



PO Box: 1418, Oakridge, Or 97463
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PLANNING PERMITS

Permits must be turned in 30 days before the meeting date

Condition Use Permits	\$275.00
Temporary Use Permits	\$225.00
Annexation	\$1500.00
Variance	\$200.00
Zone Change	\$400.00
Plan Amendment	\$1000.00
Appeal	\$250.00
PUD Preliminary	\$300.00
PUD Final Plus \$20.00 per lot	\$200.00
Site Review	\$200-\$600*
Minor Partition	\$100.00 per parcel
Major Subdivision	\$150.00 per parcel

**Staff determination based on complexity of review*

**Planning Commission
City of Oakridge**

Type of Permit: _____

Property Description (metes and bounds legal description may be attached): _____

Assessor's map and tax lot number: _____

Property Address: _____

Existing Zone District: _____

Property presently used for: _____

Applicant intends to use property for: _____

Registered Engineer or Surveyor preparing plat:

Name: _____

Address: _____

Phone: _____

Email: _____

I (print) _____, hereby certify that the foregoing statements, answers and information attached and bearing my signature are true and accurate to the best of my knowledge and belief, and that I am the (check one) _____ owner of record, _____ contract purchaser, or _____ of the real property involved in this application.

Signature: _____ Date: _____

Mailing Address: _____

Phone: _____ Email _____

Office Use Only

Date Filed: _____

Fee Paid: _____

Public Hearing Date: _____

Proposed Findings of Fact

Conditional Use and Variance

Please answer the following question as factually as possible

1. How will this proposal benefit a public need? _____

2. How will the proposal meet the requirements of the comprehensive plan? For example, housing needs, land use in the area, etc. _____

3. Are there any requirements relating to lot size, setbacks, lot coverage or other that your proposal does not comply with and for which you seek a variance? _____

4. How will the proposed use meet the requirements for the zoning district in which it is located? _____

Note: Sources of information which may aid you can be found in the Oakridge Zoning Code and the Comprehensive Plan. These may be obtained at City Hall.

ATTACHMENTS

Applicant shall prepare and attach the following to this application:

1. A presentation of facts and reasons which establish need, appropriateness and purpose of the Variance/Conditional Use request, and
2. An 8 ½" x 11" location map of area subject to proposed Variance/Conditional Use drawn to scale, and
3. Either assessor's map, parcel map, or site plan drawn to scale showing proposed Variance/Conditional Use, and
4. A list of names and addresses of property owners** whose property is subject to the proposed Variance/Conditional Use or within 250 feet of the exterior boundary thereof, and
5. Other information specified in Section _____ of the Zoning Ordinance, and
6. Agreement by the property owner to satisfy the requirements of Section _____ of the Zoning Ordinance, if applicable.

**** NOTE:** This information available from the county assessor's office.

FEE

Refer to fee schedule adopted by City Council \$ _____
I, _____, (circle one: Landowner, Agent, Representative of Governmental Unit) swear that the details and information contained in the above application and attachments thereto are true and correct to the best of my knowledge.

Signature of Applicant Date

I, _____, City/County Official of _____
attest that the foregoing application and attachments thereto were received by me on the _____
day of _____, 20____, from _____
accompanied by a fee of \$ _____.

City or County Official Date