



July 18, 2013
City Council Regular Session
Willamette Activity Center- Room 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Gerald Shorey, Mayor
Rayetta Clark, Council President
Glenn Fortune
Jim Coey
Ernest Baszler
Les Biggerstaff
Christine Slaven

Staff Present: Louis Gomez, City Administrator
Dale Scobert, Chief of Police
Tim Whittaker, Interim Fire Chief (absent)
Jackie Taylor, Assistant Planner / Public Works Secretary (absent)
Susie LaDuke, Finance Director/City Recorder

2.0 PUBLIC COMMENT

Gene Hilleman 48000 Short Street, Oakridge – Wanted to know if we are doing anything to sell the old Public Works building along the Highway.

Have we ever thought about selling the OIP as a whole project and let somebody else worry about bringing a business in there?

Mayor Shorey said we can as long as we can make two million dollars on the sale because that is what we owe USDA.

He was back in Ohio a couple of weeks ago in a town of about 10,000 people, you can have a golf cart and license it and be able to drive it to the Post Office or store. Is this something that Oakridge allows?

Louis said under State Statute it says a Municipality can allow golf carts under ordinance as long as it is in the vicinity of a golf course unless you are in a gated City such as King City; in our case it would only be near the Golf Course.

Dennis May 48425 Hills Street, Oakridge – Presented a letter to the Council relating to the Community Garden. Councilor Biggerstaff read the letter. Discussion was put off until later in the meeting.

3.0 MAYOR AND COUNCIL COMMENTS

Councilor Baszler said he and the City Administrator went down to the garden, he wants to know why after all this time is there all of this trouble going on.

Mayor Shorey said the garden is on the agenda tonight. We have heard all we are going to hear from the public.

Louis said we have it on the agenda as old business

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

- 7.2 Transient Room Tax agreement (General)
- 7.3 Transient Room Tax agreement (Chamber)
- 6.3 Crack sealing the Fire Department parking lot - update

5.0 CONSENT AGENDA

Motion: Councilor Clark moved to approve the Consent Agenda. Councilor Biggerstaff seconded the motion.

Mayor Shorey (Aye), E. Baszler (Aye), J. Coey (Aye), G. Fortune (Aye), L. Biggerstaff (Aye), C. Slaven (Aye). Motion carried 6-0

Councilor Clark abstained

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Louis spoke with Stan today about the Strategic Plan, they have about 60-70% of the draft plan finished, and they hope to have a draft document to us within the next two weeks, for the Council to look at. He said surprisingly we are still getting surveys turned in; we have got about 10-12% which is a good thing.

We are currently going through the Fire Chief hiring process.

Regarding the Atherton Property, just sent the City Attorney an amortization schedule, at this point we are owed \$96,000. The foreclosure auction is still on for August 13, 2013.

He is half way through a response to the Bond Company; he has a letter that came to us as a response from Mr. Zimmerman from our last letter.

The U of O Community Planning Workshop will be doing a presentation on July 30 between the hours of 5:30 and 7:30 at Greenwaters Park; it is going to be an educational program on Riparian zones, flooding, agriculture pollutants and how they threaten the waters.

He contacted Patty Sobel in regards to murals for the City Council Chambers. She is going to get him a quote; he has already got one quote and will get another one. He would like to get some kids to do a mural on one of the walls.

League of Oregon Cities Conference; he needs to know who would like to go, it is early but he can get scholarships for the Conference. The deadline is towards the end of this month. The conference is in Portland and there are lot's of good classes. It is from September 26th-28th.

6.2 City Recorder-Finance Report

We had our first interim audit, they will return in October to do the final audit. We are in the process of completing all of the year end stuff.

We did hear back from the head auditor, they are very happy with the improvements we have made.

Susie handed out the cash in bank report; it's a little different from what she usually hands out. The reason is we just went through our year end, what this is is a reconciliation to the bank and to Asyst; this is for each of the bank accounts. You will start to receive these on a monthly basis. Susie went over the reports with the Council.

6.3 Crack Seal Fire Department Parking Lot

Louis went over the quotes that came in for this project.

Angell Flight Asphalt & Seal Coating, Inc. \$7,850.00

Western Asphalt Maintenance, Inc. \$8,228.20

Asphalt Maintenance Associates, Inc \$6,125.56

Asphalt Maintenance is coming down to do jobs for The First Baptist Church and First Tech Credit Union, that is why they were able to deduct travel costs and such to get the price down.

Motion: Councilor Coey moved to accept the quote from Asphalt Maintenance Associates, Inc for the Fire Department for \$6, 125.56. Councilor Clark seconded the motion.

Mayor Shorey (Aye), L. Biggerstaff (Aye), C. Slaven (Aye), J. Coey (Aye), G. Fortune (Aye), R. Clark (Aye), E. Baszler (Aye). Motion carried 7-0

7.0 COMMUNITY SERVICES

7.1 Bid Selection for Garden Road

Louis said his goal was to do this project for \$115,000. We went out to bid for this project and we only got one bid. The bid is from Wildish Construction; the problem is the bid came in for \$150,000. Louis spoke with the City Engineer and asked him if there was anything we could do to get the cost down, one of the things he said we could do is to do the excavation ourselves, then that would reduce the project by approximately \$25,000. They did speak with Wildish and they were ok with the City doing the excavation, so that brought the bid down to \$125,000.

Louis went over the basic bid schedule with the Council.

Motion: Councilor Clark moved that we accept the bid from Wildish Construction for \$150,000 with a change order reducing it to \$125,000. Councilor Fortune seconded the motion.

L. Biggerstaff (Aye), Mayor Shorey (Aye), C. Slaven (Aye), G. Fortune (Aye), J. Coey (Aye), E. Baszler (Aye), R. Clark (Aye). Motion carried 7-0

7.2 TRT Agreement

The Community Services Committee has been working on this for a while, they are presenting a good document to you; one of them is for folks who want to request TRT Forms. We will be bringing criteria to the council so when the requests come in to you, you will have the criteria to go from.

One is for the Chamber and one is for General, they are very similar, having one specific for the Chamber is because at times they do act as our Tourism arm.

The Council needs to decide if they want two separate documents, they are very similar.

Motion: Councilor Coey moved that we approve the TRT fund request form. Seconded by Councilor Fortune.

Councilor Biggerstaff is concerned about the lack of outside advertising beyond Oakridge.

Louis said number two on the document talks about the Marketing/advertising plan.

Councilor Biggerstaff said it says the City Recorder will receive all advertising/Marketing plans. It doesn't say you have to advertising.

Louis said it does say that.

Councilor Coey said it does say they will receive all Marketing/Advertising plans from the organizations, and then it goes to the TRT Committee to see who gets the money. We can't tie their hands down and make them do something.

Councilor Biggerstaff said they should have to advertise outside of Oakridge.

Councilor Fortune said he agrees with Councilor Coey, it should be incumbent upon the people making the decisions to turn around and say no, you aren't advertising like you said you would; you need to go out and do that or we aren't going to give you the money.

Councilor Biggerstaff said we are the ones making the decision.

Councilor Coey said the Committees are doing our homework for us and then they can come to us.

Councilor Slaven said she thinks the problem we are running in to right now is that we are trying vote on a piece of the puzzle and not the entire proposal. What she thinks Councilor Biggerstaff is saying is that he is not comfortable voting on the room tax agreement when we don't have the guidelines that the

committee is going to be using to award the funds to the people who are going to be filling out the agreement.

Councilor Coey said this is an application form that they were asked to create, it's an application, for money, it is the agreement that they will sign. Now it's the point of sitting down and creating the criteria that determines who gets money, anybody can fill this out, it doesn't mean they will get it.

Rusty Ackland said she sits on that committee and this is the first she has heard that they were going to do criteria as well; she remembers being asked to do the application. She agrees the criteria should be on the application.

Louis said it was discussed at the last meeting, there are specific requirements on the application and the criteria are going to have to match, very similar. One of the requirements is advertising.

Councilor Clark said this isn't something they need to decide on tonight.

The Council wants to postpone the decision. Louis would like to take this out a couple of months.

R. Clark (Nay), Mayor Shorey (Nay), J. Coey (Aye), E. Baszler (Nay), L. Biggerstaff (Nay), C. Slaven (Nay), G. Fortune (Nay). Motion failed 1-6

7.3 Chamber TRT Agreement

Postponed until a later date

***** Update on Community Garden**

Councilor Coey said they had a Community Services meeting to discuss the Community Garden; it has come to their attention that there is a problem, a lot of he said, she said. A plan from the City of Eugene was submitted to them. They are working on taking that plan and adapting it to our situation. It was decided then that Louis and Geina Baines and two people from each side would determine what is going to happen for the rest of this season. We will work on a permanent solution.

Louis said on July 16 he had a meeting with Geina Baines, Kristy Ball, Dennis May, Terry Crawford and Bill Meyers, Louis feels that it was a productive meeting, these are temporary guidelines.

Louis read the temporary guidelines.

They will start meeting again next Tuesday to work on permanent guidelines.

Councilor Slaven asked if the board is the current board of the garden or your group.

Louis said it is the current board of the garden.

Geina Baines is putting together a contact list for people to contact if they have complaints. They are going to elect one person.

Councilor Coey said he would say no to the old board and yes to the new board. We have adults who can't act like adults; it's ridiculous that we can't come to agreements.

Councilor Fortune said why don't we let the UWCDC take this over since the food goes to the food bank anyway.

Mayor Shorey said there are two options in his mind, one is to develop a true Community Garden, and this isn't even close to a Community Garden. There are 21 people that are currently members of the so-called- Community Garden, none of which that have been approaching us. We need more Community Gardens if we believe in the concept. It is pointless to take sides.

Louis said at this point we are just trying to keep the garden alive for the rest of the season.

Councilor Coey said this is not something they want to maintain or the City wants to maintain, The Parks, Trails and Trees Committee is looking for a Volunteer Coordinator and that would be the person to over see this.

There was discussion between the Council and Citizens on what the focus of the Garden needs to be and how to get there.

It is agreed that they need more structure and organization.

Mayor Shorey said the Community Gardens name was changed on February 19, 2013; it was changed to Salmon Creek Educational Organic Garden.

Councilor Clark explained how the Board came about; Danielle Bowerman was a member of the UWCDC, she got the grant for the Community Garden. The UWCDC is only the fiscal agent for the Garden.

Councilor Biggerstaff said this Garden is about money, everything is about money. They are getting money from grants; they have to give food to the food bank to get this money back.

Louisa Hamachek said she is fairly new to the town; she is in to gardening and farming, she went and talked to Geina at St Vincent DePaul's about the amount of people needing food. This Community Garden is not an educational garden.

Mayor Shorey said it is the consensus that we will accept the guidelines as written by the group with the clarification about who the board is.

8.0 POLICE SERVICES

8.1 Declaration of Dangerous/Derelict Buildings

Louis said we are not looking at this today, the Police Chief is looking at this and it is a mess.

9.0 EMERGENCY SERVICES

***** Update on Fire Chief Process**

The candidates came from all over the States. In the next week Louis will go over the recommendations from the boards. The candidates wrote essays on relevant topics on the City and irrelevant topics on the City.

*****Old Business**

Reports from Boards and Committees

Administration – Went over budgets that were approved recently and they went to the Community Garden.

GOATS –They are doing a tie in from Clover Patch. They are having weekly hikes for people. They had 50 kids for the kid’s day.

Community Services –Discussed TRT agreements and traffic and beautification along First Street. Talked about Amtrak that they ended up having to table because some of the members were not there.

Audit Committee –Had a brief meeting with the auditors, positive news; they will return in October.

ADJOURNMENT: The Council adjourned at 9:05 p.m.

Respectfully submitted before the City Council August 1, 2013

Signed: _____
Jerry Shorey, Mayor

Signed: _____
Susan LaDuke, City Recorder