



May 17, 2018
City Council Regular Session
Willamette Activity Center, Rm 8
47674 School Street
7:00 p.m.

MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE 7:08 P.M.

Council Present: Jim Coey, Mayor
Judy Rowland
Gary Carl, Council President
Josh McMillin
Paul Forcum (absent)
Kathy Holston
Kevin Gobelman

Staff Present: Louis Gomez, City Administrator
Mike Hansen, Fire Chief
Jackie Taylor, Asst City Rec/Asst Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief
Rick Zylstra, Community Services Coordinator

Mayor Coey opted to sign the high school seniors attendance slips in advance and excused them from the meeting if they chose to not stay.

2.0 PUBLIC COMMENT

Paul Bjarnson 48521 Hwy 58- He read a statement that he stated was on behalf of the majority of the Oakridge Fire and EMS Volunteers. (The letter was not presented to the city recorder to be put into the record)

Patricia Martinson 76338 Rainbow – Stated she is the Volunteer Association President, she noted Paul does not speak for all of us. She spoke on Fire department facts that she has researched. (See attached).

Parry Pierce 48386 Jasper Drive- She represents a group called the Gray Panthers, relatively new group. They are a group of elderly citizens and they have canvassed the neighborhood and the consensus is that they support our volunteers on the fire department, they care about the community

Dawn Kinyon 76113 Fish Hatchery Road- She thinks it's pretty obvious what the proposed fire department budget is set up to do, to destroy the EMS so it can be closed in a year from now and be converted to a private company relieving the city of its cost to them. If any of you vote yes on this fire department budget next week or at the end of June you are voting to put the citizens at risk and harm the financial lives of many community members.

Laurie Nemoed 48229 Hwy 58- She and her spouse are the managers of the Oakridge RV Park and Arbor Inn Motel. Recently they became aware that the City of Oakridge is actively planning a dry camping with RV and showers which is a competitive business to what we have on the city's industrial site less than a mile from our existing RV Park business. They request your review of this issue and opposition to any proposal that uses public funds and assets to directly compete with local businesses.

Rodney Stewart (IAFF) 729 Aspen St Springfield-He is the Vice President of Local 851 that represents the paid Firefighters of Oakridge. He was asked to come here on behalf of the Fire Chief to basically state the process that we went through to come up with the new staffing model. He was called about a year and a half ago from one of the paid staff and told that the fire department was in a \$60,000 budget deficit and they were going to need to take a loan from the city and that we needed to change something to continue to provide services to the citizens of Oakridge. This isn't to displace volunteers or bring in a private to this community. It will preserve what the city has by creating a more reliable response model for the community and a safer environment for the employees that the union represents.

Mike Caden (IAFF) 337 W 7th Eugene- He is the President of the Local 851, we represent all of the firefighters in Lane County, our goal above all else is to make sure that our communities are serviced, that they receive the best service that they can. The one thing they want to prevent above all else is private industry coming and knocking off the jobs of our represented members. We want this community to get the best service that it can.

Tim Whittaker 76501 Portal Drive- Tim noted that the proposed staffing model is one he proposed over 18 months ago. The response model is, in his opinion an option and it is the best option to provide the best service with the amount of money that we have. He thinks long term this is a platform to move our agency and our department forward, if we stay and keep doing the same thing with our limited resources and lack of volunteers people are going to get hurt, our staff are going to get hurt. He used to go to scenes by himself all the time, that is not industry standard, it's unsafe and it's not good for our community, it's not a good service.

Mayor Coey wanted to address what Ms. Pierce said, stating we have not seen the budget yet, as far as the Fire Department goes, that will be on Tuesday at 6:00 P.M.

Louis said he is contemplating changing locations so be watching for a location change. If we get any response like this then we need to change.

3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey attended the Travel Oregon Bootcamp in Sunriver and the Governor's Conference in Bend. Both were well attended and a lot of networking took place.

Mayor Coey had a conference call with the League of Oregon Cities, they asked him to participate preparing their legislative agenda for the next legislative assembly at the end of January.

Councilor Holston asked Ms. Pierce how many grey panthers they have in their organization?

Ms. Pierce said right now there is five.

Councilor Holston addressed Dawn Kinyon, she wants to go on record saying she is not out to change the Fire Department into a privatized situation. She thanked the union for coming up and speaking.

Councilor Rowland said Sunday May 20 the Library Board is putting on a tea at Greenwaters Park at 2:00 P.M. The Board will be dressing in costume.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

None

5.0 CONSENT AGENDA

Motion: Councilor Holston moved to approve the consent agenda. Councilor Rowland seconded the motion.

J. McMillin (aye), J. Rowland (aye), G. Carl (aye), K. Gobelman (aye), K. Holston (aye), Mayor Coey (aye).
Motion carried 6-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Louis said Rick Dancer, who does Oregon Explorer on Facebook, approached the City and Chamber and Louis did put \$500 towards this program. They will be covering Banner Park and how it may develop and the inside of the Library because of the architecture and then the plans for the Industrial Park. He keys in different with each business and then they throw out different events.

Louis said to clear the record with Mr. Bjarnson's statement, he spoke with one of our councilors and he had heard some concerns with Louis' affiliation with Michael V. Hansen Consultant. Louis is not and has never been an employee of Mr. Hansen. (See attached letter). Louie stated that Council gave consensus for him to work at his own business last fall, so he is now asking for consensus of council that any actual or perceived conflict be alleviated by his no longer consulting with Michael V Hansen LLC.

All of the councilors nodded in agreement.

6.2 City Recorder Finance Report

Susan presented the financial report.

Motion: Councilor Rowland moved to approve the City Recorders financial report as presented. Councilor McMillin seconded the motion.

G. Carl (aye), Mayor Coey (aye), K. Holston (aye), J. McMillin (aye), K. Gobelman (aye), J. Rowland (aye).
Motion carried 6-0

6.3 BUILD Grant- Amtrak Station – Road Construction

Louis said he would like to recommend that we table this and do a work session. There is so much to this.

Mayor Coey asked what the deadline for the grant was?

Louis said it is July 19, but realistically he does not believe that we can do that. It will take 4-5 weeks just to do the grant. But the key issue is that we don't meet the initial major criteria that is the project readiness piece.

Louis talked to the Senior Transportation Planner for LCOG.

Louis spoke with Stan Foster, a consultant that we have used before, he believes Stan to be above board and a very honest guy. What he said was he could take \$9,287 from you and I can write this grant for you, but because we don't have the primary criteria done, the shot of getting it at this time is a longshot at this time. Louis would rather be prepared for next year, this is a competitive grant every year, and let's get the piece of paper from UP, let's get the conceptals and get the plan done.

Mayor Coey said he read the minutes, he wasn't here. He thinks there is some confusion in what he read and the understanding of the council in what needs to take place. He was not intending this to be a construction document, his thought behind this was to apply for around \$90,000 to be able to pay for design plans. That is a much simpler dynamic than trying to go after 7 million dollars. We are in no shape or form ready.

Mayor Coey has spoken with Rob Eaton, who is in Governmental Affairs for Amtrak several times over the years about this project. He was the Mayor of Leavenworth Washington when they put one in and he said from the time of conception and the time it was put in was nine years. Some other information is that UP said there would have to be a pocket track, they said there would never be a main line stop on the Amtrak line.

Louis said what this grant says is any money that you get from the grant for planning or anything, you have to have your project done in 36 months after receiving the dollars for planning. He and Rick have both read the complete 44 pages and they also had other people read it, so it's in there.

There was consensus to table this to another time. We will schedule a work session for this.

6.4 Establish Goals from Strategic Plan/Community Survey Priorities

Mayor Coey suggested tabling this also and including it in the work session. The work session was set for June 30th at 9:00 A.M. in the conference room at city hall.

6.5 Approval of new Auditors

Susan said that best practices suggest that we review and prepare an RFP for audit services every five years. It's been longer than that, but we stuck with the auditors that we had when we were coming out of the issues from the prior administration. We had four good responses back from the RFP, we chose SGA CPA's and Consultants.

Mayor Coey asked if this was the group that filled in for Summer when she was gone.

Susan said yes they are.

Councilor Rowland said they have experience with small cities like us.

Motion: Councilor Holston moved that we approve the selection of SGA CPA's & Consultants and authorize the City Administrator to enter into contract for audit services. Councilor McMillin seconded the motion.

Mayor Coey (aye), J. Rowland (aye), J. McMillin (aye), K. Gobelman (aye), G. Carl (aye), K. Holston (aye).
Motion carried 6-0

6.6 Filling Library Board Vacancy

The applicant was not present at the meeting. We will put this on the next meeting agenda.

7.0 COMMUNITY SERVICES

None

8.0 POLICE SERVICES

8.1 Motion to authorize the Mayor to enter into an Inter-Governmental Agreement with the City of Lowell to provide Law Enforcement Services for the period of July 1, 2018 through June 30, 2019 for FY 18-19

Chief Martin presented the issue. He recommends that we approve this because we do make money on this one.

Motion: Councilor Carl moved to authorize the City of Oakridge to enter into an Inter-Governmental Agreement with the City of Lowell for Law Enforcement Services. Councilor McMillin seconded the motion.

J. Rowland (aye), J. McMillin (aye), Mayor Coey (aye), K. Gobelman (aye), G. Carl (aye), K. Holston (aye).
Motion carried 6-0

9.0 EMERGENCY SERVICES

9.1 Resolution 03-2018 to accept a specific purpose grant to conduct a Fire Department Staffing Needs Assessment

Louis said this grant was for a company to come in and do a Department Staffing Needs Assessment and we got a grant for this for \$18,627, it's a specific purpose grant. When those types of dollars come in we have to bring it in by Resolution.

Susan said this is a reimbursement, they have submitted part of this, and it's not a total.

Motion: Councilor Rowland moved that we adopt Resolution 03-2018 to accept an unforeseen Specific Purpose Grant in the amount of \$18,627 for a Department Staffing Needs Assessment. Councilor McMillin seconded the motion.

Chief Hansen said this is a grant that was put together because they as a group, have been talking about doing a transportation study and you need this as a basis to go and try to get other grants. They will ask if we have done a study.

K. Gobelman (aye), G. Carl (aye), J. Rowland (aye), K. Holston (aye), J. McMillin (aye), Mayor Coey (aye).
Motion carried 6-0

Chief Martin wanted to remind people that they have cheat sheets for people who want to ride side by sides in town and so does city hall. The County has not said yes or no yet for side by sides. He is hoping to bring something to council in July regarding motorcycles.

10.0 REPORTS FROM BOARDS AND COMMITTEES

None

Meeting adjourned 8:22 P.M.

Signed: _____
James Coey, Mayor

Signed: _____
Susan LaDuke, City Recorder

May 16, 2018

My Name is Patricia Martinson. I am the Oakridge Fire Department Volunteer Association President.

There seems to be some controversy concerning the hiring of part time EMT's. I spent several days researching the following facts.

2016:

45 days with no volunteer stipend shift filled

56 days with no second out paid staff

158 days with only one stipend shift was filled

22 days that People Ready temp agency was used to fill shifts

2017:

77 days with no volunteer stipend shift filled

29 days with no second out paid staff

180 days with only one stipend shift filled

16 days that People Ready Temp agency was used to fill shifts

2018:

10 days with no volunteer stipend shift filled

9 days with no second out paid staff

53 days with only 1 stipend shift used

0 days that People Ready Temp agency used

Available stipend shifts per year for volunteers:

728

Stipend shifts Utilized

2016: 525

2017: 471

Over time budgeted	Amount Spent
2016: \$60,000	\$85,244.67
2017: \$67,404	\$89,688.49

Currently the fire department has 21 active volunteer members. Of those 21 members only 10 are pulling stipend shifts on a regular basis. Of those 10, 3 will be leaving for the summer to work for the Forest Service. The other 11 members are pulling crew shifts. Crew shifts can be any hours, any days. Of the 21 members, only 7 have EMT or above licensure. The rest are fire fighters or EMR's.

This will be beneficial for the paid staff, volunteers, and the community.

Paid Staff Benefits:

1. They will get off the 96/96 shift and go to what they have wanted to for some time the 48/96 shift.
2. The stress level will be reduced by knowing that they will have a dual trained partner every shift.
3. Not having to delay their response to an emergency while they wait for a second person or; not having to respond by themselves hoping someone will meet them at the scene.
4. Have more personal available for lift assists
5. There will be a dedicated training officer who will not only train volunteers but the paid staff as well.
6. Daily there will be additional help to conduct daily activities such as checking vehicles/equipment, station duties and engine company training.

Volunteer Benefits:

1. They will have one person to go to for questions on certifications and training Monday through Friday.
2. There will be a Captain/Training Officer who is responsible for ensuring Monday night drills are conducted and the topics are appropriately divided to maintain re-certifications for both EMS and Fire.
3. While working stipend shifts they have help with daily activities such as checking vehicles/equipment.

Benefits for the community:

1. Having the paid and part – time crew at the station will provide faster response times to emergencies in the community. Currently, it is not uncommon to have a delay in responding as the single paid person waits for the stipend volunteer to respond.
2. More consistency in the depth of service, such as a second out ambulance.
3. For those community members who require lifting, having more personal available to assist.

4. Increase the number of fire trained personal, as well as EMS.

Training and experience the new hired EMTs must have:

The department is looking to hire people with Fire Fighter 1 certs as well as either a paramedic or intermediate EMT Licensure. This will be a dual role position.

Can current volunteers apply? Yes. The volunteer must be an Intermediate or Paramedic. The Volunteer will have 1 year to complete their Fire Fighter 1 certification. (This for current volunteers only.)

Who will take the patient to the hospital?

The lead paramedic will make that decision. If it is a basic life support call the lead paramedic may have the new hired EMT or paramedic take the patient in. If it is an Advanced life support call it may be the lead paramedic or both taking the patient in.

The volunteers will still have plenty of opportunity to put in hours. There will still be 468 stipend shifts a year to sign up for. Also, they are not required to pull stipend shifts. They can get hours in by completing crew shifts. Crew shifts can be any hours of any days. They have more flexibility when they work a crew shift versus a stipend shift.



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Council

It was brought to my attention that there was a concern with my business affiliation with Michael V. Hansen LLC. I asked for a legal opinion of legal counsel, and she stated that there might be a potential or actual conflict with my business and Michael V Hansen LLC.

Therefore to eliminate any possibilities of potential or actual conflict, I will no longer work with Michael V. Hansen Consulting LLC as of this date May 17, 2018.