



May 21, 2015
City Council Regular Session
Willamette Activity Center- Room 8
47674 School Street
7:00 p.m.



MINUTES

1.0 CALL MEETING TO ORDER / PLEDGE OF ALLEGIANCE

Council Present: Jim Coey, Mayor
Judy Rowland
Gary Carl
Rick Zylstra (arrived late)
Amy Buchmeier
Dwight Chitwood
Dawn Kinyon (arrived late)

Staff Present: Louis Gomez, City Administrator
Albert Alcalde, Fire Chief
Jackie Taylor, Assistant Planner
Susie LaDuke, Finance Director/City Recorder
Kevin Martin, Police Chief (absent)

2.0 PUBLIC COMMENT

Floyd Staley, 76854 High Prairie Road – Gave his minutes to Robin Keever.

Gene Hilleman, 47800 Short Street – He comes to Council meetings on a regular basis and the last council meeting seemed a little sour, he doesn't have anything against Mr. Chitwood, but it just didn't feel right how he was put on the council. He checked his packet and Mr. Chitwood did not fill out the required paperwork that was posted.

Mayor Coey said we will be addressing that later in the meeting.

Robin Keever, McFarland Road – She wanted to apologize for not being at the last meeting, she was not advised that they would be discussing her offer. First, she wanted to address Councilor Rowlands questions from the last meeting concerning the dates of the letters she wrote to Mr. Zimmerman. There were two letters in question because they were addressed to him after he left the City. He was in her store renting U Hauls and the way he talked and in her mind he was still representing the City. That is why the letters were given to him. She would like to renew her offer on lot 28 for \$20,000. The land she is trying to get is wasted land with no highway access, with that land she can hire 10-15 people for her feed store. It was her understanding that the last council said if this company didn't buy the land that they would accept her offer.

Loren Hogue, 48319 E 1st Street – He is still relatively new to the area, he serves on the Library Board which he enjoys thoroughly and he serves on the Community Services Committee. Both committees have members from the City Council and City Administration, a matter of order is that the member from the city council is an ex officio, they there for advising consent and reports back to the city on the general procedures of the library board. The matter of order would be that the committee be allowed to complete the project themselves, then submit it to the city council. At the last community services meeting many of the city councilors came to that meeting, regular members of the community services committee were at the end of the table basically eating pretzels, it would be a matter of consideration if the council would allow the committee to totally complete what they have worked on for months, then submit it to the council.

3.0 MAYOR AND COUNCIL COMMENTS

Mayor Coey said as far as the process for committees, that is the way it is. We have volunteers, we have council members on committees. Some of the committees the council chairs, Administration, Community Services, Public Safety and Audit. It is their committee to run and they set agendas with Louis. There are committees that they serve as a participant, not an advisor. You are right, and his thinking is they should be allowed to go through the process and they should not be stepping in and overriding them prior to the council meeting.

In regards to Ms. Keever he doesn't remember hearing it being said that if they didn't want that lot that her offer would be accepted. He remembers that they would take her offer under advisement and he believes it would be continued in May. They will be addressing this this evening.

As far as Gene's comments, he asked Mr. Chitwood to volunteer and he asked Amy to volunteer. He doesn't have a problem with Mr. Chitwood being on the council, he does have a problem with the process they went through to make that happen.

The Council needs to discuss at the next work session what to do when the Mayor and Council President are both unable to attend a meeting. We need to set up a resolution where if that ever happens again we need to cancel the meeting. The Council President was elected by the Council to run the meetings when the Mayor is not present and he was voted in by the citizens.

As far as the process, what he has a problem with is that we published a process and if we publish that we need to stick with that. We had the same problem with the RTMP money a couple of years ago, we had a bunch of applicants for this money and we tried stick to a process to where if you qualify based on what the councils wishes were, then you could qualify for this money. In this situation we had two people that applied and one had all of the information that was required and what was published and the other did not. He does not have a problem with Dwight being on the council, but from this point on we as a council need to come up with a process of how we are going to apply, we do it with other committees. With the RTMP we have finally achieved something that is non biased and that is the thing, we don't want to have any bias, we don't want to have a process like we have had in the past where there is a perception that we have done something wrong or good old boyism exists or any of that. We have a new standard that we need to walk by that I think we have all sworn in to in that we are going to do things differently, not the status quo of the past. And another comment was made through this process and he has heard this twice now from a councilor, not the same one, but twice this year, that it is not so much a concern about crossing T's and dotting I's. He has a very big problem with that, we are here to cross T's and dot I's, it's our job and we need to do our job better and we need to do it well. He apologizes for the last

meeting, unfortunately he had an issue where he had to leave the state and Councilor Buchmeier was in the ER with Brock. Stuff happens, but he wants this council to do a better job than any council we have ever had and we have a standard to achieve to be able to do that.

Councilor Carl said he wanted to thank the citizens who came out for the meeting the other night to follow up on the process that the city is going through for installing wells and renewing the sewer system. The council is going to be struggling with this issue and to have concerned citizen input is valuable to us. He also wanted to thank our City Administrator for doing a really good job.

Councilor Carl said he disagrees with the Mayor, he does not believe a vote should be postponed because the Mayor is not here. As long as we have a quorum, the Mayor has one vote and has no more authority than that under our city government. With all due respect, he disagrees and he will not vote for a postponement of city business because the Mayor is not here, as long as we have a quorum.

Councilor Buchmeier said she has joined the Administrative Committee and they are meeting next week. If it is the will of the council they can work on some procedures on how to handle applications that come in to city hall, whether the staff turns them away if they are not turned in as required.

Mayor Coey said personally, he believes the packet never should have been in the packet. If it was publicized that way then it should have been followed up that way. We should have some procedural process with the council. We would appreciate Councilor Buchmeier working on that.

Councilor Buchmeier asked Mr. Hogue if there was a specific project with Community Services that they didn't handle correctly.

Mr. Hogue said yes for order, the parks project where people from the committee walked away saying that is not what we were trying to do. It had to do with what they consider profit or nonprofit, such matters that the committee didn't get to define, but the council took it upon themselves to do that. The committee never got the chance to put their final presentation to the council.

Councilor Kinyon said she is not sure what she just walked in on, but she's assuming they are discussing the council vacancy that was filled. She wanted to point out that on March 19, 2015 she made a motion to declare to a council vacancy and request applications to fill Councilor Slaven's position, Councilor Carl seconded the motion and it was carried 6-0.

Mayor Coey said the issue that came about was that we publicized a process, we publicized that we want A, B and C from the applicants and that was not considered because Mr. Chitwood did not have A, B and C in his packet. He did not have a complete packet in, so he should have never been considered for the position. He wasn't questioning what you did as far as someone making a motion and voting and all that, but if we are going to stick with processes like we have with the RTMP and Councilor Kinyon is a stickler for processes, then if it is publicized that A, B and C are required then everyone should qualify for that, if not there is a perception of bias on the council if they do not follow that process.

Councilor Kinyon said there is still Roberts Rules of Order that states they can actually nominate anyone whether there is an application or not.

Mayor Coey said he knows that, but if we publish a process then we have to follow that process and we did not. We need to develop a process through either a work session or the Administration Committee

on how we appoint councilors. He talked to Dwight yesterday, he is in, but we don't want a perception of bias or that we are not doing our jobs. We want the community to perceive that we are doing are jobs.

James Affa spoke and said he rises for a point of order, under the charter the council retains jurisprudence under itself regardless of any procedures.

Louis said that point of order is out of order, Mr. Affa does not get to share in the meeting. The only people that can do point of order is this body and your staff if you allow, the audience does not do point of order.

James Affa said he is not the audience, he is a duly elected member of the assembly, he pays taxes, he voted here. The point he is trying to make is that the council can do as it wants and as it wishes. The council didn't do anything illegal, it may have been out of order.

Mayor Coey said he never said anything was done illegally, he is saying there is a perception of bias here because we did not follow the process that had been published. You know as well as he does that we have been in this place and that this is where we got into trouble four years ago because we did not follow what we should have followed.

Councilor Rowland asked Councilor Carl about his email, he wanted all of this discreet and between the Council, how come Jerry Shorey was sent the email of the letter he wrote?

Councilor Carl said that whoever started the thread included Jerry Shorey, he just replied to everyone who got the email including Mr. Gomez, he did not add anyone.

4.0 ADDITIONS, CORRECTIONS, OR ADJUSTMENTS TO THE AGENDA

Louis said he needs to strike 6.5, the City Attorney sent him some corrections that we need to make on the documents. We went with a five year pay back, but we have to do a ten year payback.

Add 6.8, Planning Commission appointment

5.0 CONSENT AGENDA

Motion: Councilor Rowland moved to approve the consent agenda. Councilor Buchmeier seconded the motion.

D. Chitwood (Aye), J. Rowland (Aye), G. Carl (Aye), A. Buchmeier (Aye), D. Kinyon (Nay), Mayor Coey (Aye). Motion carried 5-1

6.0 ADMINISTRATIVE SERVICES

6.1 City Administrators Report

Louis attended a meeting in Eugene today with the rest of the City Managers in the County, the discussion was the vehicle registration fee. Basically at this point it does not appear that the county is going to do anything about that for a while. They will have to do forced layoffs to keep the road department going.

Louis, the Mayor and Councilor Chitwood attended a meeting yesterday, it was the Oregon Community Foundation. They have a lot of different foundational grants out where they are willing to possibly assist us on the future community center and those things. It was a good meeting and they gave them lots of good information. They also do small business loans.

6.2 City Recordors Financial Report

Susan gave the Financial Report to the Council. This is a mid-month report, she will have the revenues and expenses at the first meeting of June.

Motion: Councilor Carl moved to approve the financial reports as presented. Councilor Rowland seconded the motion.

Mayor Coey (Aye), D. Chitwood (Aye), D. Kinyon (Aye), G. Carl (Aye), J. Rowland (Aye), A. Buchmeier (Aye). Motion carried 6-0

6.3 Appoint Budget Committee Members

Louis said when he did this report on the 21st we had three vacancies, now we have four, Rustie Ackland resigned yesterday. We have Larry Sweet and Jerry Shorey, Jerry Shorey is not here tonight, but he was at our budget committee meeting.

Motion: Councilor Kinyon moved that we appoint Jerry Shorey to serve in the vacant budget committee position for a term of three years. Councilor Carl seconded the motion.

Councilor Carl said so aren't we violating our own rule now?

Mayor Coey said yes.

Councilor Carl said that the council said that no committee appointments will be made unless the person applying is here. Here we are, right out of the box, what are we going to do? Can we make an exception, everybody knows Jerry Shorey, everybody knows he's going to be a great person to have on the budget committee and because he is not here we aren't going to appoint him?

Mayor Coey said for the last three years that he has been on council we have had this process that if applicants are not present they will not be considered. This council can decide what it wants to do, but this has been the process.

Councilor Rowland said there was another person that wanted to be elected and they didn't come to the meeting so they weren't nominated, but they showed up at the next meeting and they were appointed.

Councilor Kinyon asked if they could hold a special meeting before the next budget meeting to appoint Jerry Shorey.

Louis said we can do that.

Mayor Coey said this council gets to do what they want to do. Is it illegal for us to appoint him with him not being present? No it is not. But, this is something we have established for the last two council.

Councilor Kinyon wanted to retract her motion and follow the process that we have established and hold a special meeting on the matter of Jerry Shorey at the next budget meeting.

Motion: Councilor Buchmeier moved that we appoint Larry Sweet to the serve in the vacant budget committee position for a term of three years. Councilor Kinyon seconded the motion.

Mayor Coey (Aye), J. Rowland (Aye), G. Carl (Aye), D. Chitwood (Aye), A. Buchmeier (Aye), D. Kinyon (Aye).
Motion carried 6-0

Councilor Carl asked if we can just call Jerry to see if he can attend tonight.

It was the consensus of the council to hold a special meeting at 6:00 on the 27th in room 10.

(Jerry Shorey showed up later in the meeting)

Motion: Councilor Buchmeier moved that we appoint Jerry Shorey to serve in the vacant budget committee position for a term of three years. Councilor Rowland seconded the motion.

A. Buchmeier (Aye), J. Rowland (Aye), G. Carl (Aye), Mayor Coey (Aye), D. Kinyon (Aye), D. Chitwood (Aye).
Motion carried 6-0

6.4 Supplemental Budget for ODOT Crosswalk Hwy 58

Louis said we got this grant around budget time last year, ODOT wasn't really sure whether they wanted to do anything with this so it was not put into the budget at that time. Our Engineer and ODOT is moving forward with this now so he needs to have the \$135,000 brought in to the current budget.

Motion: Councilor Rowland moved that we adopt Resolution 4-2015 for FY 14-15 to bring in \$135,000 to construct a Rectangular Rapid Flashing Beacon Crosswalk. Councilor Buchmeier seconded the motion.

J. Rowland (Aye), G. Carl (Aye), A. Buchmeier (Aye), D. Kinyon (Aye), D. Chitwood (Aye), Mayor Coey (Aye).
Motion carried 6-0

6.5 Public Hearing for North Ash Street LID Assessment Ordinance 908

Strike from Agenda

6.6 Discuss Sale of Lot 28

Louis said there are a couple of ways we can do this, we can go into full discussion in public with it or we can go to executive session and talk with Ms. Keever before they come out.

Councilor Carl said we have been dealing with this for so many months, he would rather just deal with this publicly now and move on.

Motion: Councilor Kinyon moved that we accept the offer of \$20,000 for lot 28 at the Oakridge Industrial Park. Councilor Chitwood seconded the motion.

Councilor Chitwood said we have been dealing with this way before his time and it's time to settle it. We need to come to a decision between the city, the council and Ms. Keever.

Councilor Carl suggests that instead of selling to Ms. Keever we enter into a long term lease agreement with her. This way she could hang on to her capital and use that for projects she has planned, she could have access and use of the property. At the same time the City can retain ownership so as the Industrial Park fills out and that land becomes more valuable we would have the ownership rights to it.

Mayor Coey said he would reject the offer, it is not large enough. Our OEDAC Committee made a recommendation, and there are some things that we have to do because it is part of the purchase of Bald Knob. We do need a business plan showing the description and intent of the property and we also need a site plan. This is something that is required because if we sell it the money goes back to the Industrial Park to pay back our note. The offer is not high enough, it needs to be substantially higher and we need to see some sort of plan.

Councilor Carl asked Louis if it was possible to enter into a long term lease agreement?

Louis said yes, it is possible.

Councilor Kinyon asked Ms. Keever if she was still interested in the property.

Ms. Keever said yes she is.

Councilor Carl asked Ms. Keever if she would be interested in a long term lease agreement?

Ms. Keever said it would be silly for her to do all of the work and have it sold at a higher price. She would much rather work out a deal to purchase the property.

Mayor Coey said as far as he knows, based on the formulas that we have been given from other properties in the park and values of them by appraisers that property should come in at around \$36,000 subtracting the ditch, it should come in at about \$33,000, he is not saying we need to accept the full value of the price, but we need to be closer than \$13,000.

Councilor Kinyon said this council has not seen an appraisal for that property, they have only seen what is written in their packets.

Louis said that is true they have not seen that, the other council did. Mr. Chitwood did stop by his office and look at the appraisal. We did in fact spend about \$16,000 in appraisals.

Councilor Chitwood said we do have an appraisal, it's not just a number that someone pulled out of a hat, so we need to come to an agreement.

Mayor Coey (Nay), D. Kinyon (Aye), G. Carl (Nay), D. Chitwood (Aye), J. Rowland (Nay), A. Buchmeier (Nay).
Motion failed 2-4

Motion: Councilor Carl moved that this matter be continued in executive session and include Ms. Keever and continue negotiations at that time. Councilor Rowland seconded the motion.

G. Carl (Aye), D. Chitwood (Aye), J. Rowland (Aye), D. Kinyon (Aye), A. Buchmeier (Aye), Mayor Coey (Aye).
Motion carried 6-0

6.7 Randy Dreiling to address Council on use of Rest Area, brush removal west of Rest Area and Park Fees

Louis said Mr. Dreiling wanted to address the council on three different issues. One is the rest area for mountain biking events, to reconsider fees and the removal of invasive species on the West end.

Motion: Councilor Buchmeier moved that we allow Mr. Dreiling to use the designated part of the Rest Area for loading and unloading buses with a crossing guard on site. Councilor Carl seconded the motion.

Mayor Coey said as far as the parking goes, he and Mr. Dreiling dealt with this last fall and he and Councilor Buchmeier, Louis, Chuck and the caretaker Glenn Green went out there and they came up with a good solution from the problems they had last year. The stipulation is they have to have a crossing guard.

Councilor Kinyon asked Louis if he has written up any contracts for this use.

Louis said no he hasn't, but he can get something in writing.

D. Kinyon (Aye), Mayor Coey (Aye), J. Rowland (Aye), G. Carl (Aye), D. Chitwood (Aye), A. Buchmeier (Aye).
Motion carried 6-0

Motion: Councilor Kinyon moved that we consider charging the fees that have been established by the city according to the facilities permit.

Motion retracted by Councilor Kinyon

Motion: Councilor Carl moved that we reconsider Mr. Dreiling's MBO fees. Councilor Chitwood seconded the motion.

Mayor Coey said we had approximately \$4,752 per event for July and August.

Councilor Buchmeier said it is \$4,872.

Mayor Coey said we have been charging him roughly \$2,200 per event in the past. We need to come up with a dollar amount that we feel is equitable understanding that next year he will pay the full price.

Councilor Carl said the reason he made the motion is to give Mr. Dreiling the courtesy and opportunity to address this issue. He personally feels that the fees that are established are consistent with the fees that we have established with everybody and that the fees are fair.

Councilor Carl recognized Glenn Green, the rest area caretaker.

Glenn said he and Randy have not had much conversation or time together, but he was kind of thrown in to this and they had an issue last year. Randy has had a year to come talk to him and work this out. He has conflicts, one is his contract does not cover special events. Mr. Dreiling rents the park, not the rest

area. He easily has 30% of Randy's people in the rest area. That increases his work load, he believes he and Randy should have a talk.

Councilor Rowland asked if we have a copy of the contract.

Mr. Dreiling said over the years he has worked with a lot of caretakers. The caretaker at the park said the park is in better shape when they leave than before the event. Some people do use the rest area and that is fine. He is not looking for a fee waiver, just a more realistic fee. He has always paid his fees.

Randy went over his costs with the council. He has brought a lot of money to this town.

Councilor Rowland asked about the facilities permit, when it says whole park does that mean the whole park?

No it doesn't, that is where it gets confusing.

Susan said the whole park does not include the community building, shelter or amphitheater.

Councilor Buchmeier said they never really talked about fees in the Community Services meeting.

Loren Hogue said that is where it got short and the committee wasn't able to finish what they wanted to finish.

Councilor Buchmeier said there was no malicious intent when talking about what Randy makes. They know he has been paying about \$2,000 a year and this is quite a bit higher, is this affordable or is this a deal breaker? That is why the money came up as far as fees. She keeps hearing him say we raised rates, we did not raise the rates, they are the same, and he has been getting a break.

Councilor Buchmeier asked Randy what he believes is a fair rate?

Randy said he is ok if it goes up to \$3,000.

Councilor Carl said he doesn't think anyone in Oakridge has done more to help tourism and mountain biking than Randy has, he applauds him for that. MBO, not so much, they eat at the camp and sleep at the camp. That doesn't mean the same people he brings to MBO don't come back, they do come back during the year and spend money in town and stay at the establishments and that is great and he appreciates that.

Councilor Carl asked is the \$4,800 number reasonable in the context of what his total gross costs are to put on the event. The real question is the city and council have applied fees for Randy for use of the park. If we reduce the schedule for Randy, what do we do with next person that comes along?

Randy said he is the only one who rents the whole park.

Councilor Carl said that is a valid point.

Councilor Kinyon said she has heard in discussions with city staff during meetings that in the past he was asked to provide a medical plan and a security plan and he has not been compliant with that.

Randy said he has always provided that and he has given them to Louis and talked to the Fire Department.

Louis said he has not seen one.

Randy said he always provides that, that is common sense to have that.

Councilor Kinyon asked if we were to charge the entire amount as written in our facilities permit would you lose money?

Randy said of course he would.

Councilor Kinyon asked if he would make a profit?

Randy said he wouldn't make as much.

Glenn Green said his standards won't drop one way or another because of this event. He received a lot of emails last year due to traffic issues down at the rest area, he is not for hire.

Mayor Coey said we need to come up with a fee or leave it the way it is, he needs to hear a dollar amount.

Councilor Carl said he would like to see a reduction in the fee, but he is not ready to name a number. He'd like the number to have some basis. He is going to turn to Councilor Buchmeier and ask her opinion because she is pretty sharp.

Councilor Buchmeier said if we consider the entire park from the amphitheater to the east end of the park the fee drops from \$4,872 to \$4,568, not much. The only fee they actually added this year is the parking at the OIP, if they take that off the fee drops down to \$4,168.

Mayor Coey said he needs to hear a dollar amount from the council.

Councilor Buchmeier said how about an even \$4,000.

Louis said we had a motion to reconsider so we are good.

Mayor Coey said we reconsidered and the dollar amount is \$4,000.

D. Chitwood (Aye), G. Carl (Aye), J. Rowland (Aye), A. Buchmeier (Aye), D. Kinyon (Nay), Mayor Coey (Aye).
Motion carried 5-1

Regarding the brush removal, Mayor Coey and Louis discussed this, they want to see if conformity to the rules are going to be followed completely this year before they decide on this. There have been some issues in the past and they want to make they are resolved first before entering into anything further and discuss it next year. It would be nice to have that area back, Chuck has said it is just too much for public works to maintain.

Motion: Councilor Carl moved that we postpone the issue allowing Mr. Dreiling to remove invasive species to a later date. Councilor Rowland seconded the motion.

Mayor Coey (Aye), D. Kinyon (Aye), D. Chitwood (Aye), J. Rowland (Aye), G. Carl (Aye), A. Buchmeier (Aye).
Motion carried 6-0

6.8 Planning Commission Appointment

Louis said we have had a number of vacancies in all of our commissions and committees. The Planning Commission is allowed to have two people who live outside city limits to be on the committee and Ms. Taylor does live outside the city.

Motion: Councilor Rowland moved to appoint Jackie Taylor to serve in the vacant Planning Commission position. Councilor Buchmeier seconded the motion.

D. Kinyon (Aye), Mayor Coey (Aye), G. Carl (Aye), J. Rowland (Aye), D. Chitwood (Aye), A. Buchmeier (Aye).
Motion carried 6-0

7.0 COMMUNITY SERVICES

7.1 Resolution 5-2015 for TGM Grant TSP, Pedestrian, Safe Routes to School and Health Impact Assessment.

Louis said this is a Resolution that is required so we can reapply for the Transportation Growth Management Plan, Transportation Systems Plan and Pedestrian Plan. The other piece is the Safe Routes to Schools Plan.

Motion: Councilor Rowland moved that we adopt Resolution 5-2015 for TGM Grant support to update our Transportation Systems Plan, Pedestrian Plan and Safe Routes to School plan with a Health Impact Assessment. Councilor Carl seconded the motion.

Mayor Coey (Aye), A. Buchmeier (Aye), J. Rowland (Aye), G. Carl (Aye), D. Chitwood (Aye), D. Kinyon (Aye).
Motion carried 6-0

8.0 POLICE SERVICES

Chief Martin was absent. Officer Davidson was here in his place, he wanted to remind everybody about the Police Breakout Session Tuesday May 26 at 7:00 P.M.

9.0 EMERGENCY SERVICES

Chief Alcalde said the call volume for the Fire Department is about average for the year. They had 65 calls, 63 medical and 2 fire calls.

There was an accident on Highway 58 today, it was a two vehicle MVA with injuries. They were dispatched along with Dexter, Lowell, OSP and ODOT. There were two patients and one fatality on the scene.

10.0 REPORTS FROM BOARDS AND COMMITTEES

See attached

Executive Session: ORS 192.690 (2) (e) to conduct deliberations with persons designated by the governing body to negotiate real property transactions. 192.690 (2) (h) to consult with counsel regarding legal right of public body regard to current litigation or litigation likely to be filed. 192.690 (2) (d) to conduct labor negotiations on behalf of the government body.

Adjourn for five minute recess then Executive Session 8:45 P.M.

Councilor Zylstra arrived at the meeting for executive session.

Executive session 8:51 P.M.

Executive session over at 9:13 P.M.

Motion: Councilor Carl moved that we accept the counter offer of \$27,000 cash for lot 28 from Robin Keever, buyer paying all closing costs. Councilor Buchmeier seconded the motion.

D. Kinyon (Aye), Mayor Coey (Aye), G. Carl (Aye), J. Rowland (Aye), R. Zylstra (Aye), D. Chitwood (Aye), A. Buchmeier (Aye). Motion carried 7-0

Adjourn Meeting 9:15 P.M.

Respectfully submitted before the City Council June 4, 2015

Signed: _____
James Coey, Mayor

Signed: _____
Susan LaDuke, City Recorder