

CITY OF OAKRIDGE

RES. 07-2022 A RESOLUTION REPEALING AND REPLACING RES. 1-2015 THE CITY OF OAKRIDGE RURAL TOURISM MARKETING PROGRAM ("RTMP") & TRANSIENT ROOM TAX ("TRT") ADVISORY COMMITTEE

WHEREAS, the City of Oakridge Council desires to repeal and replace the previous Rural Tourism Marketing Program Advisory Committee resolutions; and

WHEREAS, the purpose of the **Rural Tourism Marketing Program & Transient Room Tax Advisory Committee** is to be an advisory body to the Council and to aid City staff by providing assistance in the preparation of policies and rules for the Rural Tourism Marketing Program and Transient Room Tax Advisory Committee for ratification by the City Council;

NOW, THEREFORE, BE IT RESOLVED by the Oakridge City Council as follows:

SECTION 1: ESTABLISHMENT & MEMBERSHIP: The Oakridge RTMP & TRT Advisory Committee is hereby established. The committee shall consist of seven (7) voting members: one (1) City Councilor and six (6) citizens at large. Ex officio member(s): City Administrator and City Finance Director. The Committee will, at its first meeting in January of each year, or at any point in the year by majority vote, elect a Chair, Vice Chair, and a Secretary from the voting members.

SECTION 2: TERM: The Citizen at large members of the Committee shall be appointed for three (3) year staggered terms. Council Representative shall serve for their elected term.

SECTION 3: QUORUM & RULES: Four (4) voting members of the Committee shall constitute a quorum. The vote of four (4) members of the Committee shall be required to take any action. Notwithstanding the foregoing, the Chair, or in the Chair's absence the Vice Chair, may establish the date and time of the next committee meeting. Members of the Rural Tourism Marketing Program Advisory Committee cannot apply for funds.

SECTION 4: RESPONSIBILITIES: The responsibilities of the RTMP & TRT Advisory Committee shall be as follows:

1. Reviewing, prioritizing and submitting all requests for RTMP & TRT funds to the City Council for approval.
2. Other activities assigned by the Council.
3. Keep records of minutes for each meeting per ORS. 192.650
4. Annual reports will be completed in the fourth-quarter of the calendar year.
5. Reports or recommendations of the RTMP & TRT Advisory Committee shall be in writing, considered advisory in nature, and shall not be binding on the Mayor or City Council.

SECTION 5: CONDUCT: A member of the Committee may be removed from service on the Committee by the City Council after a hearing for misconduct or non-performance of duties at the request of the Committee members via a majority vote.

PASSED BY THE COUNCIL OF THE CITY OF OAKRIDGE THIS 27, DAY OF December, 2022 (Date of Enactment).

**Ayes: 7
Nays: 0**

APPROVED AND SIGNED BY THE MAYOR OF THE CITY OF OAKRIDGE THIS 29, DAY OF December, 2022.

Signed: A. Kollert, Mayor

**ATTEST:
Signed: J. M. [Signature], City Recorder**

Effective Date: Thirty (30) days after the date of enactment.