



July 24, 2014
City Council Regular Session
Willamette Activity Center- Room 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Gerald Shorey, Mayor
Rayetta Clark, Council President
Glenn Fortune (absent)
Jim Coey
Ernest Baszler
Les Biggerstaff
Christine Slaven

Staff Present: Louis Gomez, City Administrator
Albert Alcalde, Fire Chief (absent)
Tim Whittaker, Fire Department
Jackie Taylor, Assistant Planner / Public Works Secretary
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Sergeant

2.0 PUBLIC COMMENT

Lynda Kamerer 48175 E 1st Street, Oakridge - Would like to ask the Council about getting an ODOT trip check camera in town. The closest ones we have are in the Eugene/Springfield area and at the Willamette Pass. She spoke with Louis about this and ODOT's district five manager and they thought a good place to put one would be at Crestview and Highway 58. That is kind of where we are, we have verbal approval but now we have the challenge of having to pay for it. The price would be around \$4,500-\$5,000 plus \$450 each year for maintenance and the electric fee of about \$17.00 each month.

Oliver and Orion, Orchid Health – They will be officially open on August 11, 2014, they are having a grand opening event on August 10th from 11:00 a.m. – 3:00 p.m. They will be open 40 hours a week and they have 1.4 providers working every week. Hours are 8:00 a.m. to 5:00 p.m. Monday, Tuesday and Friday and 10:00 a.m. until 7:00 p.m. Wednesday and Thursday.

They thanked the City for our early support and contributions, with that they were able to go on and accomplish their dreams.

3.0 MAYOR AND COUNCIL COMMENTS

None

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

None

5.0 CONSENT AGENDA

Motion: Councilor Clark moved to approve the consent agenda. Councilor Biggerstaff seconded the motion.

L. Biggerstaff (Aye), E. Baszler (Aye), J. Coey (Aye), R. Clark (Aye), Mayor Shorey (Aye), C. Slaven (Aye).
Motion carried 6-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Louis wanted to make the citizens aware of the thank you note we received from the Heinetz' for the Ambulance that was sent to Lumbumbashi. Louis thanked the Fire Department also.

Crosswalk - The location for the crosswalk has not been selected yet; that will be selected primarily from this body. The Mayor and Louis signed the IGA and the City Attorney did his review. It has been forwarded back to ODOT.

NWYC - Keith Brown has physically checked the train tressel to look into making a pedestrian/bike trail. He is getting a fair idea of what it would cost.

DEQ Fish testing – DEQ asked Louis if he would write up the Do Not Fish or Catch and Release signs in Spanish which he is comfortable with.

Empty Lot on Hwy 58 - Paul Schaffner has all the materials and is ready to do our appraisals.

The trail on Commercial Street is looking dim.

The Comp Plan is part of the Transportation Growth Management Grant that was submitted by the City Engineer recently.

LID – The Planning Commission has finished reviews; Jackie and Louis will type up all of changes for the Planning Commission and City Council to review.

LTD – Waiting on Surveys

Teller Road - We are just doing the prep work this year.

6.2 Finance Report by City Recorder

Susan gave the Financial Report to the Council.

The Muni Court has taken in a lot of money since June 30, 2014.

They are continuing to work with the auditors and answering questions. They will be back around the third week of October to finalize the audit.

Motion: Councilor Clark moved to accept the Financial Reports as presented. Councilor Slaven seconded the motion.

E. Baszler (Aye), Mayor Shorey (Aye), C. Slaven (Aye), J. Coey (Aye), L. Biggerstaff (Aye), R. Clark (Aye).
Motion carried 6-0

6.3 Chicken Ordinance Discussion

Louis wanted to discuss small urban chicken coops in back yards, several people already have them. Most of these popped up when the economy went bad. The City of Westfir already has a chicken ordinance. This is something that we need to look at, he spoke with Kevin Martin and he is going to get with the Public Safety Committee to talk about this.

Councilor Coey asked what the average lot size is in Oakridge for homes.

Louis said the average lot size is 5,000 square feet.

Councilor Coey said five chickens are too many for that size; three would be acceptable. You need to keep them away from the neighbors.

Councilor Biggerstaff said most cities don't allow roosters, we shouldn't either.

7.0 COMMUNITY SERVICES

7.1 Facilities Permit for MBO August Event

Louis said there was some confusion from the last request, in the past MBO has been allowed to go to the East side of the boat ramp.

Louis stated that this permit is for Greenwaters Park and the OIP only, not the Rest Area. There were issues with blocking the Rest Area when loading and unloading. People were being blocked from entering the Rest Area. He does not have the name of the person but it was reported that a senior citizen did not make it to the restroom in time. There were bikes blocking the entrance to the rest rooms.

There is an Oregon administrative rule on rest areas that says what we can and cannot do. It does say that you can't camp in them.

We received an email two years ago from ODOT, there are no issues with using the grass area but, do not block the motoring population.

Councilor Biggerstaff said most people don't have an issue with the camping. Maybe Randy should hire someone to stand at the entrance to the rest area and direct them to the camping area. This isn't the City's responsibility.

Councilor Coey said one of the things that came up this weekend was that Randy was trying to set up an area of quiet camping. Randy has volunteered to cut brush and foliage on the West side of the boat ramp to expand the camping on that side. They have about 400 people that they are trying to shuttle with trucks and buses. There is not a lot of room down there for that, maybe the police department could give some advice on how to facilitate this better. This is an event that benefits this community and we should be trying to help facilitate this.

Susan said a gentleman tried to use the boat ramp and it was blocked. People should be able to pull into the rest area with no problems. We have parking at the OIP that Randy is using, he should have this hammered out by now and have people park at the OIP, and use the shuttles that run to the park. She was down by the park both days and there was plenty of room at the park to camp, there was just more shade at the rest area.

No one is allowed to camp at the rest area, there was plenty of room at the park.

A bus load of people from out of town came to the rest area and had to park pretty far away.

One of the bus drivers was not very friendly to our caretaker.

The rest area does make an impression on our town; there were enough complaints that we should look in to this.

Councilor Biggerstaff said he stays in the RV Park across the road and there were several people that saw the event at the park so they pulled in to stay at the RV Park to be a part of the event. He knows there are some people that aren't going to like it and there are some people that do like it and want to be a part of it.

Councilor Coey said obviously there shouldn't be anybody parking on the boat ramp and those people should have been policed better by Randy. We had two new caretakers at the rest area that had never been through an MBO, so there was a lot of friction there.

Councilor Slaven said we have approved the event, Randy has a different interpretation of what we allowed; we need to write it out and have a meeting with Randy. Is there any reason why they can't do the bus staging over in the park parking area?

Councilor Coey said the vendors are all there, that is the thing, maybe the vendors could move over near the boat ramp.

Louis agreed with Councilor Slaven; he doesn't know how we went from Greenwaters Park to the Rest Area.

Councilor Coey said it is because no one told Randy not to use the rest area.

Councilor Slaven said on big events we need to have more in writing.

Councilor Coey agreed that the vendors can move. The City could put up an orange fence across.

Mayor Shorey said the same exact issue came up three or four years ago. At no time could they block any buildings or encroach into the Rest Area.

This whole thing is a convenience issue; he talked to Randy about moving everyone closer to each other. It is convenient for Randy and it's convenient to the campers. The grass area at the rest area suffers damage. He is concerned when they block the public from accessing the Rest Area. He has had these discussions with Randy before the event. There wasn't even a dog run; they took up the whole area. They need to shuttle people from the OIP to the Park.

Mayor Shorey said in Randys favor this is a very well run event, he has it well set up and organized; his only issue is the Rest Area.

Councilor Coey asked if there was a place to stage the vendors in the grass area, they come in Thursday and they are there until it's over. As far as the cars and the boat ramp, they didn't police that very well because they are not supposed to be there. They need to figure out how to place everyone where it's more strategic for everyone.

Susan said generally an event promoter does that.

Councilor Coey said yes, but that is expensive; everybody thinks Randy makes a bunch of money off this and he doesn't, he does make good money but, not the kind of money everybody thinks he does.

Susan said it is not the responsibility of the City to police his event; it is the promoter's responsibility.

Mayor Shorey said we have identified the problems and possibly solutions, if you want to stick with the current permit it says he has use of the Park and the Industrial Park, not the Rest Area; it's not on the permit.

Fire Captain Whittaker wanted to make a suggestion, the Fire Department would like a little more advance notice so they would have enough people on duty. He would like to have a volunteer or two down at the event.

Councilor Coey said he doesn't see where they need police presence down there, they seem to police themselves pretty well, he has seen some accidents, and they had a few this year but, it's not necessary to have someone staged there since they are so close to town. This is something we can all work out. He has told Randy that when he comes to them he needs to have a proposal; anyone coming to them for something needs to have a written proposal. The Councils response needs to be in writing also. These events are a benefit to our community.

Councilor Slaven said we need to have it in writing for Randy, this is what you have access to this is what you don't, this is where the buses can be, this is where they can't be.

Councilor Coey said it has been historical that he has used the Rest Area, there is nothing in writing.

Louis said he can use the area up to the East Side of the boat ramp and it has never gone farther than that before. He doesn't understand how we went from whole park being Greenwaters Park to Greenwaters Park and the Rest Area.

Councilor Coey said because nothing is in writing and no one has ever come back and said he can't use the rest area. They have been using the Rest Area parking for years and no one has enforced that.

Louis said no, he has not been using the Rest Area.

Councilor Slaven said we need to have more in writing for big events, the permit is pretty vague.

Louis said the year before we put up tape at the East side of the boat ramp. He has been approved to use Greenwaters Park, our practice in the past is we have allowed him to go to the East side of the boat ramp, and if you want to let him go farther than that then it's your prerogative but, the piece that needs to be laid out is he cannot use the Rest Area for anything, and it is up to Randy to figure out where he is going to load his bikes and buses.

Councilor Biggerstaff asked Sergeant Martin what his thoughts are on this.

Sergeant Martin said where he used to work they always had a liaison between the event promoter and somebody from Public Works. The Public Works person kept them on the straight and narrow as far as what they could do or could not do.

Councilor Biggerstaff said so he thinks the City should have more involvement in this.

Sergeant Martin said yes, a little bit more.

Louis said we do, after the Council approves the event then Chuck should meet with Randy and set the perimeters. We have done this every year; this was very odd this year for him to say the whole park included the Rest Area, it never has been included. At this juncture if you want to let him use the Rest Area he is ok with letting him use the grass but, he cannot use the pavement for unloading or loading.

Councilor Clark asked if there was enough room in the park itself for the event that they don't need the Rest Area.

Mayor Shorey said yes there is.

Motion: Councilor Clark moved that Mr. Dreiling proceed with his event with the following conditions; position the vendors to border the event between the Park and the Rest Area and he stays in the park and does not go into the rest area. No second

Councilor Coey said we need to have a discussion with Randy, he does not have a problem with the motion that was made but, there are some other things that need to be discussed. He agrees with the

placement of the vendors. The City needs to put up orange fence across the area, he doesn't see any enforcement during the weekend, this is how we have always treated MBO, and we just let it go.

Louis said one of the requirements for all events down at the park is that they are supposed to have one security person for every 100 people. Randy does not have anyone doing that, he used to use the police reserves but, he doesn't do that anymore.

Councilor Coey asked where it says that.

Louis said it is on the back of the permit.

Councilor Coey said then we are not enforcing the permit.

Mayor Shorey said putting up an orange fence is not a new concept that was in the original agreement; we just didn't put it up and didn't enforce it.

Motion: Councilor Biggerstaff moved that we do not allow MBO to camp or take possession of the Greenwaters Park Rest Area. Councilor Coey seconded the motion.

Louis asked if he could recommend that this be what they did in the past to the East side of the boat ramp.

Mayor Shorey (Aye), J. Coey (Aye), R. Clark (Aye), L. Biggerstaff (Aye), E. Baszler (Aye), C. Slaven (Nay).
Motion carried 5-1

Susan asked if the Council would like us to review our fees and maybe present something to them that increases the fee for an event that has over a certain number of people; that way we could have public works or police work with the promoter of the event.

7.2 Facilities Permit for Oregon Endurance Mountain Biking

Louis said this is a group called Oregon Endurance Mountain Bikers; Louis said if we have any questions for them we can get them on the phone.

Motion: Councilor Coey moved to approve the facilities permit for Oregon Endurance Mountain Bikers. Councilor Biggerstaff seconded the motion.

Louis said this group will be coming in for about a 7-10 hour rest. He is asking the Council to charge maybe \$5.00 per head. He was going to have Public Works go down and tape off at the West end of the Park so that way they can use the porta potties or the Rest Area restrooms. We are looking at \$200-\$375 on this event.

Councilor Clark asked how we will know how many people will be down there.

Louis said that is a good point, he might get a hold of them and just set a base rate after talking to him.

Councilor Coey said he should have a person count to us by a certain date.

Councilor Slaven said GOATS would probably be a really good partner if they need some help.

The consensus was to charge them \$200 for the event.

E. Baszler (Aye), C. Slaven (Aye), L. Biggerstaff (Aye), R. Clark (Aye), J. Coey (Aye), Mayor Shorey (Aye).
Motion carried 6-0

Mayor Shorey has a concern that this is going to turn into Greenwaters Campground; this was never the intent of the Park.

Councilor Coey suggested using Osprey Park for this type of use.

8.0 POLICE SERVICES

Sergeant Martin said they are still short on officers; they are opening up the Police Officer position soon. Our reserves have been doing some security down at the Oakridge Mobile Home Park, some people are upset and some are happy about that. Someone threw a rock at one of the reserves.

Sergeant Martin said the Blackberry Jam is this weekend in Lowell, he and some of the reserves will be down there.

Mayor Shorey said we have a good crop of reserves right now at the Police Department.

9.0 EMERGENCY SERVICES

Captain Whittaker reported that they are working with the Forest Service because they are starting to get a lot more events in Oakridge. They are setting up some pre planning for the events so they can have some time to get extra volunteers and staff on duty. They just want to be better prepared.

This was another record breaking year for calls; there were over 410 calls for the year.

They just had a firefighter one academy; they hadn't had one in a few years. They will more than likely follow up with an EMT basic class at the end of August and follow that up with an EMT advanced and intermediate class in Oakridge. They are Grant funded classes.

They had a burn to learn at Councilor Slaven's house a few weeks ago. That went really well.

They went through the hiring process today to fill Matt Secklers position; they had five candidates that were in house, all paramedics. They all did very well and Chief will go through the backgrounds. He really fast tracked this process.

Chief Alcalde has been here for eight months and he is doing a great job. Captain Whittaker is really happy with him.

10.0 REPORTS FROM BOARDS AND COMMITTEES

Library – They met on the 14th; discussed prioritizing spending and donations and how meetings are run effectively. Louis is going to attend the next meeting.

ADJOURNMENT: The Council adjourned at 8:22 p.m. for Executive Session

Recess then go into Executive Session.

Executive Session 8:35

Executive Session per ORS 192.660 (2) (f) to review records exempt from public inspection, ORS 192.660 (2) (d) to conduct deliberations with governing body on Labor Negotiations, ORS 192.660 (2) (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions and ORS 192.660 (2) (i) to review and evaluate the employment related performance of the chief executive officer of any public body who does not request a public hearing.

Back in regular session 9:30

Councilor Clark asked about the Siuslaw property, why are we buying more property.

Louis said on that particular piece of property we are talking a pocket park, small municipal parking or bike parking. Something that we don't have on East First Street. Those are assets that go against our liabilities so it's actually to our benefit to own this property.

Councilor Slaven suggested putting the Mark Sundin Memorial there and maybe a fountain.

The Council agreed to have Louis continue to work on some numbers with the bank to bring back to the Council.

Motion: Councilor Coey moved to increase the City Administrators salary by 3%. Councilor Clark seconded the motion.

J. Coey (Aye), R. Clark (Aye), Mayor Shorey (Aye), E. Baszler (Aye), C. Slaven (Aye), L. Biggerstaff (Aye).
Motion carried 6-0

Louis gave the Council a heads up that the Sewer Computer system will need to be replaced soon. That system was 20 years old.

Meeting adjourned at 9:33 P.M.

Respectfully submitted before the City Council August 7, 2014

Signed: _____
Jerry Shorey, Mayor

Signed: _____
Susan LaDuke, City Recorder