



January 22, 2015  
City Council Regular Session  
Willamette Activity Center- Room 8  
47674 School Street  
7:00 p.m.



# MINUTES

---

## 1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor  
Les Biggerstaff (absent)  
Christine Slaven  
Judy Rowland  
Gary Carl  
Dawn Kinyon

Staff Present: Louis Gomez, City Administrator  
Albert Alcalde, Fire Chief (absent)  
Jackie Taylor, Assistant Planner / Public Works Secretary  
Susie LaDuke, Finance Director/City Recorder  
Kevin Martin, Acting Police Chief

## 2.0 PUBLIC COMMENT

Chief Martin introduced the two new Police Officers, Loren Larsen and Steve Davidson.

Loren Larsen is from Triangle Lake, he has eight kids and he was in construction before he became a Police Officer.

Steve Davidson, has been here for over a year now, he was previously in Washington State. He has five kids and has enjoyed his time here.

Mayor Coey read the Rules of Decorum for everyone to follow during each meeting.

Robin Keever, McFarland Road Oakridge – When she was here two weeks ago the Council voted to wait on the property to see if the other buyer is going to buy the property.

When she first met Louis she was running the skating rink. She is an asset to the community, she feeds homeless people. There is nothing here for people to do in this city.

She is going to be leaving, she has already talked to her kids, when you battle against the city you get tired, the people have kept her here, not the city. Louis has never talked to her about the crosswalk, she has asked about where the liquor trucks are going to park. That crosswalk only affects two businesses, her and McGillicuddy's. She is at the point that this isn't her home anymore.

Dwight Chitwood, Thatcher Lane Oakridge – He thought the text and zone change for the RV Park was going to be on the agenda tonight.

### **3.0 MAYOR AND COUNCIL COMMENTS**

Mayor Coey wanted to address Robin, we are not trying to stiff arm you here, and we are not trying to hold locals out. Some of the stipulations and some of the guidelines with the industrial park, and that is part of the industrial park, is that USDA guidelines do come in to play. One of the stipulations is creating jobs, so we have to look at that and see what is best for the overall community, not just one single individual. Putting it out to the second meeting in February was something we thought was fair and at that point if we don't hear from them it goes back to you.

Robin asked what the time frame is, what is to say maybe we should wait a year.

Mayor Coey said we did not have an offer until a month ago, now that we have an offer from you on the books we have to do our due diligence to figure out what is best for the overall community. If they haven't contacted us by that time then it's too bad for them, but, we have to look at the whole community.

Robin said she is thinking about putting a small homeless camp out there, there is no reason for her to stay here so she will shut down her nursery and use the land for the homeless camp.

Mayor Coey asked Louis if he has heard anything from Mr. McKee from the last meeting and the statements he made about misappropriation of funds. Mayor Coey has not heard anything else.

Louis said no he has not heard from Mr. McKee.

Mayor Coey said he broke down the Committee assignments, they are as follows.

Councilors will establish their meeting dates based on who is on their committees and if they have community representatives they can keep them on or add others.

Administration Committee – Councilor Slaven as Chair

Community Services Committee – Councilor Biggerstaff will be the Chair and Councilor Kinyon.

Councilor Kinyon asked if this was a committee that meets during the day?

Mayor Coey said no. Again, the Chair decides when to meet.

Public Safety Committee – Councilor Carl, if he wants another Councilor to sit on this committee he can choose one.

Audit Committee – Councilor Rowland will be the Chair.

LCOG Board – Mayor Coey and Councilor Carl will be the alternate.

Chamber of Commerce - Councilor Kinyon.

Watershed – New Councilor

LRAPA – Councilor Carl

Treeplanting Committee - Councilor Rowland and Councilor Kinyon

OEDAC – Mayor Coey

Library Board – Councilor Rowland

Regional Fiber Consortium – Mayor Coey

ACT – Councilor Biggerstaff

Park, Trails and Tree Board – New Councilor

Oakridge/Westfir Tourism Alliance – Councilor Slaven

GOATS – Councilor Slaven

RTMP – Councilor Kinyon

Councilor Slaven said wanted to comment about Mr. McKee’s statements at the last meeting. They were very vague, if she didn’t know what was going on, if she were just a citizen, she would be very concerned because of the history of the financial issues in Oakridge. She went back and pulled out the audits from the last three years and they were all good, they were all done on time, they didn’t find any evidence of any wrong doing. If we had committed some sort of fraud or misappropriations of funds that would mean that the City Council, the Mayor, the City Administrator, the Financial Director, the outside CPA, the Budget Committee, the Audit Committee and an outside Auditing Firm were either all complicit or all missed it. The likelihood of that is very slim and she takes that very personally to have vague statements made about wrongdoing with no proof and nothing to back it up.

Councilor Carl wanted to publicly thank the City Administrator, Chief Martin and Public Works for promptly removing and abating the hazard on First Street. It was handled quickly and efficiently and it looks great.

Councilor Kinyon said she believes the Council made a mistake at the last meeting by electing Keith Brown to the Planning Commission. She doesn’t understand how we could put him in another seat when his term wasn’t up yet.

Louis said his term was up in 2014.

Councilor Kinyon said on the City website it says 2016.

Louis said we will correct that on the website, it has taken us a year to get our codes on there. We are working on this.

#### **4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA**

None

#### **5.0 CONSENT AGENDA**

**Motion:** Councilor Kinyon moved to approve the consent agenda with corrections. Councilor Rowland seconded the motion.

C. Slaven (Aye), J. Rowland (Aye), G. Carl (Aye), D. Kinyon (Aye), Mayor Coey (Aye). Carried 5-0

#### **6.0 ADMINISTRATIVE SERVICES**

##### **6.1 City Administrators Report**

Crosswalk – Anytime you are dealing with a State agency it takes some time, Louis just had a meeting with them yesterday in regards to the crosswalk. The primary discussion was #1, where to place it and #2 was to try to mitigate some of the issues with the two owners that are affected. They discussed how to allow the delivery truck to get in front of We-B-Video to unload and still provide a curb to the pedestrians. In his discussion with ODOT, the City Engineer and the Police Chief what they are thinking is so that We-B-Video can have their truck come in and unload and exit, they are thinking about moving the telephone pole so they can put in one disabled parking spot in front and leave enough room so the truck can come in and unload and exit the other side. Now that he has got somewhere and know they are willing to work with them Louis will get with Robin and the owners of McGillicuddy's.

Mayor Coey asked what happened to Rock Road as a possibility.

Louis said they feel if you go too far to the East people won't use it. Louis will be bringing the information to the Council.

Chief Martin said he actually brought up the intersection at Rock Road and they said no because of the ingress and egress of their trucks at ODOT and Oakridge Sand and Gravel.

The City Engineer should have some 30% plans to us within 30 days.

Once Louis gets that stuff he can start talking to the two owners of the property.

Councilor Kinyon asked if it has already been determined that it will be in that area or is it still open for another possibility like on the other side of Dairy Queen?

Louis said under this grant it is determined that it will be between Rock Road and Rainbow Road. What they did say during discussion yesterday is if we want to work on something for the other side that is something we can work towards once we finish the pedestrian study. When he says they, he means ODOT.

Empty Lot on Hwy 58 - He has a meeting on February 5 with ODOT's representative and the Regional Solutions Team, they want to take a look at that lot, they like it from an ODOT perspective also.

Orchid Health Collective – Louis contacted LCOG in regards to the Fiber, on January 27, 2015 the Board of County Commissioners will be taking up the matter to LCOG on our behalf to approve approximately \$8,500 to complete this project.

Councilor Rowland asked Louis if he knows how much the hookup fee will be.

Louis said it is negotiable, usually they will work with you for a couple years until you have to pay the full price.

Economic Development – They are talking to three entities at this time, he will update the Council as they move along on those.

Amtrak – The Mayor has asked him to set up a meeting with the stakeholders in regards to Amtrak, Louis asked the Mayor if he could move this to the second week of February.

Mayor Coey asked Louis to send an email out to them so they know to put it on their agendas.

Louis said he will do that.

Refurbishment of the 100,000 tank and Dry Hydrant – They are starting to get some activity out at the Industrial Park, this is one of the first things that any business will ask is what have we got for fire suppression.

Councilor Carl asked what is involved with that.

Louis said we need to put in some 2"-4" piping and then an electric pump so we can fill the tank.

On one of the February meetings he will be bringing a text change in regards to Recreational Vehicle Parks in flood plains in residential areas. We will notice out to all of the people who spoke at the Planning Commission meeting about this.

Marijuana Dispensary Language for our zoning manual for retail sales and for medical marijuana dispensary.

## **6.2 City Recorders Financial Report**

Susan gave the Financial Report.

She will probably be coming to the Council, probably next month for an RFP for a different auditing firm, she is having trouble getting our audit completed this year with Pauly Rogers. Her and Summer have both been in contact with them and they are not getting much response back, they are not sure what the issue is and why it hasn't been issued yet. They have not asked us for any further information.

At the last meeting there was an allegation of mail fraud from Mr. McKee against the City, Susan has talked to Kevin Martin and he received an email from the State Police and they notified him that they did not find any fraud and will not be filing any charges.

Councilor Slaven asked if Pauly Rogers are in breach of our contract?

Susan said yes they are.

Councilor Slaven said we should send them a very strongly worded letter from the Mayor, this is ridiculous, we did everything we were supposed to do and they didn't get it done.

Louis asked if he has consensus from the Council to do that?

There was consensus from the Council. Louis will get that done.

**Motion:** Councilor Carl moved to accept the Financial Reports as presented. Councilor Rowland seconded the motion.

Mayor Coey (Aye), C. Slaven (Aye), D. Kinyon (Aye), G. Carl (Aye), J. Rowland (Aye). Motion carried 5-0

### **6.3 Fill Oakridge Economic Development Advisory Committee Vacancy**

Louis said there are supposed to be five positions filled with OEDAC, we actually have four positions right now. Two are actively working positions and the other two positions we haven't seen the members for a long time. Louis spoke with the Mayor and sent out a letter letting them know that if they aren't going to participate that we will be opening up vacancies. The third position he brought to the Council, Sarah Altemus-Pope, she has been working with them for almost a year now. That would give us at least three functioning members right now.

They will be posting the other two positions, we didn't post this one because she has been working with them for about a year now.

Mayor Coey said his history on this committee is people don't want to participate regardless if it's Economic Development or time schedules.

Sarah said she has been serving on the committee as an ex officio for Regional Solutions, she was an intern there.

**Motion:** Councilor Carl moved that we appoint Sarah Altemus-Pope to the Oakridge Economic Development Advisory Committee. (OEDAC). Councilor Rowland seconded the motion.

Mayor Coey (Aye), C. Slaven (Aye), G. Carl (Aye), J. Rowland (Aye), D. Kinyon (Aye). Motion carried 5-0

### **6.4 Memorandum of Agreement with the Oregon Building Codes Division**

Louis went back and got some more information on this, what they are doing, basically, is covering their assets. The Attorney General's office wanted this formalized with the Memorandum of Agreement. Louis received an email from The Building Department's Charlcie Kaylor, she said she has already signed her part and we just need to sign ours.

Louis did invite Mr. Mortier and he said he was coming, but he is not here.

**Motion:** Councilor Slaven moved that the City's Building Official and the City Administrator sign the Memorandum of Agreement with the State of Oregon Building Codes Division. Councilor Carl seconded the motion.

J. Rowland (Aye), C. Slaven (Aye), D. Kinyon (Aye), G. Carl (Aye), Mayor Coey (Aye). Motion carried 5-0

## **7.0 COMMUNITY SERVICES**

**7.1 Removal of Dangerous trees on E. 2<sup>nd</sup> Street** – Still looking for additional quotes, will bring back to another meeting.

## **8.0 POLICE SERVICES**

Chief Martin said at the Council Retreat on February 21, 2015 he was going to try to have the rest of the staff attend and at the last of the meeting introduce them to the Council.

Chief Martin said in some of their cleaning they found a huge saw blade that says Greenwaters Park, it is about six feet tall in the old Ambulance shed. We should find some place to display this.

Councilor Carl suggested that Councilor Slaven discuss this with the Tourism Alliance on where to display this.

Councilor Slaven said she will talk to them.

## **9.0 EMERGENCY SERVICES**

Chief Alcalde was not able to attend, he was at the Hazeldell meeting.

Louis said he will be bringing an Intergovernmental Agreement from Hazeldell to the next meeting for review. He will get the information to the Council soon, he wants their input on this.

## **10.0 REPORTS FROM BOARDS AND COMMITTEES**

Library – They are talking about putting on fundraisers to put a roof over the back porch.

Louis will get with Shari to get quotes for the porch.

Mayor Coey asked Susie if she talked to Ed about the leaks.

Susie did talk to Ed about the roof. He came down and looked at the roof, it is apparent that whoever put the roof on did not do it correctly. It was a subcontractor for Prinz. They will be out here next week to look, if they have to they will pull the roof off and replace it.

Treeplanting – The parade will be at 10:00 a.m. this year instead of 11:00 a.m. Treeplanting is May 2, 3 & 4 this year.

Mayor Coey said we should contact marching bands from other schools to participate in the parade.

Councilor Rowland said they have a letter out to all of the schools other people in the area for this.

GOATS – The new board of GOATS has started, the new Chair is David Chamberlain, the Vice- Chair is Steve Saxon, the Treasurer is Jeff Smith and Christine is continuing on as Secretary. They also have Bob Holly, June Johnson and Ben Beamer on the Committee. They will meet the second Wednesday of each month in the Greenwaters Park building.

Tourism Alliance – They are continuing to work on their Flee the Fog promotion which is going to be aimed at people who live in Eugene. They are going to start a website, Twitter and Facebook and they will be showing the difference in the weather in Oakridge compared to Eugene/Springfield.

They are working on the We Speak Program which is the front line customer service training for local businesses and their employees. It started out pretty strong but quickly faded because it didn't have a lot of funding. They are trying to make it a priority again. They are offering training to any interested businesses and also handouts that they can give people, all about what makes Oakridge special. They have Oakridge hiking, Oakridge birding, Oakridge rivers, Oakridge biking etc...

Chamber of Commerce – There is a full brand new Board, 11 members of the Community are on it. Everybody is really excited about working together.

**ADJOURNMENT: Meeting adjourned 8:02 P.M. Five minute recess for Executive Session**

**Executive Session 8:07 P.M.**

**Executive Session: ORS 192.690 (2) To conduct deliberations with person designated by the governing body to negotiate real property transactions.**

**Executive Session adjourned 8:30 P.M.**

**Meeting adjourned 8:31 P.M.**

Respectfully submitted before the City Council February 5, 2015

Signed: \_\_\_\_\_  
James Coey, Mayor

Signed: \_\_\_\_\_  
Susan LaDuke, City Recorder