaire that need to be transferred over from the Trust Account, they are earmarked for special things. We are in the process of doing the supplemental budget and what this order does is allows us to bring the money over and use it for what it was intended for. It's approximately \$375,000 and the City Attorney said this approximate because the amount is the balance that was at the end of December and there will be a little more interest added on to that.

Chief Demers explained to the Council the accounting of the left over money.

The money for the \$100 donations is a separate account.

Councilor Slaven asked where the left over money from the \$100 donations?

Susan said that money still resides in an account. That will be part of the work session discussion.

**Motion:** Councilor Fortune moved that the City Council approve the council order directing Speer Hoyt to transfer funds now held in a Special Trust Account. Councilor Clark seconded the motion.

R. Clark (Aye), Mayor Shorey (Aye), J. Coey (Aye), G. Fortune (Aye), L. Biggerstaff (Aye), C. Slaven (Aye), E. Baszler (Aye). Motion carried 7-0

## **7.0 COMMUNITY SERVICES**

### **7.1 Facilities Waiver for Kiwanis**

Louis said the Kiwanis Club is asking for a fee waiver for the use of the Community Building for the Easter Egg Hunt.

**Motion:** Councilor Clark moved to approve the fee waiver for the use of the Greenwaters Park Community Building by the Oakridge Kiwanis. Seconded by Councilor Biggerstaff.

E. Baszler (Nay), C. Slaven (Aye), L. Biggerstaff (Aye), R. Clark (Aye), J. Coey (Aye), G. Fortune (Aye), Mayor Shorey (Aye). Motion carried 6-1

## **7.2 Facilities Rental Permit of OIP space by Dutch Oven Cookers**

The Dutch Oven Cookers want to have an overnight camping event. They wanted it close to the City so anyone could come and partake too.

Mayor Shorey asked if it would be RV's only.

DeeDee Hilton said yes and they all have restrooms.

**Motion:** Councilor Coey moved to approve the OIP Facilities Permit for the Dutch Oven Cookers for \$35.00 fee. Councilor Baszler seconded the motion.

Mayor Shorey (Aye), J. Coey (Aye), R. Clark (Aye), L. Biggerstaff (Aye), G. Fortune (Aye), E. Baszler (Aye), C. Slaven (Aye). Motion carried 7-0

## **7.3 DEQ Grant OIP Log Ponds**

Louis said we are asking for a Grant to test the fish in the ponds for different contaminants primarily PCB's. This would allow for the City to know once and for all if the fish are contaminated.

Councilor Coey asked if they do find that they are contaminated is this going to cost us money to go in and mitigate the problem?

Louis said at a minimum they said if there are PCB's we have to at least post it.

**Motion:** Councilor Coey moved that we authorize the City Administrator to submit the grant application and allow for the testing by DEQ. Seconded by Councilor Baszler.

J. Coey (Aye), G. Fortune (Aye), R. Clark (Aye), Mayor Shorey (Aye), E. Baszler (Aye), C. Slaven (Aye), L. Biggerstaff (Aye). Motion carried 7-0

**\*\*\*Old Business**

## **Chapter 30**

Louis said one of the issues, for discussion only, section 3 of Ordinance 680 is the City Council Rules, this has been amended once before and that was when it became Ordinance 831. We are further amending it. See attached

Mayor Shorey asked when we can expect to see this on the agenda?

Louis said we can do this at the next meeting.

There was discussion on different methods of voting so everyone is voting at the same time.

Louis said we have to do it randomly, but we can do it so no one else see's how you vote.

### **Library and HVAC Units**

Louis said at the last meeting he had a couple of Councilors that were concerned about what they saw. Since then he has added more foam, it is about 3.5 inches versus the one inch we saw previously. The wall appears to be doing its job. He has not seen the final cost on this.

### **Copy of Estimate for Well Six**

Louis explained why we are doing Well Six first. He asked the City Engineer for two additional quotes.

Louis went over the quote with the Council; there were questions on this estimate at the last Council meeting.

Councilor Biggerstaff asked if someone came out and looked at the Well and then gave an estimate or is this just something they came up with.

Councilor Coey asked who determines if this marsh pump is satisfactory.

Louis said the way this is written it would be them, they would have to talk with Chuck also.

Any questions Louis will get with Chuck and get the answers.

Councilor Coey said the way he is reading this on line item four; it is a worse case scenario.

Louis said he agrees on that particular line item.

Councilor Biggerstaff said when you propose this it is at \$19,000 but it will probably be closer to \$25,000 by the time they are finished.

Louis said that is his experience, as you know, change orders happen.

Councilor Fortune said we shouldn't have change orders on this; they are giving us a worse case scenario to begin with.

Louis said he is talking minimal stuff.

Councilor Coey said he is a contractor, if he comes in and says something will take him 18 hours and it takes him 20, that is his problem, not someone else's.

Councilor Clark said the estimate says it is for a basic pump inspection.



Louis will look in to how much it will cost to get an inspection.

## **8.0 POLICE SERVICES**

Chief Scobert has made a tentative offer to a gentleman for the Sergeants position and it was accepted. They are beginning the background process.

Mayor Shorey asked if we find that we don't have the money for this what do we tell him.

Dale said he explained to him that we are going through a budget review, there is no specific date set for hire.

## **9.0 EMERGENCY SERVICES**

Chief Demers is coming before the Council to tell them they have received a \$170,000 Safer Grant to augment the fourth person that they have hired. They get two years of the employee and then they have to fund them the third year. We discussed it in the Public Safety Meeting and the recommendation was to come forward with the grant and ask you to approve letting us accept the money providing they have the Secret Millionaire money at the end of the second year to fund that person the third year.

**Motion:** Councilor Coey moved to accept the Safer Grant. Seconded by Councilor Baszler.

E. Baszler (Aye), C. Slaven (Aye), G. Fortune (Aye), R. Clark (Aye), L. Biggerstaff (Aye), Mayor Shorey (Aye), J. Coey (Aye). Motion carried 7-0

## **10.0 REPORTS FROM BOARDS AND COMMITTEES**

Administration – They discussed budgets.

Chamber of Commerce - Working on By Laws

OEDAC - Met with potential client last Friday, they showed him the OIP and other areas around town. They have narrowed the ideas for the canal down to four.

Area Commission on Transportation – The next meeting is the 13<sup>th</sup>.

Audit Committee – They discussed the audit they just received, processes and procedures. They defined the purpose of the Audit Committee.

Tree Planting Committee – Chuck had a meeting with Mary Lee Sayre about planting trees for Tree Planting. They will meet on Monday.

**ADJOURNMENT:** The Council adjourned at 9:30 p.m.

Respectfully submitted before the City Council February 21, 2013

Signed: \_\_\_\_\_  
Jerry Shorey, Mayor

Signed: \_\_\_\_\_  
Susan LaDuke, City Recorder