



June 6, 2013
City Council Regular Session
Willamette Activity Center- Room 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Gerald Shorey, Mayor
Rayetta Clark, Council President
Glenn Fortune
Jim Coey
Ernest Baszler
Les Biggerstaff
Christine Slaven

Staff Present: Louis Gomez, City Administrator
Dale Scobert, Chief of Police
Tim Whittaker, Interim Fire Chief (absent)
Jackie Taylor, Assistant Planner / Public Works Secretary
Susie LaDuke, Finance Director/City Recorder

2.0 PUBLIC COMMENT

Sandy Price Oakridge, Or - The Chamber only made \$200 on the Circus; it was not supported by the community.

Sandy would like ideas on how to get car charging stations on Hwy 58.

Henri Dejong Oakridge, Or – After over two years the City still hasn't fixed the pot holes on Hyland Lane. City and School District vehicles go through there every day.

Gary Carl Oakridge, Or - Thanked the City Council for their hard work. Mr. Carl thanked Councilor Slaven for her work on the new city website.

Tom Copeland Oakridge Or – Wanted to know why the gates at Fish Hatchery Road going in to the OIP are closed on the weekends.

3.0 MAYOR AND COUNCIL COMMENTS

Councilor Coey said regarding the charging stations, he thinks that is something they should review in the Community Services meetings. He is doing the renovations at the Hilton right now and they have

eight or nine there in the parking garage so he should be able to get some information from a gentleman down there.

Regarding the pot holes, Councilor Coey thought that was State right of way.

Louis said he will review the file, he can't remember exactly what was going on with that regarding Mr. Vahala and the State.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

None

5.0 CONSENT AGENDA

Motion: Councilor Clark moved to approve the Consent Agenda. Councilor Biggerstaff seconded the motion.

Mayor Shorey (Aye), E. Baszler (Aye), J. Coey (Aye), G. Fortune (Aye), R. Clark (Aye), L. Biggerstaff (Aye), C. Slaven (Aye). Motion carried 7-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Louis said he will be working continuously on the Strategic Plan. The Facilitator wants to have a three hour meeting soon; we will decide on a date and time later in the meeting.

Regarding Highway 58; we need advocacy, we need to help with what we can. The City Council can get more done than a few businesses can. We need to be the middle voice when businesses have to deal with ODOT. There are spots on the Highway that belong to ODOT that haven't been touched in years and we haven't pushed them to. Those spots are their responsibility, Louis is going to work on that and advocate for the businesses on Highway 58.

Garden Road; we are finally going to start on Garden Road. We will be taking out the front parking, we will have eight spots that will be parallel parking, and there is plenty of parking at this building.

Louis is drafting the final letter to the Bond Company.

The auction for the Atherton Property is August 13, 2013. The City will have a chance to get it back.

Mayor Shorey asked how we have a chance to get the property back.

Louis said we can bid on the property. If nobody bids what's beyond that is owed to us, then we just get the property back.

6.2 City Recorder-Finance Report

Susan handed out the City Financial Reports to the Councilors.

We are researching some quirks in the utility billing system.

Mayor Shorey asked Susan when they will see incoming expenditure reports.

Susan said she will email that out to the Councilors.

6.3 DEQ and Community Planning Workshop Presentation

Nancy Gremlich from DEQ gave a presentation on the TMDL Plan to give the background and catch councilors up.

Tonight she is going to start from 2006 when this started and up to today.

See attached handout.

6.4 Funding Options for events not funded under RTMP

The TRT and RTMP Committee went through and did the RTMP projects a meeting or two ago. There were a couple projects that weren't funded that could possibly be funded under TRT. Louis took the projects to the committee and they are going to make some recommendations as far funding.

Louis would like to add The Volunteer Trail Work Parties with the recommendation of \$750.00.

The key is that the Committee did not feel that some of these groups fit the RTMP parameters but they do fit the TRT parameters.

Councilor Slaven asked about the restoration of the cabin at Greenwaters Park; does \$700 seem reasonable.

Councilor Coey said they lowered that to \$500, they chose not to support UBRA. The changes are noted in the packet.

Councilor Coey explained that the groups have to turn in receipts to be reimbursed, we are not just handing out money.

There was discussion on whether someone should qualify for TRT Funds if they advertise outside of town.

Motion: Councilor Slaven moved that we allocate the funds requested by GOATS for Volunteer Trail Work Parties \$1,000 from TRT Funds, GOATS Kids Events \$500.00 from TRT Funds and \$500.00 from Community Events Line, IMBA Summit \$2,000.00 from TRT, \$500.00 for Cabin Restoration from TRT Funds and \$500.00 to UBRA for the Annual Christmas Tree Lighting Festival from the Community events line. That is \$1,000 from the Community events line and \$4,000 from TRT Funds. Seconded by Councilor Coey.

Original Motion withdrawn.

J. Coey (Aye), E. Baszler (Aye), C. Slaven (Aye), G. Fortune (Aye), Mayor Shorey (Aye), L. Biggerstaff (Nay), R. Clark (Aye). Motion carried 6-1

6.5 Resolution 4-2013 Certifying Public Services

Motion: Councilor Fortune moved that the City Council adopt Resolution no. 4-2013. Councilor Clark seconded the motion.

R. Clark (Aye), Mayor Shorey (Aye), J. Coey (Aye), E. Baszler (Aye), L. Biggerstaff (Aye), C. Slaven (Aye), G. Fortune (Aye). Motion carried 7-0

6.6 Resolution 5-2013 To receive State Revenue Sharing Funds

Louis said under ORS 221-770 they require that cities annually pass resolution requesting State Revenue Sharing money from the State. We usually get around \$40,000 a year.

Public Hearing for 5-2013

Open Public Hearing 8:16

Statements in Favor

None

Statements in General

Matthew Altemus asked where the money is coming from.

Louis said the money is coming from the State.

Statements in Opposition

None

Close Public Hearing 8:19

Council Discussion

Motion: Councilor Coey moved that the City Council adopt proposed Resolution no. 5-2013. Councilor Clark seconded the motion.

E. Baszler (Aye), C. Slaven (Aye), L. Biggerstaff (Aye), R. Clark (Aye), J. Coey (Aye), G. Fortune (Aye), Mayor Shorey (Aye). Motion carried 7-0.

6.7 Renew Lease with Head Start

Louis said he have had a lease with Head Start in the past. They are asking for a two year lease this time and he has no objections to that.

Motion: I move that the Mayor sign the Intergovernmental Agreement with Head Start of Lane County. Councilor Coey seconded the motion.

Mayor Shorey (Aye), J. Coey (Aye), R. Clark (Aye), L. Biggerstaff (Aye), G. Fortune (Aye), E. Baszler (Aye), C. Slaven (Aye). Motion carried 7-0

6.8 Presentation for New City Web Site

Louis said attached is Councilor Slaven's report for the new website. There are examples of other cities websites attached also. Louis explained the cost difference between the different designs, there are deluxe or custom designs.

Motion: Councilor Fortune moved that the City Administrator enter into an agreement with AHA Consulting for a new Website Design. Councilor Coey seconded the motion.

J. Coey (Aye), G. Fortune (Aye), R. Clark (Aye), Mayor Shorey (Aye), E. Baszler (Aye), C. Slaven (Aye), L. Biggerstaff (Aye). Motion carried 7-0

7.0 COMMUNITY SERVICES

7.1 Amphitheater Fee Waiver St. Vincent DePaul

Louis said St.Vincent DePaul has asked for fee waivers in the past and we have not had any trouble with their events.

Councilor Biggerstaff asked if it wouldn't be proper for Ms. Baines to apply for TRT funds and calculate in the Park Rental fee.

Motion: Councilor Coey moved that we approve the fee waiver for the St. Vincent DePaul Caring Concert. Councilor Biggerstaff seconded the motion.

L. Biggerstaff (Aye), R. Clark (Aye), C. Slaven (Aye), J. Coey (Aye), G. Fortune (Aye), Mayor Shorey (Aye), E. Baszler (Aye). Motion carried 7-0

8.0 POLICE SERVICES

8.1 Police Services Agreement City of Westfir

Chief Scobert said we have asked for a 1% increase this year; that is a fair amount.

Motion: Councilor Clark moved to authorize the Mayor to enter into an Inter Governmental Agreement with the City of Westfir for Law Enforcement Services. Councilor Baszler seconded the motion.

G. Fortune (Aye), R. Clark (Aye), Mayor Shorey (Aye), J. Coey (Aye), L. Biggerstaff (Aye), E. Baszler (Aye), C. Slaven (Aye). Motion carried 7-0

8.2 Animal Control Services Agreement for the City of Westfir

Motion: Councilor Fortune moved to authorize the Mayor to enter into an Inter Governmental Agreement with the City of Westfir for Animal Control Services. Councilor Baszler seconded the motion.

C. Slaven (Aye), R. Clark (Aye), Mayor Shorey (Aye), E. Baszler (Aye), G. Fortune (Aye), J. Coey (Aye), L. Biggerstaff (Aye). Motion carried 7-0

9.0 EMERGENCY SERVICES

Leo Robb handed out their monthly call report. They had three helicopter transports last month.

They have two new students in the EMT Program.

***Old Business

Louis wanted to set a meeting date for the Strategic Planner. He has recommended some dates. The Council agreed to meet on June 13, 2013 at 7:00 p.m.

Reports from Boards and Committees

Public Safety – Discussed ambulance usage. They met the new Police Officer and talked a lot about the cattery and the donated funds.

Chamber of Commerce – Had a meeting at the Forest Service Office, two of the Forest Service Employees talked about their upcoming plans for the season.

Library – They are finishing up the Library Policies and working on a resolution for the actual role of the Library Board.

OEDAC – They have two potential clients at this time, they can't release any info right now.

Tree Planting – Working on a Strategic Plan and a survey for direction of the Tree Planting Festival.

ADJOURNMENT: The Council adjourned at 9:00 p.m.

Respectfully submitted before the City Council June 20, 2013

Signed: _____
Jerry Shorey, Mayor

Signed: _____
Susan LaDuke, City Recorder