Planning Commission Meeting April 18, 2023 at 7:00pm Audio / Video Teleconferencing City Council Chambers 48318 East First Street Oakridge Oregon 97463



- 1. Open Meeting
- 2. Roll Call
- 3. Public Comment (General)
- 4. Consider Approval of Minutes
- 5. MINOR PARTITION PERMIT SUBMITTED BY TRUDY HAMMOND & UNION PACIFIC RAILROAD COMPANY LOCATED AT MAP/TAX LOT 21-35-16-31-00100
 - a. Conflicts of Interest / Exparte Contacts
 - b. Open Public Meeting
 - c. Staff Report
 - d. Statements in Favor
 - e. Statements in Opposition
 - f. Statements in General
 - g. Close Public Hearing
 - h. Commission Discussion
 - i. Finding of Fact
 - j. Commission Action
- 6. CONDITIONAL USE PERMIT SUBMITTED BY TRUDY HAMMOND LOCATED AT 76349 WILLAMETTE WAY, OAKRIDGE OREGON, MAP/TAX LOT 21-35-16-31-00100
 - a. Conflicts of Interest / Exparte Contacts
 - b. Open Public Meeting
 - c. Staff Report
 - d. Statements in Favor
 - e. Statements in Opposition
 - f. Statements in General
 - g. Close Public Hearing
 - h. Commission Discussion
 - i. Finding of Fact
 - i. Commission Action
- 7. Discussion Items
- 8. Announcements
- 9. Adjourn

Meeting Information: Hybrid Meeting at City Hall Conference Room and via Zoom link: https://us02web.zoom.us/j/3664311610 Meeting ID: 366 431 1610 Dial in: 669-900-9128

Accommodation for Physical Impairments: In order to accommodate persons with physical impairments, please notify the City of any special physical or language accommodations you may require as far in advance of the meeting as possible. To make arrangements, Contact City Hall at 541-782-2258. For the hearing impaired, the City's TTD Number is 541-782-4232.

City of Oakridge

48318 E. 1st Street-P.O. Box 1410

Oakridge, Oregon 97463

Phone: 541-782-2258 FAX: 541-782-1081



OAKRIDGE PLANNING COMMISSION STAFF REPORT

MINOR PARTITION PERMIT SUBMITTED BY TRUDY HAMMOND & UNION PACIFIC RAILROAD COMPANY LOCATED AT MAP/TAX LOT 21-35-16-31-00100

Report Date:

April 8, 2023

Discussion Date:

April 18, 2023

PROPERTY OWNER:

UNION PACIFIC RAILROAD COMPANY

1400 Douglas Street Omaha Nebraska 68179

&

Trudy Hammond and Terry Cardoso

PO Box 1084

Oakridge OR 97463

ENGINEER:

Dave Collier,

Pacific Surveying, Inc.

75506 Blue Mountain School Rd Cottage Grove, Oregon, 97424

541-767-0790

SUBJECT PROPERTY:

76349 Willamette Way

Oakridge OR, 97463

Assessors Map 21-35-16-31, Tax Lot 00100

ZONING:

I-1 Limited Industrial

REQUEST:

Approve Tentative plat of land division

BACKGROUND:

Mrs. Hammond, Mr. Cardoso and Union Pacific Railroad are requesting City approval of a tentative plan to partition tax lot 21-35-16-31-00100 to allow for the aforementioned owners the ability for their own parcel separate that of the Railroad.

- (1) Lot area. The minimum lot area shall be 10,000 square feet. However, the Planning Commission may allow light industrial uses in the district on previously plotted lots that are smaller than 10,000 square feet using the procedures of Article 24 Conditional Use Permits.
- (2) Lot dimensions. The minimum lot width shall be 100 feet. The Planning Commission may allow light industrial uses in the district on previously plotted lots that are narrower than 100 feet using the procedures of Article 24 Conditional Use Permits.
- (3) Lot coverage. One hundred percent coverage is allowable when minimum loading space, yards, landscaping and parking are provided.

FINDINGS: Proposed parcel 2 will have a lot area of 14,400 Sqft, with a lot width of 120 ft and coverage well below the 100% allowed including loading space, yards, landscaping and parking. Parcel 2 will have a lot area of 1,165,030.56 Sqft, with an average lot width of 421ft, and coverage well below the 100% allowed including loading space, yards, landscaping and parking.

SECTION 10.04 YARDS

- (1) Front. Each lot shall maintain a front yard of 20 feet.
- (2) Side. Each lot shall maintain a side yard of 10 feet, except that it shall be 20 feet when abutting a residential district.
- (3) Rear. Rear yards are not required except where the use abuts a residential district, in which case they shall be 20 feet.

FINDINGS: The approximate setbacks for the existing single-family structure relative to the proposed Parcel 2 are as follows:

Front; 23 feet between Willamette Way and the front porch,

Side; Approximately 30 feet to North side property line from existing home & 15 feet from existing single-family structure to west property line

Rear; Approximately 60 feet from rear deck to rear property line

No new structure proposed at this time.

Parcel 1 setbacks will remain the same with the closest setback associated with the proposed partition being approximately 1,031 feet to the east of new property lines

SECTION 10.05 HEIGHT LIMITS

The maximum structural height for any building shall be three stories or 35 feet, whichever is less.

FINDINGS: No factual existing height information has been provided at this time other than it is a single level structure well below the three stories or 35ft; no new structures proposed.

SECTION 10.06 FENCES. WALLS AND OTHER STRUCTURES

Where an industrial use abuts a residential district, the Planning Commission shall require that a fence, wall or other structure be erected along and immediately next to the abutting property line. Such a fence, wall or other structure shall screen 70 percent of the view between the districts. It shall be not less than five or more than six feet in height, unless located in the required front yard, in which case it shall not exceed 2-1/2 feet in height if sight-obscuring. A

FINDINGS There are no Railroad crossings nor adjacent railroad Right of Way as part of Partition

SECTION 6.08 LAND FOR PUBLIC PURPOSES.

FINDINGS: No Land for public use proposed or requested

SECTION 6.09 UNSUITABLE AREAS.

FINDINGS: No unsuitable areas identified

ARTICLE 7 - IMPROVEMENT REQUIREMENTS.

FINDINGS: No improvements required or requested

SECTION 7.02 SPECIFICATIONS FOR PUBLIC IMPROVEMENTS.

FINDINGS: No improvements required or requested

SECTION 7.03 IMPROVEMENTS IN SUBDIVISIONS.

FINDINGS: No improvements required or requested

SECTION 7.04 IMPROVEMENTS IN PARTITIONS.

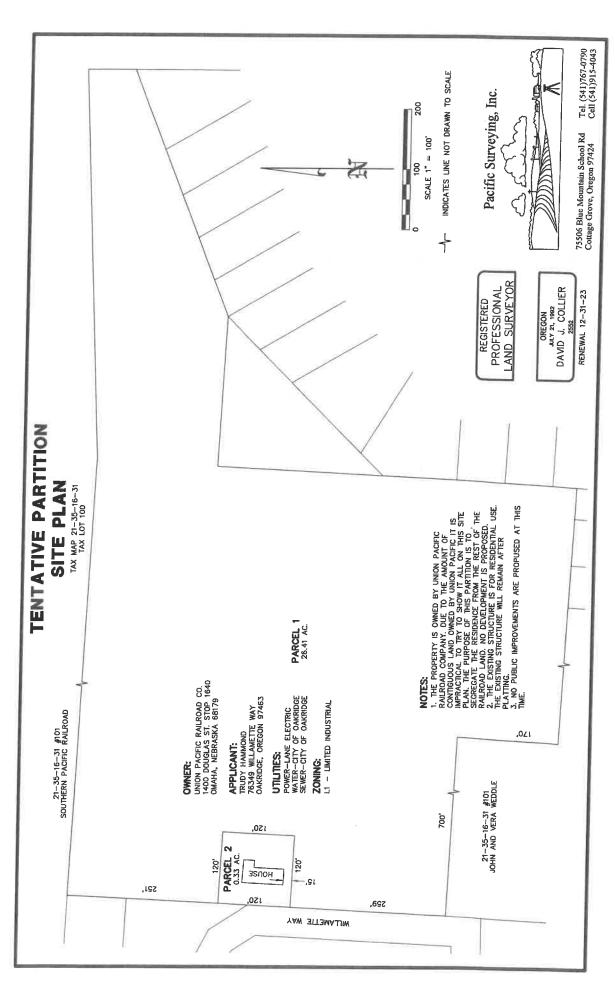
FINDINGS: No improvements required or requested

STAFF RECOMMENDATIONS

The Tentative Minor Partition application meets all necessary requirements and well within all standards set forth by Ordinance 875 and Ordinance 805.

Staff recommends approval of the Minor Partition.

<u>Proposed Motion</u>: I move to approve the Minor Partition for UNION PACIFIC RAILROAD COMPANY, Trudy Hammond and Terry Cardoso for the property of Tax Map 21-35-16-31, Tax Lot 00100





PO 60x 3419, Oslidiğe: Or 97468 Voke 541-782-2788 TDD 547-782-4287 Fex 547-782-7802 Website: eliankslige: okus

PLANNING PERMITS

Permits must be turned in 30 days before the meeting date

Condition Use Permits	\$275.00
Temporary Use Permits	\$225.00
Annexation	\$1500.00
Variance	\$200.00
Zone Change	\$400.00
Plan Amendment	\$1000.00
Appeal-	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
PUD Preliminary-	\$300.00
PUD Final Plus \$20.00 per lot	-\$200.00
Site Review	\$200-\$ 6 00*
Minor Partition	\$100.00 per parce/
Major Subdivision	\$150.00 per parce!
*Staff determination based on complexity of review	

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Proposed Findings of Fact

Please answer the following question as factually as possible

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PROPERTY	
. How will the propo	sel meet the requirements of the comprehensive plan? For example, housing
	area, etc. 17 PUTS A HOUSE CN 175
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oes not comply with a	and for which you seek a variance? NOT BSKING
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City of Oakridge 48318 E. 1st Street-P.O. Box 1410 Oakridge, Oregon 97463

Phone: 541-782-2258 FAX: 541-782-1081



OAKRIDGE PLANNING COMMISSION STAFF REPORT

CONDITIONAL USE PERMIT SUBMITTED BY TRUDY HAMMOND LOCATED AT 76349 WILLAMETTE WAY, OAKRIDGE OREGON, MAP/TAX LOT 21-35-16-31-00100

Report Date:

April 8, 2023

Discussion Date:

April 18, 2023

PROPERTY OWNER:

Trudy Hammond and Terry Cardoso

PO Box 1084

Oakridge OR 97463

SUBJECT PROPERTY:

76349 Willamette Way

Oakridge OR, 97463

Assessors Map 21-35-16-31, Tax Lot 00100

ZONING:

I-1 Limited Industrial

Request: a conditional use permit submitted by Trudy Hammond located at map/tax lot 21-35-16-31-00100 to operate a Kennel

BACKGROUND:

Mrs. Hammond is the President of Mountain Respite & Mission Rescue Safety Animal Center, Inc., which is a Domestic Nonprofit Corporation registered with the State of Oregon and has a board of five members. The nonprofit organization offers Animal Adoptions, Boarding, Dog Daycare. It also operates a Community Pet Food Bank that has previously and continues to work with the local Oakridge Food Pantry to provide animal food to the community.

Mrs. Hammond is requesting to operate the nonprofit corporation at 76349 Willamette Way in Oakridge, Assessors Map 21-35-16-31, Tax Lot 00100. The property in question is zoned I-1 Limited Industrial, which does allow for conditionally permitted Kennels per City of Oakridge Zoning Ordinance 874, Article 10, Section 10.02(2)(b). Please note the property at Assessors Map 21-35-16-31, Tax Lot 00100 is simultaneously requesting a Partition in which the Tax Lot number will be reassigned by Lane County, for that reason the CUP being requested will be

- (1) Site and building plans and elevations.
- (2) Existing conditions on the site and within 300 feet of the site.
- (3) Utility and access data.
- (4) Operational data.
- (5) All other information requested by the Planning Commission.

Finding: (1) Structure was built in 1960 by the railroad, site and Building plans are not readily available. (2) Existing conditions within 300ft of site attached as map. (3) Utility and access information attached as map. (4) Operational Data attached (5) No other information requested by Planning Commission at the time of this report.

SECTION 24.04 PUBLIC HEARING AND NOTICE

The Planning Commission shall hold at least one public hearing on each conditional use permit filed with the City Recorder. The procedures for the public hearing and notice shall conform to the requirements as stated in Article 31 - Public Hearings of this ordinance.

Finding: Public Hearing Notice attached to this report

SECTION 24.05 ACTION

The Planning Commission shall make specific findings for granting or denying a conditional use permit according to the general criteria and, if appropriate, with the general conditions of this Article.

SECTION 24.06 GENERAL CRITERIA

A conditional use permit may be granted only if the Planning Commission finds that the proposal conforms to all the following general criteria and to all other additional criteria or conditions required by this section or the Planning Commission.

($\bf 1$) That the proposed development shall be compatible with applicable policies of the Oakridge Area Comprehensive Plan.

Finding: Comprehensive Plan identifies this area to be used as Limited Industrial in which is carried forth into the zoning of Limited Industrial (I1). The proposal satisfies the Comprehensive Plan Goal of "Encourage Diversification of Local Economic Base and Diversification of uses" by providing opportunities for pet and animal care for tourism and sportsman related activities.

(2) That the location, size, design, and operating characteristics of the proposed development will be compatible with and will not adversely affect the livability or appropriate development of abutting properties and surrounding neighborhood, with consideration to be given, to harmony in scale, bulk, coverage, and density; to the availability of public facilities and utilities; to the harmful effect, if any, upon desirable neighborhood character; to the generation of traffic and the capacity of surrounding streets; and to any other relevant impact of the development.

Finding: The Proposed Kennel location are compatible with the surrounding residential housing in location, size, design, and operating characteristics. The proposed use will not

Finding: Planning Commission may take animal noise into consideration per subsection (5) above.

SECTION 24.08 ADDITIONAL CONDITIONS

Some land uses, by the nature of the activity associated with them, require separate and intense consideration by the Planning Commission before their establishment.

Finding: Proposed use does not meet any conditions or criteria for allowing additional conditions, subsections of 24.08 omitted.

SECTION 24.09 EFFECTIVE DATE

No conditional use permit granted by the Planning Commission shall become effective until after an elapsed time of 15 days from the date the notice of the action or decision has been provided to the parties to the decision.

Informational only

SECTION 24.10 EXPIRATION

A conditional use permit shall be subject to the plans and other conditions upon the basis of which it was granted and shall terminate and become void unless:

- (1) The use authorized for such permit shall have commenced or construction necessary thereto shall have commenced on or before the time limit specified in the permit and after that diligently advanced;
- (2) If no time limit is specified on or before six months after the date the permit became effective unless the period of time is extended by the Planning Commission for six months but not more than 18 months from the date the first order granting it became effective.

 Informational only

SECTION 24.11 REVOCATION

The Planning Commission after notice and public hearing may revoke any conditional use permit based on any one or more of the following grounds.

- (1) Violation of any of the provisions of the Zoning Ordinance.
- (2) Failure to comply with any prescribed requirement of the conditional use permit.
- (3) The use for which the permit was granted has ceased to exist or has been suspended for six consecutive months, or for 18 months during any three-year period.
- (4) The use for which the permit was granted has been so exercised as to be detrimental to the public health, safety or general welfare or to constitute a nuisance.

 Informational only

FINDINGS:

Staff finds Mrs. Hammond's requested Conditional Use Permit meets the criteria for which ARTICLE 24 - CONDITIONAL USE PERMITS was intended.

ARTICLE 25 - SITE PLAN REVIEW PERMITS

Kennels are only allowed with the city's two industrial zones, making for a successful Kennel hard to situate.

The CUP is not effective for 15 days after approval by Planning Commission. Upon approval of a CUP and after the 15-day time period,

RECOMMENDED MOTION: "After a public hearing and approval of the findings, I move to approve the application by Trudy Hammond for a Conditional Use Permit for a Kennel at 76349 Willamette Way.



PO Sox 1438, Oslidiğe: Or 80463 Voice: 541-782-2258 TPD: 541-782-4230 Fox: 541-782-2083 Website::dicorkildge: 61;88

PLANNING PERMITS

Permits must be turned in 30 days before the meeting date

Condition Use Permits	\$275.00
Temporary Use Permits	\$225.00
Annexation	\$1500.00
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Zone Change	
Plan Amendment	
Appeal	
PUD Preliminary	
PUD Final Plus \$20.00 per lot	
Site Review	
Minor Partition	
Major Subdivision	
*Staff determination based on complexity of review	

The City of Debrings is an equal opportunity, attemptor action institution committed to octure reserving and compliants with the Arnadeans with Divibilities are

Proposed Findings of Fact

Please answer the following question as factually as possible

. /
1. How will this proposal benefit a public need? We encourage a full large
of quality Service and adequately Serve the City and its Sub-regional Service area.
and its Sub-regional Service area.
3
2. How will the proposal meet the requirements of the comprehensive plan? For example, housing
needs, land use in the area, etc
Dur business includes light industrial
zoning of Economic development in land use.
ZONING OF COUNTY SCHOOL IN THE
3. Are there any requirements relating to lot size, setbacks, lot coverage or other that your propos
does not comply with and for which you seek a variance?
No.
4. How will the proposed use meet the requirements for the zoning district in which it is located? _
industrial diversification, fostering towrist
commercialism with our location being
DANAMER CIGGISIAL MILLI CITY CONTROLL DELLA
Close to HWY 58 access.
9,0

Comprehensive Plan. These may be obtained at City Hall.



MOUNTAIN RESPITE & MISSION RESCUE SAFETY ANIMAL CENTER, INC. Safetyanimalcenter.com Oakridge OR 97463 541-214-5821

To The Planning Commission,

Pertaining to the conditional use permit I am submitting this operation summary. Our safety animal center houses a maximum of eight dogs at any one time. Occasionally there will be an accommodating pack that can get along in the current indoor and outdoor kennel and yard spaces provided to include an at large dog drop in or two.

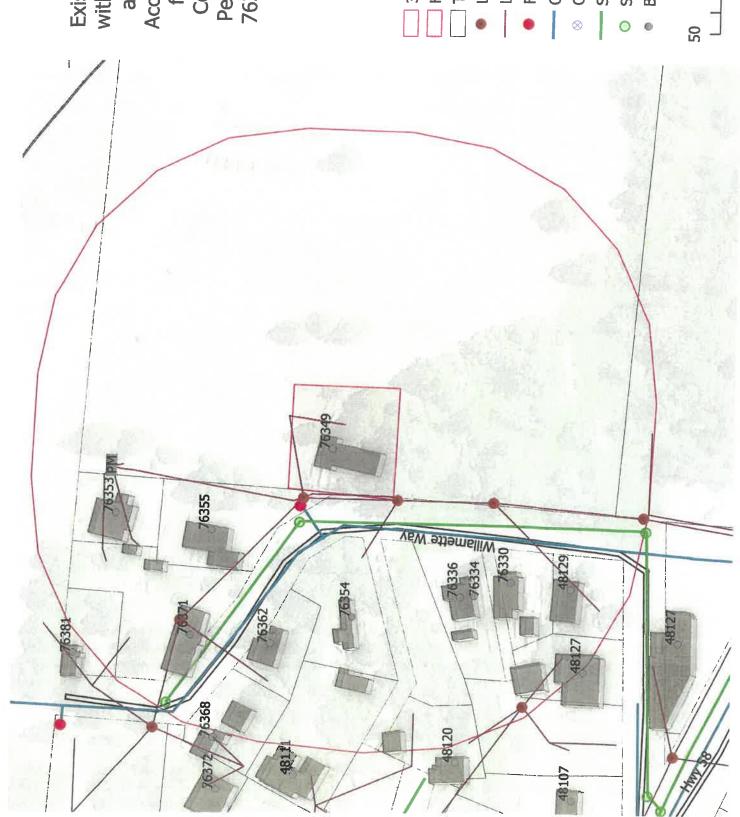
We host community pets who are escape artists, keeping them safe until owner reuniting takes place. We do not charge for this service. We are available on call for local police and fire. We accept the owner's surrender, as space allows. We host boarding of dogs as space allows. We accommodate tourists with dog daycare. All dogs are brought up to date with vaccinations, spay/neutering, microchipping before adoption, daycare or boarding by owners and our center. We encourage all customers to provide a current dog license if a resident of Oakridge. Any dog exhibiting behavioral issues that legally deem a dog aggressive are referred to Greenhill Humane Society and not kenneled on the property in our care.

We have provided kennel services to canine fire victims until the family found housing, canine burn victims to an emergency hospital, provided fencing material for a disabled dog owner and our neighbor built the fence. We have had several dogs in our care via abandoned, found, at large, or other with a success rate of 98% positive outcome. We utilize the Lowell High School volunteer program and hope to include the Oakridge High School. Community members have volunteered and assisted with kennel structures and secured fencing projects.

If I can provide any additional information, please feel free to contact me. Thank you for your time and consideration.

Trudy Hammond 541-214-5821

April 2023



Existing conditions within 300ft of site Access information Permit located at 76349 Willamette for Proposed Conditional Use and Utility and Way.

Hammond Partition 300ft Buffer

Tax Lot

LEC Power Pole

LEC Power Line

Fire Hydrents

City Water Main Valve City Water Main Line

Sanitary Gravity Line

Sanitary Manhole **Building Address** 100 ft 20



PUBLIC HEARING NOTICE

THE CITY OF OAKRIDGE PLANNING COMMISSION
WILL HOLD A PUBLIC HEARING
TUESDAY APRIL 18, 2023 AT 7:00 P.M.
OAKRIDGE CITY COUNCIL CHAMBERS
OR VIA ZOOM TO DISCUSS

A MINOR PARTITION PERMIT SUBMITTED BY TRUDY HAMMOND & UNION PACIFIC RAILROAD COMPANY LOCATED AT MAP/TAX LOT 21-35-16-31-00100

8

A CONDITIONAL USE PERMIT SUBMITTED BY TRUDY HAMMOND LOCATED AT MAP/TAX LOT 21-35-16-31-00100

Topic: Planning Commission Public Hearing

Time: April 18, 2023 07:00 PM Pacific Time (US and Canada)

Join Zoom Meeting

https://us02web.zoom.us/j/3664311610

Meeting ID: 366 431 1610

One tap mobile

- +16699009128,,3664311610# US (San Jose)
- +12532158782,,3664311610# US (Tacoma)

Dial by your location

- +1 669 900 9128 US (San Jose)
- +1 253 215 8782 US (Tacoma)

TESTIMONY MAY BE PRESENTED AT THE HEARING OR BY SUBMITTING A WRITTEN STATEMENT TO THE CITY RECORDER AT OAKRIDGE CITY HALL BEFORE 5:00 P.M. SEPTEMBER 13, 2022, OR AT THE HEARING. FAILURE TO RAISE AN ISSUE AT THIS HEARING, IN PERSON OR BY LETTER, OR FAILURE TO PROVIDE SUFFICIENT SPECIFICITY TO AFFORD THE DECISION-MAKER AN OPPORTUNITY TO RESPOND TO THE ISSUE PRECLUDES APPEAL TO THE STATE OF OREGON LAND USE BOARD OF APPEALS BASED ON THAT ISSUE. FOR FURTHER INFORMATION ABOUT THIS NOTICE, PLEASE CONTACT JACKIE TRYLOR (541) 782-2258

The City of Oakridge is an equal opportunity, affirmative action institution committed to cultural diversity and compliance with the Americans with Disabilities Act. For the hearing impaired the City's TDD number is (541) 782-4232.

Addresses Noticed for Planning Commission Public Hearing Meeting Held on April 18, 2023, for agenda items;

1)MINOR PARTITION PERMIT SUBMITTED BY TRUDY HAMMOND & UNION PACIFIC RAILROAD COMPANY LOCATED AT MAP/TAX LOT 21-35-16-31-00100 &

2) CONDITIONAL USE PERMIT SUBMITTED BY TRUDY HAMMOND LOCATED AT 76349 WILLAMETTE WAY, OAKRIDGE OREGON, MAP/TAX LOT 21-35-16-31-00100

City of Oakridge PO Box 1410 Oakridge, Oregon, 97463 Union Pacific Railroad Co 1400 Douglas St Stop 1640 Omaha Nebraska 68179

Weddle Vera G PO Box 407 Eugene Oregon 97440

Joyce Alene Hadley Family Trust 47611 Union St Oakridge Oregon 97463

Juarez Violeta E37 Sutter St San Jose California 95110 Olsen Eric L 76295 Garden Rd Oakridge Oregon 97463

Hadley Edwin Lee T E47611 Union St Oakridge Oregon 97463 DeCook Melissa A PO Box 202 Hood River Oregon 97031

Burling Larry L 76362 Willamette Way Oakridge Oregon 97463

Gilman Lydia L PO Box 567 Oakridge Oregon 97463

Porter Edith W T 48111 Singletary Dr Oakridge Oregon 97463 Byerley Lynda D 48120 Singletary Dr Oakridge Oregon 97463

Miller Angela 76336 Willamette Way Oakridge Oregon 97463 Akin Aaron D & Britani N PO Box 505 Oakridge Oregon 97463 Smith Paul Edwin PO Box 530 Oakridge Oregon 97463

Williams Delno R Jr 48127 Willamette Way Oakridge Oregon 97463 Burnell Wanda & Orial PO Box 615 Oakridge Oregon 97463 Jones Shannon Lee 82415 Butte Rd Creswell Oregon 97426

Spencer Ross H & Cathy L 48237 Y Dr Oakridge Oregon 97463 Houston Dane R PO Box 269 Westfir Oregon 97492

Hall Wayne A 48227 Y Dr Oakridge Oregon 97463

Houston Dane R PO Box 269 Westfir Oregon 97492 Kuhlman Ronald 48223 Y Dr Oakridge Oregon 97463

Wallace Ron L 48115 Y Dr Oakridge Oregon 97463

Littlepage Aaron Willamette Valley Baptist Assn Wolowicz John A & Jule J 48379 Spur Ave 1162 B St Ste 214 PO Box 813 Oakridge Oregon 97463 Springfield Oregon 97477 Oakridge Oregon 97463 Johnson Donald Kittilson Robert E & Kwak Jessie L Miller Marvin E & Helen L PO Box 1316 1621 N Colfax St PO Box 1305 Oakridge Oregon 97463 Portland Oregon 97217 Oakridge Oregon 97463 Powell Michael D & Lisa K Novak Malori L Hull Matthew T & Mariah 76338 Jasper Dr 76334 Jasper Dr 76332 Jasper Dr Oakridge Oregon 97463 Oakridge Oregon 97463 Oakridge Oregon 97463 West Winnie J Jones Jerry W & Margaret R Union Pacific Railroad Co PO Box 523 PO Box 21 1400 Douglas St Stop 1640 Oakridge Oregon 97463 Oakridge Oregon 97463 Omaha Nebraska 68179 Bidegary Michael R & Ewelina A **Boggs Dixie** Smith Robert Gerald & Katherine Irene PO Box 577 PO Box 1103 76306 Jasper Dr Oakridge Oregon 97463 Oakridge Oregon 97463 Oakridge Oregon 97463 Martin Tye D & Jeanee M Zimmerman John Jr & Tiffany M Fardo Robert 76296 Jasper Dr 76288 Jasper Dr PO Box 293 Oakridge Oregon 97463 Oakridge Oregon 97463 Oakridge Oregon 97463 Lee Perry D & April D Johnson Robert & Karen Cooper Jordan Nicole 48295 Hills St 48287 Hills St 11890 Hemlock Creek Rd Oakridge Oregon 97463 Oakridge Oregon 97463 Crescent Lake Oregon 97733 Hogansen Jered L & Aileron Moran BJ Real Properties LLC Coleman Ronald G 48273 Hills St 38015 Wheeler Rd PO Box 175 Dexter Oregon 97431 Oakridge Oregon 97463 Oakridge Oregon 97463 Spencer Ross H & Cathy L Frazier Justin Darnall Rebecca & Daryck 48237 Y Dr 48241 Hills St 48327 Hills St Oakridge Oregon 97463 Oakridge Oregon 97463 Oakridge Oregon 97463 **Bolin Daniel Glen** Crandell Deborah Louise Caroon John K & Stephanie R

76317 Jasper Dr

Oakridge Oregon 97463

76305 Jasper Dr

Oakridge Oregon 97463

48319 Hills St

Oakridge Oregon 97463