



June 19, 2014  
City Council Regular Session  
Willamette Activity Center- Room 8  
47674 School Street  
7:00 p.m.



# MINUTES

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## 1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Gerald Shorey, Mayor  
Rayetta Clark, Council President  
Glenn Fortune  
Jim Coey  
Ernest Baszler (absent)  
Les Biggerstaff  
Christine Slaven

Staff Present: Louis Gomez, City Administrator  
Dale Scobert, Chief of Police (absent)  
Albert Alcalde, Fire Chief  
Jackie Taylor, Assistant Planner / Public Works Secretary  
Susie LaDuke, Finance Director/City Recorder  
Kevin Martin, Police Sergeant

## 2.0 PUBLIC COMMENT

John Milandin, Oakridge – Zero Clearance Theater performance August 8-9<sup>th</sup> under the stars. They have four performances per year and over 200 people show up per show.

Matt Altemus, Oakridge – Thanked the Community and local businesses; he had his Marathon this weekend and he had almost 160 runners. One lady said it was the best marathon she has ever been to.

Sandy Edds, Oakridge - Thanked ODOT and the Forest Service for delivering clay to the lawn mower racing track.

## 3.0 MAYOR AND COUNCIL COMMENTS

Councilor Coey stated it's huge that St. Vinnie's bought the Oakridge Mobile Home Park; there will be work parties held on July 12 and 26<sup>th</sup>, they will be from 9:00 a.m. until 2:00 p.m. He has contacted Inbound to participate on the 12<sup>th</sup> and GOATS to participate on the 26<sup>th</sup>. Kiwanis is also participating on the 12<sup>th</sup>. He was invited to attend the St. Michaels Conference at the Catholic Church. Terry spoke a little bit; he never realized how big St. Vinnie's is in this County. He was asked to be a key note speaker;

he discussed the City and St. Vinnie's influence. He talked about the number of calls to the Fire Department and Police Departments (to Hillcrest and Ironwood Village) have gone down since they took over, 50% of the calls had been going there.

GOATS had their annual weekend trail party; they did the Middle Fork, they camped out at campers flat. Friday there were about a dozen people, mostly locals. Saturday he showed up to cook dinner and there were about 50 people there. They go out and trail build and do some pleasure riding. Randy helped shuttle them. They are the ones that keep our trails running.

#### **4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA**

7.2 Consensus or motion to split dumpster fees with St. Vinnie's

6.11 Friends of the Theater – Louis found their application in his police negotiations file. They did turn it in on time.

Executive Session 192.690 (e) to negotiate Real Property Transactions

Executive Session 192.690 (f) to consider information or records that is exempt by law from public discussion.

#### **5.0 CONSENT AGENDA**

**Motion:** Councilor Clark moved to approve the consent agenda. Councilor Coey seconded the motion.

L. Biggerstaff (Aye), J. Coey (Aye), G. Fortune (Aye), R. Clark (Aye), Mayor Shorey (Aye), C. Slaven (Aye).  
Motion carried 6-0

#### **6.0 ADMINISTRATIVE SERVICES**

##### **6.1 City Administrators Report**

The Hwy 58 Refinement Plan and Transportation Systems Grant was turned in on June 6, hopefully we will hear something within the next couple of months if we are going to receive any money to update the Transportation Systems Plan or the Hwy 58 Refinement Plan.

Louis received the Inter Governmental Agreement from ODOT today for the crosswalk. He didn't put it on the agenda because he is not done with the outreach yet, he going to send out a couple news releases to let people know that we will put another survey in the water bills and do Survey Monkey. We want as much community input as we can get.

DEQ Fish testing; we are waiting for Chuck to get back to order the signs.

Lot on Hwy 58; he was given the name of another appraiser that is supposed to get stuff done faster, this is the third appraiser.

Orchid Health Collective is working hard to get their building ready.

We have an Amtrak meeting scheduled for July 8<sup>th</sup> with some U.P. Officials.

## **6.2 Finance Report by City Recorder**

Susie gave the Financial Report to the Council.

It took less than a week to get some of the money back from the Safer Grant.

She is working on getting the Muni Court on the Asyst program; she has gone through two trainings.

We are having an elections presentation on July 26<sup>th</sup> in the conference room at city hall from 11:00 a.m. until Noon. The last day to file is August 26<sup>th</sup>, that means you already have the paperwork and signatures.

**Motion:** Councilor Clark moved to accept the Financial Reports as presented. Councilor Coey seconded the motion.

Mayor Shorey (Aye), C. Slaven (Aye), G. Fortune (Aye), J. Coey (Aye), L. Biggerstaff (Aye), R. Clark (Aye).  
Motion carried 6-0.

## **6.3 Resolution 4-2014 Resolution Certifying Municipal Services**

**Public Hearing for Res 4 2014** - Open Public Hearing 7:27 P.M.

**Statements in Favor** – None

**Statements in General** – None

**Statements in Opposition** – None

## **6.4 Resolution 5-2014 Resolution declaring the City's election to receive State Revenues**

**Public Hearing for Res 5 2014**

**Statements in Favor** – None

**Statements in General** – Dawn Kinyon asked how much money that is.

Susie said it is approximately \$27,000.

Matt Altemus asked if there is any reason why we wouldn't want this money, are there strings attached?

Susie said there really isn't a reason not to take the money.

**Statements in Opposition** – None

**Close Public Hearing 7:33 P.M.**

**Council Discussion**

**Motion:** Councilor Coey moved that we adopt Resolution 4-2014 Certifying Municipal Services. Councilor Clark seconded the motion.

R. Clark (Aye), Mayor Shorey (Aye), J. Coey (Aye), L. Biggerstaff (Aye), C. Slaven (Aye), G. Fortune (Aye). Motion carried 6-0

**Motion:** Councilor Clark moved that we adopt Resolution 5-2014 Electing to receive State Revenue Sharing Revenues. Councilor Coey seconded the motion.

C. Slaven (Aye), L. Biggerstaff (Aye), J. Coey (Aye), G. Fortune (Aye), Mayor Shorey (Aye). Motion carried 6-0

**6.5 Resolution 6-2014 Adoption of the FY 14-15 Budget and imposing and categorizing taxes**

**Public Hearing for Res 6-2014 – Open Public Hearing at 7:36 P.M.**

**Statements in Favor – None**

**Statements in General –** Dawn Kinyon asked if budget will be posted on the web site.

**Statements in Opposition – None**

**Close Public Hearing 7:38 P.M.**

**Council Discussion**

**Motion:** Councilor Coey moved that we approve Resolution 6-2014 adopting the FY 2013-2014 Budget in the amount of \$6,087,552 and making appropriations and imposing and categorizing taxes. Councilor Clark seconded the motion.

Councilor Fortune declared an actual conflict of interest.

Mayor Shorey (Aye), J. Coey (Aye), R. Clark (Aye), L. Biggerstaff (Aye), C. Slaven (Aye). Motion carried 5-0

**6.6 Letter of Engagement with CPA Summer Sears for monthly review and audits**

Louis said her numbers are dropping slightly; as we remove minor glitches and our system gets better we will continue to see the numbers drop. This amount includes her travel.

**Motion:** Councilor Coey moved that the Mayor sign the letter of Engagement with Summer Sears, CPA for Audit and Review services. Councilor Fortune seconded the motion.

J. Coey (Aye), G. Fortune (Aye), R. Clark (Aye), Mayor Shorey (Aye), C. Slaven (Aye), L. Biggerstaff (Aye).  
Motion carried 6-0

#### **6.7 Resolution 7-2014 to accept a specific purpose grant (Well Field Feasibility Study)**

Louis said what we are doing is bringing in the feasibility study for the well. When we made the budget we didn't know if we were getting the grant or not, because it is a specific purpose grant we are allowed to bring it in.

**Motion:** Councilor Coey moved that we adopt Resolution 7-2014 to accept an unforeseen specific purpose grant. Councilor Slaven seconded the motion.

L. Biggerstaff (Aye), R. Clark (Aye), C. Slaven (Aye), J. Coey (Aye), G. Fortune (Aye), Mayor Shorey (Aye).  
Motion carried 6-0

#### **6.8 Resolution 8-2014 Transferring Funds between funds for appropriate fiscal balance of Exp's**

This allows us to move money within funds so we have a balanced budget at the end of the year.

**Motion:** Councilor Clark moved that we adopt Resolution 8-2014 authorizing the transfer of FY 13-14 Budget appropriations within funds for appropriate fiscal balance. Councilor Coey seconded the motion.

G. Fortune (Aye), R. Clark (Aye), Mayor Shorey (Aye), J. Coey (Aye), L. Biggerstaff (Aye), C. Slaven (Aye).  
Motion carried 6-0

#### **6.9 Recommendation of OLCC Application for the Uptown Bistro**

**Motion:** Councilor Fortune moved that we recommend approval of the Oakridge Lodge & Guest House, OLCC Liquor License Application. Councilor Coey seconded the motion.

C. Slaven (Aye), R. Clark (Aye), Mayor Shorey (Aye), G. Fortune (Aye), J. Coey (Aye), L. Biggerstaff (Aye).  
Motion carried 6-0

#### **6.10 UWCDC OLCC Temporary Sales Application**

**Motion:** Councilor Coey moved that we recommend approval of the Upper Willamette Community Development Corporation OLCC liquor License Application. Councilor Slaven seconded the motion.

J. Coey (Aye), C. Slaven (Aye), G. Fortune (Aye), Mayor Shorey (Aye), L. Biggerstaff (Aye), R. Clark (Aye).  
Motion carried 6-0

#### **6.11 Friends of the Theater**

Louis found their application when he was cleaning out his union files; it was turned in on time. They are asking for \$300 for the Amphitheater rental.

Councilor Slaven wanted to look at the Dam Marathon also since we are bringing this back.

**Motion:** Councilor Slaven moved to allocate \$300 from TRT funds for the Friends of the Theater and Arts. Councilor Clark seconded the motion.

Councilor Biggerstaff asked how much we have left in the TRT fund.

Louis said we have around \$5,000; our big expense is going to be \$1,800 for the web site.

Mayor Shorey (Aye), L. Biggerstaff (Aye), J. Coey (Aye), G. Fortune (Aye), R. Clark (Aye), C. Slaven (Aye).  
Motion carried 6-0

Councilor Slaven moved to approve \$1,500 from the TRT fund to the Dam Marathon. Councilor Biggerstaff seconded the motion.

Councilor Slaven said after the last meeting Mr. Altemus contacted her and they spent quite a bit of time addressing the issues that she brought up.

Councilor Biggerstaff said if we are going to open this up then he thinks the Chamber of Commerce should get \$2,000.

Louis said we took \$300 from the \$5,000 we had left, how we propose to give the \$1,500. With \$1,800 for the website that would leave us \$1,400 to work with and that isn't much. His recommendation to council is to look at what we gave out in TRT funds.

Councilor Biggerstaff said it isn't a good idea going back into this.

Councilor Clark said there comes a time when we have to say we did the best we could, we made decisions and we have to stand by the decisions, we can't just keep going backwards. It's not that she doesn't think that Matt doesn't deserve the money; she just thinks we need to make a decision and stand by it.

Councilor Coey agrees with Councilor Clark, we have made a decision, not everybody is happy with it but, we need to just let it go at that. This is getting out of hand.

Louis said one option we have with this current budget, in the RTMP for this current fiscal year we budgeted \$14,000 and we spent \$9,750. Because the event has occurred he could ask for money for this current year.

Susie said providing Matt provides us with his receipts.

Councilor Coey asked if he meets the guidelines for RTMP money.

Louis said he had some room stays.

Susie said he does meet the County guidelines.

Councilor Slaven moved to make a friendly amendment to the original motion that we allocate the funds from the fiscal year 2013-2014 RTMP funds. Councilor Biggerstaff seconded the motion.

L. Biggerstaff (Aye), R. Clark (Aye), C. Slaven (Aye), J. Coey (Nay), G. Fortune (Aye), Mayor Shorey (Aye).  
Motion carried 5-1

**Original Motion**

J. Coey (Nay), G. Fortune (Aye), R. Clark (Aye), Mayor Shorey (Aye), C. Slaven (Aye), L. Biggerstaff (Aye).  
Motion carried 5-1

**7.0 COMMUNITY SERVICES**

**7.1 Facilities permit for Street Closure, Alcohol and Music Keg and Cask**

**Motion:** Councilor Clark moved that we approve the alcohol permit and street closure for the Keg & Cask Festival on August 2, 2014. Councilor Coey seconded the motion.

The time for the street closure will be from Noon until 10:00 P.M. They will go until 9:00 P.M. and be out by 10:00 P.M.

R. Clark (Aye), Mayor Shorey (Aye), J. Coey (Aye), G. Fortune (Aye), L. Biggerstaff (Aye), C. Slaven (Aye).  
Motion carried 6-0

**7.2 Dumpster Fees – St. Vinnie’s**

Mayor Shorey asked where the money would come from.

Louis said it could come out of Community Events or TRT, either way its beautification, and it affects everyone.

**Motion:** Councilor Clark moved to split the dumpster fees with St. Vincent DePaul at the Oakridge Mobile Home Park. Councilor Coey seconded the motion.

G. Fortune (Aye), R. Clark (Aye), Mayor Shorey (Aye), J. Coey (Aye), L. Biggerstaff (Aye), C. Slaven (Aye).  
Motion carried 6-0

**8.0 POLICE SERVICES**

**8.1 Police Unit Union Contract Ratification**

**Motion:** Councilor Clark moved that we accept and approve the Oakridge Police Bargaining Unit Labor Agreement effective July 1, 2014 through June 30, 2017. Councilor Coey seconded the motion.

C. Slaven (Aye), G. Fortune (Aye), R. Clark (Aye), L. Biggerstaff (Aye), Mayor Shorey (Aye), J. Coey (Aye).  
Motion carried 6-0

**8.2 Lowell IGA for Police Services**

**Motion:** Councilor Clark moved to authorize the City of Oakridge to enter into an Inter Governmental Agreement with the City of Lowell for Law Enforcement Services. Councilor Coey seconded the motion.

J. Coey (aye), C. Slaven (Aye), G. Fortune (Aye), Mayor Shorey (Aye), L. Biggerstaff (Nay), R. Clark (Aye).  
Motion carried 5-1

### **8.3 Westfir IGA for Police Services**

**Motion:** Councilor Clark moved to authorize the City of Oakridge to enter into an Inter Governmental Agreement with the City of Westfir for Law Enforcement Services. Councilor Coey seconded the motion.

Councilor Biggerstaff asked how we are getting reimbursed for gas and mileage on our cars.

Louis said we try to do most of our time down there when we have to go anyway for transports and stuff like that. We don't go down there everyday.

Mayor Shorey (Aye), L. Biggerstaff (Aye), J. Coey (Aye), G. Fortune (Aye), R. Clark (Aye), C. Slaven (Aye).  
Motion carried 6-0

Sergeant Martin said we had three guys graduate from the Reserve Academy. Our guys received 3 of the 4 awards given out.

They are short staffed but moving along.

### **9.0 EMERGENCY SERVICES**

They had an accident at the Fire Department that sustained damage to the Fire Station. They are waiting on the estimates and they are making sure that nothing like this happens again.

### **10.0 Reports from Boards and Committees**

Councilor Slaven was contacted by Nick Meltzer, he recently presented his thesis about Mountain biking, economics and socio economics in Oakridge, he offered to come in and present his work to us in August or September and she said she'd pass that along.

Louis said that could be part of our next retreat.

The Oakridge/Westfir Tourism Alliance – She updated everyone at the last meeting that it is now a 501(c)(3), they did turn in a grant application for a \$10,000 four month planning session. The last time she brought this up about membership we didn't formalize what we wanted our voting rights to be; based on the bi laws of the committee each partnering member gets to decide if they want to be voting or non voting members. They are also requesting a \$100 annual membership fee.

**Motion:** Councilor Slaven moved that we approve the \$100 membership fee at the Oakridge/Westfir Tourism Alliance with voting rights. Councilor Coey seconded the motion.



C. Slaven (Aye), R. Clark (Aye), Mayor Shorey (Aye), G. Fortune (Aye), J. Coey (Aye), L. Biggerstaff (Aye).  
Motion carried 6-0

ACT Committee- Amtrak is really focusing on rural areas.

**ADJOURNMENT:** The Council adjourned at 8:40 p.m.

Five minute recess then go into Executive Session.

**Executive Session 192.690 (e) to negotiate Real Property Transactions**

**Executive Session 192.690 (f) to consider information or records that is exempt by law from public discussion.**

Respectfully submitted before the City Council July 10, 2014

Signed: \_\_\_\_\_  
Jerry Shorey, Mayor

Signed: \_\_\_\_\_  
Susan LaDuke, City Recorder