



April 16, 2015
City Council Regular Session
Willamette Activity Center- Room 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland
Gary Carl
Rick Zylstra
Amy Buchmeier
Dawn Kinyon

Staff Present: Louis Gomez, City Administrator (absent)
Albert Alcalde, Fire Chief (absent)
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief

2.0 PUBLIC COMMENT

Don Carson 47858 W 1st Street – Is concerned about the tire slashing going on in town. What are we going to do about this? Can we hold the parents responsible?

Mayor Coey said Chief Martin will report on this later in the meeting.

3.0 MAYOR AND COUNCIL COMMENTS

Starting on Saturday was the Governor's Conference on Tourism which was sponsored by Travel Oregon and Travel Lane County. It was held at the Hilton in Eugene, they put together a tour bus that came here on Saturday. We met them at the Fish Hatchery, we had four councilors and four or five chamber board directors that greeted them. Some of them were with the conference but most of them ran visitors centers throughout the State of Oregon. After they toured the museum they got back on the bus and half of them were dropped off at the Pub and the other half were dropped off at the Bistro where they were served dinner and beverages. Mayor Coey had dinner at the Bistro and then went down to the Pub and was able to meet up and chat and answer questions.

On Sunday Mayor Coey went to the Visitors Conference and it was pretty impressive and Oakridge made a great impression.

Councilor Carl said Lynda Kamerrer worked for months and months to make that tour happen and come to Oakridge. She worked with Travel Oregon and Travel Lane County helping them plan, if you participate and they value your participation they can help you, and we saw that this weekend.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

Chief Martin said he wanted to add ORS 192.660 (f) to consider information to records that are exempt by law from public inspection to talk to the Council about the ongoing criminal investigation.

6.1 To elect a Council Chair

6.6 Fill vacancy on RTMP Committee

6.7 Distribution of 2015 RTMP Funds

Councilor Kinyon wanted to make an addition to the prior meetings minutes.

Mayor Coey said we need to get to the consent agenda first.

5.0 CONSENT AGENDA

Councilor Kinyon wanted to see it added that the Mayor said that he did not see Councilor Kinyon take the report out of the box and distribute it to someone.

Motion: Councilor Kinyon moved to approve the consent agenda with addition. Councilor Buchmeier seconded the motion.

J. Rowland (Aye), G. Carl (Aye), A. Buchmeier (Aye), D. Kinyon (Aye), Mayor Coey (Aye), R. Zylstra (Aye).
Motion carried 6-0

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

No report

Motion: Councilor Rowland moved to appoint Councilor Carl as Council President. Motion failed due to lack of a second.

Motion: Councilor Kinyon moved to appoint Councilor Buchmeier as Council President. Councilor Zylstra seconded the motion.

R. Zylstra (Aye), D. Kinyon (Aye), Mayor Coey (Aye), J. Rowland (Aye), G. Carl (Aye), A. Buchmeier (Aye).
Motion carried 6-0

6.2 City Recorders Financial Report

No report, Susie was gone all day

6.3 Resolution 3-2015 to establish The City of Oakridge use of City Seal and Logo Policy

Susan read the issue to the City Council.

Motion: Councilor Kinyon moved that we adopt Resolution 3-2015 creating the City of Oakridge Use of City Seal and Logo Policy. Councilor Rowland seconded the motion.

Mayor Coey (Aye), G. Carl (Aye), J. Rowland (Aye), A. Buchmeier (Aye), D. Kinyon (Aye), R. Zylstra (Aye).
Motion carried 6-0

6.4 Present 75% plans for crosswalk

Susan read the issue to the City Council. Approximately a year and a half ago the City started speaking with ODOT representatives about getting a crosswalk on Highway 58. As part of the process the City sent out letters to all businesses on Highway 58 to advise them of the future construction of the crosswalk.

With the 75% plans, ODOT and I will engage the property owners that will be affected the most by the construction project to assist in mitigating the parking that will be lost closest to the Highway. They want to minimize the risk of vehicles backing out into the Highway. What some people don't realize is that some of the parking along Highway 58 actually belongs to the State, they have just never enforced it.

Mayor Coey said they are looking to create some ADA parking spots as well. What we have gotten away with for decades here is backing out into Highway 58 which is very illegal in the state of Oregon.

The crosswalk that we are getting is one that has the flashing lights and it will be very well lit. The major impact on this will be the Liquor store, Video store and McGillicuddy's, they will now have curbs, gutters and sidewalks, which will be a huge improvement.

They are going to have to move the power pole in front of the liquor store.

Motion: Councilor Buchmeier moved that we accept the 75% plans for the Highway 58 crosswalk project as presented by Edward Hodges, City Engineer. Councilor Carl seconded the motion.

Councilor Kinyon asked if we accept these plans is there still room for any changes after they discuss this with the property owners.

Mayor Coey said no, most of the properties we are talking about with the easements in front of the businesses do not belong to the business. We don't have any say over state property.

J. Rowland (Aye), A. Buchmeier (Aye), D. Kinyon (Aye), G. Carl (Aye), R. Zylstra (Aye), Mayor Coey (Aye).
Motion carried 6-0

6.5 Randy Dreiling request for TRT Funds Special Event

Mayor Coey said he has a slight adjustment on this, he spoke with Louis about it, Randy is requesting \$600 in TRT Funds. Mr. Dreiling went to an event in British Columbia, it was a combined booth with Oregon

Adventures, Travel Lane County and McKenzie Chamber. He distributed two boxes and would like compensation for that. Randy is currently down at the Sea Otter Classic in the Monterey Bay area, it is one of the largest bike shows in the Country, 50,000-60,000 people attend that, Randy is looking for \$400 to offset costs for distributing the brochures. Over the weekend Mayor Coey was able to meet Travel Oregon and they are distributing the guides for free. Mr. Dreiling did have to transport the two boxes in his van.

No motion made

6.6 Filling the Vacancy on the RTMP Committee

Motion: Councilor Rowland moved that we appoint Dwight Chitwood to the RTMP Committee. Councilor Carl seconded the motion.

D. Kinyon (Aye), Mayor Coey (Aye), G. Carl (Aye), J. Rowland (Aye), R. Zylstra (Aye), A. Buchmeier (Aye).
Motion carried 6-0

6.7 Distribution of 2015 RTMP Funds

Susan said the committee went over the applications and they did the grading sheet and then they made the recommendations based on whether or not they met the criteria. The one application they felt should go somewhere else is The Old Time Radio Show, they were asking for a fee waiver of the park so that will be taken out of TRT funds.

They received eight applications, with the one moved to TRT that left seven applications. They originally received \$13,805 from the County. The Council chose to move \$1,195 from TRT to the RTMP line to bring the amount to \$15,000. Susan explained how the committee came up with the amounts and how they broke everything down. One thing they wanted to accomplish this year was to have the distribution of these funds seem impartial with no favoritism, so they used the same formula that Christine came up with last year.

Mayor Coey said this year we received \$29,800 in requests and we only have \$15,000 to give out. This has always been a major pain for everybody. The Chamber begged us to take this back and we did. We have been trying to come up with a process to distribute funds and he thinks we did. It comes down to the distribution of funds and by giving everybody the same amount is equitable, but he's sure there will be some comments from council on how this distribution happens.

Motion: Councilor Carl moved that we approve the distribution of RTMP funds as recommended by the RTMP Committee. Councilor Rowland seconded the motion.

Councilor Carl disagrees that every event should get the same amount, some events benefit the city more than others. He realizes how difficult it is to evaluate the applications especially when there is not enough money to give everyone what they want. He feels strongly that some events should get more than others, for example he thinks the Oakridge/Westfir Chamber should get far more than what they asked for because the Chamber benefits tourism all year round throughout the town for everybody. Whereas the rest of the applicants have one event, not including Concerts in the Park, and then it's over. With respect to the lawn mower races he would like to ask Ms. Edds if she hasn't already received money from the county?

Ms. Edds said they received \$10,000 from the county.

Councilor Carl said he doesn't think that anybody else received money from the county. He is a strong supporter of the lawn mower races, it's going to help the town economically, but so will the Oakridge/Westfir Chamber.

Councilor Carl's suggestion is to change the allocations to the following: Eliminate the lawn mower races altogether, Oregon Pilots Association \$1500.00, The Dam Marathon \$1500.00, Oakridge/Westfir Chamber \$5,000, Tree Planting \$2,000, Keg and Cask \$2,000 and the Oakridge Concerts in the Park \$2,500. The total is \$14,500 and he would allocate \$500 to the Ukulele Festival.

Susan said the Ukulele Festival didn't apply for money.

Mayor Coey said they established this year that if there is no application they won't receive money.

Councilor Carl said to give the \$500 to the lawn mower racing then.

Mayor Coey read the original request for funds.

Councilor Kinyon said she didn't realize there were attachments to the email so she hasn't had time to review any of this. She thought the process of the RTMP Committee was to take what was being asked for and then allocate a percentage rather than everyone having the same.

Susan said no, that is not correct, what came up out of the committee is that agencies that were for profit would only be able to ask for funds for three years. They want to keep funding things that are traditions in town such as Tree Planting. Where they ran into problems and complaints in the previous years is they felt the allocations represented a bias one way or another, not everyone agrees on events. Christine came up with a formula last year that worked and everyone got a piece of the pie. We want to support new events as well traditional events.

Mayor Coey said this is a simplified form, he gets what Councilor Carl is saying and he is not opposed to either distribution. They did sit down and it was an easier process this year.

Councilor Carl said the Chamber has been struggling and they almost collapsed, it is making a comeback and the city needs to support them.

Amended Motion: Councilor Carl moved that the allocations be revised as follows, \$500 to the Lawn Mower Races, \$1500 to the Oregon Pilots Association, \$1500 to The Dam Marathon, agree with the TRT fee waiver for the Old Time Radio Show, \$5,000 to the Oakridge/Westfir Chamber, \$2,000 to the Tree Planting, \$2,000 Keg and Cask Festival and \$2,500 Oakridge Concerts in the Park. No second

Motion: Councilor Rowland moved that we approve the distribution of RTMP funds as recommended by the RTMP Committee. Councilor Kinyon seconded the motion.

J. Rowland (Aye), R. Zylstra (Nay), Mayor Coey (Nay), D. Kinyon (Nay), A. Buchmeier (Aye), G. Carl (Nay).
Motion failed 2-4

Motion: Councilor Zylstra moved to give \$5,000 to the Oakridge/Westfir Chamber and \$1,666 to the six remaining applicants. Councilor Kinyon seconded the motion.

A. Buchmeier (Nay), J. Rowland (Nay), G. Carl (Aye), Mayor Coey (Aye), D. Kinyon (Aye), R. Zylstra (Aye).
Motion carried 4-2

7.0 COMMUNITY SERVICES

7.1 Facilities Permit for Mountain Bike Oregon

Susan said Mountain Bike Oregon is requesting approval of two permits. The first permit is for July 16-19, 2015 and the second permit is for August 13-16, 2015. Mr. Dreiling is asking that he be allowed to use the OIP for parking and the park as in the past to include up to the boat ramp.

Motion: Councilor Buchmeier moved that we approve the facilities permits for Mountain Bike Oregon July 16-19, 2015 and August 13-16, 2015 for Greenwaters Park and for OIP parking. Councilor Zylstra seconded the motion.

Councilor Buchmeier said we haven't discussed the daily fees with Mr. Dreiling, if we do a yes vote on the permits are we ultimately approving for the full amount that anyone else would pay.

Mayor Coey said that is what we need to decide tonight. Typically he pays \$2,000 per event for all five areas. That has been historically what he pays per event. If we charge him accordingly with this new application it would cost him \$4,816 for July and \$4,872 in August. The conversation yesterday with the Mayor, Louis and Councilor Buchmeier was that they would increase the fee this year, but not the full amount and then next year he will be responsible for the full amount. It would be unfair to stick him with this kind of bill with no notice.

Councilor Carl asked what Mr. Dreiling charges for this event and how many applicants does he get.

Susan said according to his website he gets 350 people per event, in 2013 he was charging \$429. That is over \$159,000 for each event. He also charges for vender space.

Mayor Coey said the food for feeding that amount of people can be expensive, he feeds volunteers as well as participants.

Councilor Carl said to be clear Mr. Dreiling does not pay for the beer, which is donated.

Mayor Coey said that is correct, it is donated.

Councilor Carl said he gets free labor and free beer and we are worried about charging him \$4,800.

Mayor Coey said he has worked the events, there is some expense to him.

Councilor Kinyon said he is doing really well now and there is no reason why we can't charge him the same amount we would charge anybody else according to our application.

Councilor Rowland asked when the fees have to be paid, before the event or after.

He has to pay in advance like everyone else.

Councilor Buchmeier said she would like to add that she would like to make final approval of his application contingent upon an approved medical and safety plan being submitted to the city along with the insurance requirement.

Amended Motion: Councilor Buchmeier moved that we approve the facilities permits for Mountain Bike Oregon July 16-19, 2015 and August 13-16, 2015 for Greenwaters Park and for OIP parking contingent upon receipt of an approved medical and safety plan. Councilor Kinyon seconded the motion.

Susan asked are you voting to approve the permit providing he pays the amount that is now due according to our new application.

Amended Motion: Councilor Buchmeier moved that we approve the facilities permits for Mountain Bike Oregon July 16-19, 2015 and August 13-16, 2015 for Greenwaters Park and for OIP parking contingent upon receipt of an approved medical and safety plan and upon payment of fees listed on the facilities registration permit. Councilor Carl seconded the motion.

G. Carl (Aye), R. Zylstra (Aye), J. Rowland (Aye), A. Buchmeier (Aye), D. Kinyon (Aye), Mayor Coey (Nay).
Motion carried 5-1

8.0 POLICE SERVICES

Chief Martin wanted to address the tire slashing going on in town, it has been going on for about two and half weeks now. We have had 28 people get 56 tires slashed that have been reported it to us. There is probably about a third more that have not reported it to the police. They are working on this, he is short staffed right now. He asked Oregon State Police for help, he has not got a reply back. The last two times he asked for help they told him no, so he is hoping they can help us.

There are some citizen misconceptions on how many officers we have, we have four full time officers with one at the academy, so we have three officers that are working the streets right now and that is not enough for 24 hour coverage. We have five reserves, two of which can only ride with other officers, one is Louis and another is Officer Ritz, he does traffic and works in Lowell about one day a week.

In 2012 the police department had a full staff of 12.5 people and now we have 6.5 people and a current working staff of 5.5 people. People think we have four people working at a time, the last time that happened was on New Year's Eve.

Councilor Carl asked about forming a neighborhood watch group?

Chief Martin said there is a group that started their own, Mikal gave them the liabilities and she will help them with anything they need. They have a lot of people reporting stuff on Facebook, for example this week Mikal has told everyone who said they know something to contact the police department and not one of those people have called. They also have at least three victims who say they know who did it, but won't tell them.

Chief Martin said to do something right now it is going to cost in overtime and he is looking for support from the council to work out a couple of plans.

Terry Walker asked Chief Martin what the time frames are that these crimes are being committed.

Chief Martin said it has been all over the place, sometimes they are on duty, sometimes they are not on duty, in broad daylight.

Terry Walker said once the marijuana sales go into effect he'd like to see the money from that go to public safety.

Councilor Carl recognized Jerry Shorey.

Jerry Shorey said isn't there a curfew in place?

Chief Martin said yes there is.

Chief Martin said we had an officer on duty last night and arrested someone and had to transport them, so for a couple hours we had no coverage.

Chief Martin said his guys are kind of down because they are working hard and there are a lot of negative things being said about them right now. Chief Martin himself has put in hundreds of hours of overtime for free. The other officers are working a lot of overtime also.

Mayor Coey said we are going to have a town hall meeting on May 12, 2015 and you can ask questions then.

9.0 EMERGENCY SERVICES

No report, AI was gone

10.0 REPORTS FROM BOARDS AND COMMITTEES

See attached

Executive Session: ORS 192.690 (2) (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. 192.690 (2) (h) to consult with counsel regarding legal right of public body regard to current litigation or litigation likely to be filed. 192.690 (2) (d) to conduct labor negotiations on behalf of the government body

Adjourn 9:27 P.M.

Respectfully submitted before the City Council May 7, 2015

Signed: _____
James Coey, Mayor

Signed: _____
Susan LaDuke, City Recorder

Committee Name: Oakridge / Westfir Chamber of Commerce

Council Rep: Dawn Kinyon

Meeting Date: 5-5-2015

Next Meeting Date, Time & Location:

- Next Board Meeting June 2nd at A&W 6pm
- Next General Meeting May 18th at the Forest Service Building Luncheon \$5.00

Brief Recap:

- Visitor/Speaker: John O presented a packet of information he is working on to Map a Loop for OHV's (side by sides) of which Oakridge would be in the Center of. He gave us information of an event in Gilbert West Virginia that brings 2500 people to their town for the past 15 years and wonders if we would be interested in hosting something that big. Our Board members present were very receptive to his ideas and will research the project more over time.
Fundraising, Bicycle logs were discussed
Welcome Wagon - Dan updated the member benefits sheet and he and Jerry did a walkabout to 14 businesses today.
- RTMP Grant - the Board consensus is to purchase a pole /vinyl portable garage 10x17 for 200.00 - Jerry will pick it up and be reimbursed. Dawn will contact the city to arrange a portable toilet at the temp site of Gary and Lynda's lot, and order a banner that will have our logo and the words "Oakridge Westfir Visitor Center" In discussion an idea came about instead of hiring a person to staff the visitor center, how about offering the "job" to the different service groups in town as a way for them to earn \$ for their group. We can create google calendar, and whatever group is signed up to staff it for that day will earn 100.00 for their organization in exchange for staffing the visitor center. This is a great way to get funds to some of the other groups in town while working together to support the visitor center. Each group that participates would need to be current chamber member. Concerts in the Park is interested, we will ask GOATS, UBRA, and OWTA also.
- The Chamber will offer 2 scholarships for 250.00 each (one four year and one two year college plan student will be chosen from the applicants Visitor center (old one at the rest stop) clean up scheduled for May 9th - 9am **all are welcome to help!** Chamber Members are encouraged to bring down brochures or flyers from your business to be displayed!

Committee Name: Library

Council Rep. Name: Judy Rowland

Meeting Date: April 14 2015

Next Meeting Date: June 10th, 2015 @ 5:15 pm

Brief Recap:

- Discussion about changes to the Library Board that need to go to the City Council for approval
- Updates for the library Web page, we need to print the page make changes/corrections and submit to city hall.
- Library now has a Facebook page, please check it out and give them a "like"
- The Mother's Day book drive is going well. Information can be found on the facebook page.
- The library is accepting books to be sold at the Keg and Kast, money will go to matching funds for the Libri grant.
- Discussion about a dedicated laptop for the projector. We need to have more information as to what the problem was during the mushroom presentation. Maybe we need a small statement for groups wishing to use the projector as to what the requirements of their computer need to be.

Committee Name: Parks, Trails and Trees

Council Rep: Rick Zylstra

Meeting Date: April 27

Next Meeting Date: Tue May 26 & 7:00 pm, Old Library

Brief Recap:

- Disc Golf; An Officer from the Eugene Disc Golf Club, Rex Snellstrom visited the committee. He came to discuss the part EDGC was willing to play in the creation of a course in Oakridge.
- Concerts in the Park; Viki Burns and Kurk Trout asked for the committee's endorsement for shade tarps to be put in for the use at the park. Concerts in the Park are willing to pay for the items. The shade is much needed in the summer and what was presented looked good, it was the consensus of the committee that more research was needed on the details of how to properly construct these and how well they hold up to wind before the committee could give its endorsements.
- Caring for Trees at Osprey Park after planting during the hot summer months; Trees planted in previous years at Osprey Park are in need of reliable watering. It was suggested that the City Works Department could truck in water for the trees. This issue needs to go to the Community Service Committee.
- Community Center Building at Greenwaters; The community building needs work done on the exterior siding, dry rot needs to be addressed. This is an ongoing discussion on how it should be funded, the type of work needing done and how the building should look after finished.
- Rails to Trails; Conversion of the old mill trestle into a trail has to be put off until the next Grant opportunity
- Spending Funds of the Committee; the committee discussed how to spend the \$5000 it has and how soon should it do so. It was decided to have a meeting at Greenwaters Park on Monday May 11th to discuss the best ways to improve the park with the available money.
- Chairman John Lucachick expressed his concerns with the lack of guidance the Council has been actually using from the committee. This was in reference to the fees imposed upon Randy Dreiling for the use of Greenwaters Park.