



April 4, 2013
City Council Regular Session
City Hall Council Chambers
48318 E. 1st St.
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Gerald Shorey, Mayor
Rayetta Clark, Council President
Glenn Fortune
Jim Coey
Ernest Baszler
Les Biggerstaff
Christine Slaven

Staff Present: Louis Gomez, City Administrator
Dale Scobert, Chief of Police
Leo Robb, Fire Department
Jackie Taylor, Assistant Planner / Public Works Secretary
Susie LaDuke, Finance Director/City Recorder

Mayor Shorey called the meeting to order at 7:00 p.m. The Pledge of Allegiance was said.

The meeting did not get recorded; the recorder was out of memory.

2.0 PUBLIC COMMENT

James Affa, Garden Road – Thanked the Council for going ahead with the Strategic Plan.

Brandy Hadley, Beaver Street – Is opening a new restaurant in town; upset that the Electrical Inspector shut her down for not having permits and was told later by the Building Inspector that she didn't need permits.

Cameren Anderson, 47618 Riverview – Public and private parking; Ms. Anderson was asking for permission to park on her property. Louis told her to come in to City Hall during business hours to discuss this.

3.0 MAYOR AND COUNCIL COMMENTS

Councilor Coey said the Strategic Planning Meeting was exceptional. We should consider making part of the Industrial Park Commercial. We need to get an Economic Developer in to help turn the Industrial Park around.

Mayor Shorey said the meetings have been running too long, he has been letting the citizens participate more than he should and it is making the meetings run late.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

6.5 Memorandum of Understanding for City of Westfir

5.0 CONSENT AGENDA

5.1 Approve Minutes from the March 21, 2013 Council meeting

Motion: Councilor Clark moved to approve the Consent Agenda. Councilor Baszler seconded the motion.

Mayor Shorey (Aye), E. Baszler (Aye), J. Coey (Aye), G. Fortune (Aye), R. Clark (Aye), L. Biggerstaff (Aye), C. Slaven (Aye). Motion carried 7-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Louis will not be reporting on Atherton from now on. The auction is set for August 13, 2013; the bids will start at \$89,000.

Regarding the bond, Louis did get a letter back; he and Susan will write up one more letter.

One of our citizens left money to the Feral Cat Coalition for us; Louis did contact the City Attorney to work on getting movement on these funds. This will help finish up the cattery.

There will be a Town Hall meeting on April 16, 2013.

Louis will send the ad to the newspaper for a Citizen at Large and Hotel/Motel Owner to serve on the TRT advisory Committee tomorrow. This will be a Council appointment position.

6.2 City Recorder-Finance Report

Susan gave her financial report to the Council.

She finished the reconciliation for the Secret Millionaire money; \$113,419.20 remained. Part of that money is being used for the Chipper program and Junk Amnesty.

We are in the final stages of closing out the Library Grant.

6.3 Strategic Plan (ongoing)

On March 27, 2013 the City Council and Staff initiated the 5 to 10 year Strategic Plan for the City of Oakridge. We are sending out surveys to the community in the water bills and placed around in various locations around town. There is a web link on the City website that people can go to also.

The Council went over the Strategic Planning Timeline and Public Participation Outline.

Councilor Coey asked Louis where we are going to the \$1,300 from the City.

Louis said it will come out of TRT funds, for tourism.

6.4 Appoint Budget Committee Members

Jolie Baker introduced herself to the Council. James Affa and Jeff Smith have already served on the committee so they are familiar with them.

Motion: Councilor Clark moved to appoint James Affa, Jeff Smith and Jolie Baker to serve in the vacant Budget Committee positions for a term of 3 years. Councilor Fortune seconded the motion.

L. Biggerstaff (Aye), Mayor Shorey (Aye), C. Slaven (Aye), G. Fortune (Aye), J. Coey (Aye), E. Baszler (Aye), R. Clark (Aye). Motion carried 7-0

6.5 MOU – City of Westfir

The City of Westfir is asking for Fire Service Assistance. We will use their vehicle as a second out and we will respond to fires in Westfir. They will pay a stipend of \$200 to the City.

We currently have a mutual agreement and at this time they don't have any firefighters.

Motion: Councilor Coey moved that we enter into a Memorandum of Understanding with the City of Westfir. Councilor Fortune seconded the motion.

E. Baszler (Aye), C. Slaven (Aye), L. Biggerstaff (Aye), R. Clark (Aye), J. Coey (Aye), G. Fortune (Aye), Mayor Shorey (Aye). Motion carried 7-0

7.0 COMMUNITY SERVICES

7.1 Alcohol Permit for Corner Bar and Grill

Vincent Maxwell, owner of the Corner Bar and Grill is requesting an outdoor alcohol permit for Saturday May 4, 2013 during the Tree Planting Festivities.

Councilor Slaven said she would like to see business owners who participate during Treeplanting to also participate on the Committee.

Motion: Councilor Clark moved that we approve the Alcohol Permit for the Corner Bar and Grill on the west side of their building with the understanding that they will shut it down at 9:30 p.m. Councilor Coey seconded the motion.

R. Clark (Aye), Mayor Shorey (Aye), J. Coey (Aye), E. Baszler (Aye), L. Biggerstaff (Aye), C. Slaven (Aye), G. Fortune (Aye). Motion carried 7-0

8.0 POLICE SERVICES

Chief Scobert said regarding the traffic issues on East 1st they contacted Diamond Traffic Products; they installed a traffic counter near Siuslaw Bank on East 1st with no cost to the City. These are expensive products and the City would like to send out a thank you to them.

9.0 EMERGENCY SERVICES

Leo Robb said the rescue is back in service. The Fire Department has a number of pieces of equipment for surplus.

They would like to do upgrades to the fire department.

They are working hard at having weekly meetings and working on leadership and management.

*****Old Business**

*****Apply for Technical Review Grant**

Our City Engineer, Edward Hodges has been asked to apply for a Technical Review Grant for the planning and engineering related to the city municipal well and storage tank.

Our tanks hold 2 million gallons and we go through 1.5 million gallons a day.

Councilor Biggerstaff asked if we have a time line on this.

Louis said not at this time.

*****Bio Mass Meeting at OES**

John Milandin reported that there will be a bio mass meeting at OES on April 30, 2013 at 6:00 p.m.

John Milandin presented the agenda for the evening to the Council.

*****ISO Classification**

Louis received a letter from ISO for our cooperation during our recent Public Protection Classification survey.

The results were listed on the letter.

***10.0 REPORTS FROM BOARDS AND COMMITTEES**

Library – They discussed having a mural painted in the children’s area. They are still working on the Mark Sundin Memorial Plaza and getting things ready for the Planning Commission.

Treeplanting – They are moving forward, the buttons are for sale at different locations around town.

The Community Arts Fair is back on.

The Committee received some additional funds from Lane Electric.

Administration – They went over the supplemental budget and the City Administrator went over the adjustments that he made.

Public Safety – Police Officers had fire arms training. The radio box is in bad shape, they are working on building a new one. The Police Department has seized vehicles to fix up and sell. FireMed will be starting back up soon.

ADJOURNMENT: The Council adjourned at 8:30 p.m.

Respectfully submitted before the City Council April 18, 2013

Signed: _____
Jerry Shorey, Mayor

Signed: _____
Susan LaDuke, City Recorder